



Legislation Details (With Text)

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File created: 1/30/2017 **In control:** Citizen Involvement Committee

On agenda: 2/6/2017 **Final action:**

Title: Tracking System for Requests/Comments Entered at CIC Meetings

Sponsors: Laura Terway

Indexes:

Code sections:

Attachments: 1. Commission Report, 2. Draft CIC Comment Tracking Form, 3. 2015-2017 CIC Goals Adopted

Date	Ver.	Action By	Action	Result
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Tracking System for Requests/Comments Entered at CIC Meetings

RECOMMENDED ACTION (Motion): Staff recommends the CIC review the tracking system and provide comments.

BACKGROUND: The Goal 4 of the 2015/2017 CIC adopted Goals is as follows:

- Goal 4: Create an Avenue for Public Comments to be Conveyed to the Appropriate City Department
- Create a system to track public comments and verify they are conveyed to the appropriate City person or group.

The enclosed draft document would be utilized to track comments and requests to verify they have been distributed to the appropriate department.

BUDGET IMPACT:
Amount: \$0
FY(s): N/A
Funding Source: N/A