



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Final

City Commission

Tuesday, December 10, 2019

6:00 PM

Commission Chambers

Work Session

2. Future Agenda Items

2a. List of Future Work Session Agenda Items

No future agenda items were suggested.

3. Discussion Items

3a. Renewable Right-of-Way Permits for Active Use of Sidewalks for Commercial Use

Josh Wheeler, Assistant City Engineer, said the City received a letter from the Chamber of Commerce with concerns regarding the renewable right-of-way permit for obstructions in the right-of-way particularly in regard to seating. He reviewed the current code and permitting requirements, success of the 2019 permit program, existing sidewalk obstructions, and the plan for the 2020 program.

There was discussion regarding enforcement, need for a written policy that included all obstructions in the right-of-way, such as sidewalk sales or other income generators, possibly reducing the permit fee, and no fee for planters or beautification items.

Staff would come back to the Commission with a proposed policy.

3b. Oregon City Tourism Development Program Update

Matthew Weintraub, Tourism Specialist, gave an update on the Tourism Strategy Plan. He gave a background on the Plan that was adopted in 2018, initiatives and work plan areas, and future stakeholder table meetings.

There was discussion regarding the stakeholder members, need to make progress on the Plan, duplicating work that had already been done, and topics for the stakeholder meetings.

Staff would come back with the adjusted meeting schedule and the items that had been completed. Commissioners Denyse McGriff and Rocky Smith volunteered to serve on the stakeholder committee.

3c. Oregon City Municipal Code Chapter 10.12 Recreational Vehicles

Jim Band, Police Chief, discussed issues that had recently come up regarding Oregon

City Municipal Code Chapter 10.12 regarding recreational vehicles (RV). A resident had received a ticket for parking their RV on the street beside their home, and had collected 70 signatures to change the Code. The current Code was a very useful tool especially in dealing with RVs that did not belong to residents and Chief Band recommended not changing the Code. Staff was being told now to run the RV license plate through the DMV database to find out where it was registered first and if it was registered to the house it was in front of, to knock on the resident's door and notify them of what the Code was.

There was consensus not to change the Code at this time.

3d. Conditional Use Planning Fee

Laura Terway, Community Development Director, said this was a follow-up to the Commission's request to look at the Conditional Use planning fee. She explained staff's time involved in processing Conditional Use applications. They could use General Fund subsidy to reduce the fees.

There was discussion regarding reducing the fees, creating separate minor and major application fees, and not subsidizing applications.

There was consensus to retain the existing fee.

3e. Molalla Avenue Streetscape Project Key Community Concerns Project Update

Dayna Webb, City Engineer, gave an update on the Molalla Avenue Streetscape Project including key community concerns, public outreach, southbound right turn lane on Beavercreek Road, Colton Place to Beavercreek, pedestrian crossing on the north end, southridge shopping center, pedestrian crossing midway, post office connection to Fir Street, pedestrian crossing on the south end, cross street banner location, and gateway design. She then discussed the traffic impacts, early construction work, and project timeline.

There was discussion regarding the proposed street improvements, possibly preserving some of the trees that were scheduled to be removed especially by the Marquis building, continuity of the style of the street light poles on lower Molalla and upper Molalla, flashing lights at pedestrian crossings, and other options besides a four way stop at Clairmont and Gaffney Lane.

There was consensus for staff to look into reusing the lumber from the trees being removed.

4. City Manager's Report

Tony Konkol, City Manager, said on December 13, 2019 there would be a retirement celebration for Maureen Cole, Library Director.

5. Commission Committee Reports

Mayor Holladay said the Willamette Falls Locks Commission would be meeting tomorrow. A letter to the Joint Committee on Ways and Means supporting the reopening of the Willamette Falls Locks would be on the next Commission agenda.

Commissioner McGriff said the Downtown Oregon City Association was going to be working on strategic planning next month and the Commission would receive a presentation from the Willamette Falls and Landings Heritage Area Coalition at the next meeting.

- a. **Beavercreek Employment Area Blue Ribbon Committee - Commissioner Frank O'Donnell**
 - b. **Brownfield Grant Committee - Mayor Dan Holladay**
 - c. **Citizen Involvement Committee Liaison - Commissioner Rachel Lyles Smith**
 - d. **Clackamas County Coordinating Committee (C4) - Mayor Dan Holladay and Commissioner Rachel Lyles Smith**
 - e. **Clackamas Heritage Partners - Commissioner Rocky Smith, Jr.**
 - f. **Downtown Oregon City Association Board - Commissioner Denyse McGriff**
 - h. **Oregon Governor's Willamette Falls Locks Commission - Mayor Dan Holladay**
 - i. **South Fork Water Board (SFWB) - Mayor Dan Holladay, Commissioners Frank O'Donnell and Rocky Smith, Jr.**
 - j. **Willamette Falls and Landings Heritage Area (Previously Willamette Falls Heritage Area Coalition) - Commissioner Denyse McGriff**
 - k. **Willamette Falls Legacy Project Liaisons - Mayor Dan Holladay and Commissioner Frank O'Donnell**
6. **Adjournment**

Mayor Holladay adjourned the meeting at 7:54 PM.

Respectfully submitted,

Kattie Riggs, City Recorder