



## **MEETING MINUTES - FINAL**

### **Parks and Recreation Advisory Committee**

City Hall; 625 Center Street, Oregon City, OR 97045  
May 23, 2019

#### **Attendance**

**Members:** Lisa Novak; Bill Daniels; Derick Cogle; Jeff Sargent; Alicia Hammock; Troy Bolinger

**Excused:** Karin Morey; Chris Cook; Doug Neeley

**Staff:** Phil Lewis, Community Services Director

**Guests:** Cindy Bryan and Jennon Rugg, Oregon Kayak Rentals

#### **Regular Meeting – 7:00PM**

1. Call to order at 7:01pm
2. Introductions
3. Approval of minutes – April 25, 2019 Meeting Minutes  
Motion by Sargent to approve minutes as written, second by Bolinger. Motion was approved 5-0 with Novak, Daniels, Cogle, Bolinger, and Sargent voting in favor.
4. Citizen comments on issues and items not on the agenda – Karen Buehrig gave public comment requesting that PRAC write a letter of support to the City Commission supporting all of the park projects as identified in the FY2019-2021 proposed budget.
5. Presentations – Oregon Kayak Rentals, Cindy Bryan and Jennon Rugg  
Oregon Kayak Rentals is interested in partnering with the City to provide a kayak rental service out of Clackamette Park along the Clackamas River. Staff have engaged Oregon Kayak Rentals to work through a concessionaire agreement to provide services. The idea received support from the Committee.
6. General Business
  - a. Budget FY2019-2021 – Staff provided a review of the FY2019-2021 budget process to date and highlighted the Community Services Department projects. The City Budget Committee approved the City Manager’s proposed budget and it is anticipated that the City Commission will adopt the budget at the June 19 Commission Meeting. Add

packages for this budget include an additional Park Maintenance Worker and Facility Maintenance Worker positions as well as continuation of deferred maintenance funds. Capital projects funded through the budget include DC Latourette Park revitalization project, Playground Replacement Project at Park Place Park, ballroom floor replacement at Pioneer Community Center and various asphalt projects at parks across the system. SDC funded projects identified include development of Tyrone S. Woods Memorial Park, land acquisition for new parks and partial funding for Filbert Run Park with an anticipated grant funding match.

- b. Tyrone S. Woods Memorial Park – An update was provided on the development of the park including amenities, budget, and timeline. The park is anticipated to break ground in spring 2020 with an estimated completion in September 2020. Suggestions from PRAC members included to provide shade, picnic tables and water station in the dog park area, it was also suggested to include Tyrone’s family in the planning process to provide amenities that reflect his life. Staff requested a member of PRAC to volunteer on the Design RFP review panel. Jeff Sargent volunteered and received support from Committee members.
- c. Willamette Falls Legacy Project – A PRAC tour of the site is scheduled for 1:00PM on Friday, June 21<sup>st</sup>. Additional public tours are scheduled for May 30-June 1. Design team is beginning work on construction documents and the CM/GC RFP has closed and an announcement should be made shortly. The partnership group is working with Biederman Redevelopment Ventures (BRV) on a programming plan which would cover operation and programming of the property. A City Commission presentation with the consultant is scheduled for June 19<sup>th</sup>.
- d. Clackamette Park – Staff reviewed information that is pertinent to the master planning process for Clackamette Park including the location of the boat ramp, the location and improvements to the RV Park and utilization of the tax lots currently used for overflow parking.
- e. WES Good Neighbor Agreement – The City Commission is in the process of approving an agreement with Water Environment Services (WES) to provide \$200,000 annually for capital projects adjacent to the WES Plant at the Clackamette Cove for the next ten years. An draft project list has been developed which includes park projects along the

Clackamas River Trail, North Park, Clackamette Park, Jon Storm Park and Sportcraft Boat Ramp.

- f. McLoughlin Promenade Survey – A topographic and property line survey is being completed in the month of June at McLoughlin Promenade. This work will assist the City with future park projects and recognition of the park as a charter park by ordinance.
- g. Other General Business –
  - a. Parents of Murdered Children is interested in completing an expansion of the monument area at Mountain View Cemetery. Additional information will be provided in a presentation at the June PRAC meeting.
  - b. 2019 Oregon City Enhancement Grants – an overview of the grant process was provided. \$350,000 is available for the July 1, 2019 – June 30, 2020 grant cycle with a maximum award of \$50,000. The deadline for submission is May 17 and the committee will award funds on June 13. Seven projects that impact Oregon City Parks and Recreation have approached staff for approvals.

## 7. PRAC Member Reports

Bill Daniels: Friends of Buena Vista Club House have had fundraisers to payback a loan to the Oregon City Parks Foundation for installation of electricity at the building. We are moving forward in a positive direction with the City.

Derick Cogle: nothing to report

Troy Bolinger: nothing to report

Alicia Hammock: nothing to report

Lisa Novak: Oregon City Parks Foundation pulled ivy at a volunteer removal event this past weekend. Lisa thanked members for their efforts and asked that members continue to volunteer on sub-committees and visiting parks in Oregon City and regionally.

Jeff Sargent: Set a goal to visit every park in Oregon City during the summer season.

## 8. Staff reports

- a. Recreation update – Email monthly updates to PRAC members
- b. Filbert Run Park – grant presentation scheduled for June 19<sup>th</sup>.
- c. Clairmont Way Property – The property closed on May 3, 2019.
- d. Woods Memorial Park Sign – “New Park Coming” sign will be installed tomorrow and a photo opportunity will take place with Tyrone’s mother and representatives of VFW.

9. Future Agenda Items – none
10. Next scheduled meeting – June 27, 2019
11. Adjournment: 9:00pm