



MEETING MINUTES - FINAL

Parks and Recreation Advisory Committee

City Hall; 625 Center Street, Oregon City, OR 97045

February 28, 2019

Attendance

Members: Lisa Novak; Bill Daniels; Troy Bolinger; Shawn Dachtler; Derick Cogle; Doug Neeley; Jeff Sargent

Excused: Chris Cook; Karin Morey

Staff: Phil Lewis, Community Services Director

Guests: none

Work Session – 6:00PM

1. Interview Applicants – Parks and Recreation Advisory Committee interviewed committee candidates for terms expiring December 31, 2021.

- a. Alicia Hammock
- b. Joe Stutzman

Regular Meeting – 7:00PM

1. Call to order at 7:08pm
2. Introductions
3. Annual Election of Officers – A motion was made and seconded to nominate Lisa Novak as the Chair. The motion passed 7-0. A nomination was made by Daniels and seconded by Sargent to nominate Karin Morey as the Vice-Chair. The motion passed 7-0.
4. Approval of minutes – January 24, 2019 Meeting Minutes
Motion by Neeley to approve minutes as written, second by Daniels, approved 4-0.
Dachtler, Novak and Sargent abstained.
5. Citizen comments on issues and items not on the agenda – Marguerite O'Brien gave a brief overview of undeveloped Filbert Run Park gave comment in support of the development of the property. Mrs. O'Brien notified the committee that City staff are in the process of applying for a grant through Oregon State Parks to fund the development of the park. A request was made to have PRAC write a letter of support for Oregon State Park's Local

Government Grant Program. A motion was made by Neeley and seconded by Daniels to have the PRAC Chair write a letter of support for the grant application. The motion passed 7-0.

6. Presentations - none

7. General Business

- a. PRAC Goals Update – Staff provided a draft version of 2019-2021 PRAC Goals based on previous recommendations from members of the committee. Conversation was held and updates were suggested for a new draft version to be adopted at the March 2019 meeting. It was suggested that PRAC Goals should be reviewed by the committee quarterly to ensure they remain a priority.
- b. Buena Vista House Project – Staff gave a brief overview of the Buena Vista House and the request of a stakeholder group to make improvements and reopen the house as a public meeting room. Staff met with representatives of the stakeholder group last week regarding their interest in connecting power to the house and applying for designation in the national registry of historic places. In partnership with the Oregon City Parks Foundation, private funds totaling \$5,000 have been raised to reconnect power and install baseboard heating. A work session is scheduled with the City Commission on March 12th.
- c. Newell Creek Canyon Property – Staff initiated a discussion with PRAC to consider what the City should do with a 14 acre property which is owned by the City to be used for park purposes. Staff have received a request from Metro Parks & Nature to transfer the property title to Metro. Metro staff were previously under the impression that the property was owned by Metro and went through a very thorough public engagement process to incorporate the property into the larger Newell Creek Canyon Master Plan and proposed trail system. Conversation focused on the pride in ownership that citizens have for greenspace in Oregon City, the value of the partnership with Metro and the value of having an ongoing IGA. Committee members suggested entering into negotiations with Metro to receive additional benefits such as property swaps, making adjustments to dog policy for day-use area or guaranteeing additional development of future phases of the project on an earlier timeline including entirety of the day-use area.

- d. Willamette Falls Legacy Project – The RFP process for design work has closed with negotiations underway with the selected firm. An announcement should be made shortly to introduce the design team selected. Ground breaking is still scheduled to occur on or before April 2020.
- e. PRAC Vacant Positions – One position still remains vacant. Two applicants were interviewed at the 6:00pm work session including Alicia Hammock of Gaffney Lane Neighborhood and Joe Stutzman from outside city limits. Committee members noted that Alicia Hammock was selected to recommend to Mayor Holladay for nomination by a 4-3 vote. Daniels, Cogle, Neeley and Sargent voting in favor of Hammock. Bolinger, Dachtler and Novak voting in favor of Stutzman. Committee members requested that the candidate not selected be notified of the committee’s interest in having them reapply for next year’s positions.
- f. PRAC Bylaws – Staff provided a draft version of PRAC bylaws based on previous recommendations from members of the committee. Conversation was held and updates were suggested for a new draft version to be adopted at the March 2019 meeting.
- g. Clackamette Park Master Plan – Staff provided a brief overview of Clackamette Park and the need for a master plan on the overall use of the park focused primarily on the boat ramp, RV park and overflow parking lot. At the February 1-2, 2019 City Commission Retreat, Commissioners requested that staff bring back the topic for discussion at a future work session. It will be discussed further at a scheduled March 12th City Commission Work Session. Public comment was received from Brian Shaw. Mr. Shaw spoke as a representative of a stakeholder group named River Assets Taskforce that was formed to advocate for redevelopment and improvements of the riverfront along Oregon City. Clackamette Park has been on their radar and he indicated they would attend the City Commission Work Session to advocate for the master plan.
- h. Other General Business – Shawn Dachtler stated that it was customary for the Chair of PRAC to give a report to the City Commission annually and suggested that it should be considered this year.

8. PRAC Member Reports

Bill Daniels: Commented that a loan of \$3,500 from the Oregon City Parks Foundation was committed with a \$1,500 grant for the \$5,000 total cost of reconnecting power to the Buena Vista House.

Derick Cogle: Visited Park Place Park and toured the area.

Shawn Dachtler: Attended the Daddy Daughter Dance and complimented the staff for an outstanding job of planning the event.

Lisa Novak: Have continued to tour Oregon City Parks. Noted that graffiti was on the restroom facility at Atkinson Park. OCPF conducting another spray and ivy pull at Waterboard Park.

Doug Neeley: Greater Oregon City Watershed Council is placing stream signs and have begun a process of naming some of the unnamed streams in the watershed.

Troy Bolinger: nothing to report.

Jeff Sargent: Glad to have interviewed a month ago and complimented the candidates that interviewed tonight.

9. Staff reports

- a. Recreation update – Email monthly updates to PRAC members
- b. Metro Parks & Nature Open House – Metro staff will be hosting an open house on Tuesday, March 19th from 5:30-7:30pm at the VFW Hall. The event will focus on presenting updates on Metro properties in Oregon City including Canemah Bluff Nature Park, Willamette Falls Legacy Project and Newell Creek Canyon. Additionally, Metro staff will provide an update on a proposed 2019 Metro Parks Bond.

10. Future Agenda Items – Doug Neeley had previously requested to provide a presentation on behalf of the NRC. Staff suggested that the presentation could be held at the March 28th scheduled PRAC meeting.

11. Next scheduled meeting – March 28, 2019

12. Adjournment: 9:48pm