



## **MEETING MINUTES - FINAL**

### **Parks and Recreation Advisory Committee**

City Hall; 625 Center Street, Oregon City, OR 97045

December 6, 2018

#### **Attendance**

**Members:** Chris Cook; Lisa Novak; Bill Daniels; Troy Bolinger; Roger Fowler-Thias; Shawn Dachtler; Karin Morey; Doug Neeley

**Excused:** Mike Mitchell

**Staff:** Phil Lewis, Community Services Director

**Guests:** none

#### **Work Session – 6:00PM**

1. Interview Applicants – Parks and Recreation Advisory Committee interviewed committee candidates for terms beginning January 2019.

- a. Danette Miller
- b. Derick Cogle

#### **Regular Meeting – 7:00PM**

1. Call to order at 7:11pm

2. Introductions

3. Approval of minutes – October 25, 2018 Meeting Minutes

Motion by Dachtler to approve minutes as written, second by Daniels, approved 7-0 with Neeley abstaining.

4. Citizen comments on issues and items not on the agenda – no comments

5. Presentations - none

6. General Business

- a. Parks & Recreation Funding – This will be a regular item on the agenda moving forward. Staff provided an update on the conversations that took place with the City Commission and PRAC in the previous months including receiving direction to move forward with a citizen advisory task force, marketing and polling. A conversation was initiated to determine how many members of PRAC should be included on the task force. It was

suggested that two members of PRAC be represented on the advisory committee included the PRAC chair and Troy Bolinger as the other representative.

- b. Buena Vista House – Staff provided an update on the Buena Vista House including a recent incident where a transient had broken into the house to use as a temporary shelter. He was removed with assistance from Oregon City Police and the building has been re-secured. An electrician came out recently and provided an estimate on getting power re-connected to the house including a new electrical panel at just under \$5,000. Staff also provided a short overview of the Buena Vista public engagement process including meetings in spring 2018 and construction estimates received in spring and summer 2018. Estimates ranged from \$488,000 with a minimal scope of work to \$1.065 million to reopen the house as a public meeting facility. Dachtler suggested that the committee should be mindful to evaluate the entire parks deferred maintenance list and to take the broader view of the house in relation to other park needs. Morey suggested that it might be eligible for historic grants. Fowler-Thais mentioned that Bill Daniels visited the Oregon City Parks Foundation (OCPF) to request assistance in getting electricity to the Buena Vista House. OCPF agreed to donate \$1,500 to the cause. Daniels mentioned that a motion would be made at the McLoughlin Neighborhood Association meeting for a similar sized donation.
- c. Willamette Falls Legacy Project – An RFP closed on November 29<sup>th</sup> for design services for Phase I of the Riverwalk. An announcement of the firm selected is anticipated as soon as mid-December. A project partner's meeting is scheduled for December 20<sup>th</sup> with all of the elected officials from all of the public agencies, this is a public meeting. Ground breaking is still scheduled to begin in spring of 2020.
- d. PRAC Annual Election of Officers – Staff provided a reminder that the Chair and Vice-Chair positions will be nominated and voted on at the first meeting in January.
- e. PRAC Member Position Openings – PRAC currently has three positions that will be vacant beginning January 2019. A discussion occurred amongst committee members regarding making appointment recommendations for the vacant PRAC positions. Neeley made a motion that PRAC should accept PRAC applications up until the next meeting and do not make any recommendations for appointments until additional candidates are interviewed. The motion was seconded by Daniels and passed 8-0. A

motion was made by Bolinger to have representatives that are interested in continuing to serve on PRAC be allowed to continue in their position until a suitable replacement could be appointed by the Mayor. The motion was seconded by Neeley and passed 7-0 with Dachtler abstaining. Staff mentioned that of the three positions being vacated at the end of the year, only Dachtler has voiced his interest in continuing to serve.

f. Other General Business –

Shawn Dachtler made a request to have an ex-officio, non-voting PRAC member position created for youth in our community seeking civic experience. He mentioned that we had a high school aged person that served in this capacity years ago. He has recently been approached by a woman from the VFW who has a son trying to expand his resume for application to one of the military academies. There was general support from the group.

7. PRAC Member Reports

Chris Cook: nothing to report.

Bill Daniels: nothing to report.

Lisa Novak: Construction still occurring at Park Place Park. Asked for an update from staff.

Karin Morey: Semi-annual JROTC cleaning at Mt. View Cemetery in November. The Mayor graciously posted photographs on social media. A community cleanup will be scheduled for late-April or mid-May. Rivercrest Neighborhood Association meeting recently occurred with neighbors voicing concerns regarding unwanted behavior at the Waterboard Park overlook. A petition is being circulated with the intent to bring it to City Commission.

Doug Neeley: Would like to be added as a presenter at a future meeting on behalf of the Natural Resource Committee. He would like to see the solution to the Waterboard Park overlook be focused on behaviors alone, as he has seen many youth using the area to enjoy the views without smoking or noticeably bad behavior.

Roger Fowler-Thias: Pioneer Center giving trees are up with all tags taken, fundraising annual appeal letter has been mailed, Christmas wreaths have been distributed, some See's candies are still available for purchase, patron Christmas party is scheduled for Dec. 21<sup>st</sup>, staff are helping the Gladstone Senior Center with their Meals on Wheels program for several weeks until their kitchen is remodeled. Roger thanked Pioneer Center Manager Kathy Wiseman and staff for allowing him to represent the Pioneer Center on PRAC.

Shawn Dachtler: Everyone on PRAC should be proud that City Commission affirmed Tyrone S. Woods Memorial Park naming. Thanked Roger for all of his time and hard work he has given to our parks through PRAC and the Oregon City Park Foundation.

Troy Bolinger: nothing to report.

8. Staff reports
  - a. Recreation update – Email monthly updates to PRAC members
  - b. Charter Park update – Second reading of charter park ordinances for Canemah Slope Park, Straight Pioneer Cemetery, Stafford Park and Pioneer Center occurred at last night's City Commission meeting. Old Canemah Park received a first reading at the meeting and will receive a second meeting later in December.
  - c. Tyrone S. Woods Memorial Park Naming – went well and was approved by City Commission at last night's meeting.
9. Future Agenda Items – Natural Resource Committee presentation (Neeley); Clackamette Park Master Plan (Daniels, Morey); PRAC Goal Setting (Dachtler, Cook); Newell Creek Property Discussion (Lewis); Park Designation Discussion (Daniels)
10. Next scheduled meeting – January 24, 2019
11. Adjournment: 8:26pm