



MEETING MINUTES - FINAL

Parks and Recreation Advisory Committee

City Hall; 625 Center Street, Oregon City, OR 97045

October 25, 2018

Attendance

Members: Chris Cook; Lisa Novak; Bill Daniels; Troy Bolinger; Roger Fowler-Thias; Shawn Dachtler; Karin Morey

Excused: Doug Neeley; Mike Mitchell

Staff: Phil Lewis, Community Services Director

Guests: none

Work Session – 6:00PM

1. Park Funding – A conversation occurred regarding park funding options and strategies. Members of PRAC requested staff to provide information on the sunset date for the public safety utility fee as well as information on timing of bond sales once a bond has been approved by the voters.

Regular Meeting – 7:00PM

1. Call to order at 7:04pm
2. Introductions
3. Approval of minutes – September 27, 2018 Meeting Minutes
Motion by Dachtler to approve minutes as written, second by Novak, approved 7-0.
4. Citizen comments on issues and items not on the agenda – no comments
5. Presentations - none
6. General Business
 - a. Charter Parks Ordinance – Phil Lewis gave a presentation of Chapter X of the Oregon City Charter and how it provides park protections. The presentation also included an overview of the parks which are already listed in the charter, parks which have been designated by ordinance as parks and parks that need to be considered for adoption by ordinance. A motion was made by Daniels, seconded by Dachtler to recommend to City

Commission that Sportcraft Park be designated as a park by ordinance. The motion passed 7-0. A motion was made by Dachtler, seconded by Bolinger to recommend to City Commission that Mountain View Cemetery be designated as a park by ordinance. The motion passed 7-0.

- b. Buena Vista House – Staff noted that there was no new information to present at this time. Public comment was received from Denyse McGriff representing herself and Todd Iselin. They would like to have the power turned on to heat the structure. Discussion occurred among Commission members. Dachtler suggested that staff do not make this a priority unless directed by the City Commission or City Manager. Daniels noted that he would like to see the electricity hooked up and heat turned back on. Bolinger noted that if the work was done by the stakeholders and required little work or resources from staff, he would support having the electrical work done.
- c. Glen Oak Park Naming Committee Recommendation – The ad hoc naming committee made a formal recommendation to PRAC after a thorough public engagement process with 8,572 public votes received. Dachtler announced the name recommendation of Tyrone S Woods Memorial Park. Public comment was received from DJ Ruger speaking on behalf of VFW 1324 who support naming the park Tyrone S Woods Memorial Park. Staff read an email from Doug Neely supporting Waldo Caufield Memorial Park. A motion was made by Dachtler and seconded by Novak to make a recommendation to the City Commission naming the park known as Glen Oak Park as Tyrone S Woods Memorial Park. Voting in favor were Bolinger, Novak, Cook, Dachtler, Morey and Fowler-Thais with Daniels abstaining. The motion passed 6-0. Public comment was received from Cheryl Bennett the mother of Tyrone S Woods. She noted that there are many heroes in Oregon City including Waldo Caufield. Ms. Bennett is honored, humbled and privileged to live in a community that have so many good hearted people that see that her son is a hero. She thanked PRAC members for nominating her son for the naming honor.
- d. Willamette Falls Legacy Project – The RFP process for design services of Phase I is currently open and will close on November 20th. The firm will be onboard early in the new year.

- e. Latourette Park Update – Staff provided an update on the Latourette Park project including the Phase I development and DePave event to remove the asphalt courts on the upper portion of the park. Staff and neighborhood stakeholders worked with the National Park Service to develop a conceptual master plan. The stakeholder group was successful in receiving a grant to fund construction drawings for the project and staff are working with them on advancing that work.
- f. Memorial Bench Program – Staff provided current practice for installing memorial benches in Oregon City Parks as well as a snapshot of some of the parks and where memorial benches are installed. Staff will be bringing back information in a future meeting with a recommendation and a full conversation. Public comment was received from Denyse McGriff who is a member of the McLoughlin Memorial Association and supports PRAC moving forward with a more formal memorial bench policy. Bolinger requested that we don't over complicate the process or make it too expensive.
- g. Other General Business – none

7. PRAC Member Reports

Chris Cook: Would like to know which neighborhoods are represented on PRAC currently and which neighborhood associations are not represented.

Bill Daniels: nothing to report.

Lisa Novak: Attended the Oregon City Park Foundation Ivy Pull at Waterboard Park last Saturday. It was well attended and made good progress.

Karin Morey: nothing to report.

Roger Fowler-Thias: Pioneer Center homeless issues are becoming more of a problem. Fundraisers are in full swing. Staff are working with the City to replace the ballroom floor. Medicare seminars are in full swing.

Shawn Dachtler: Encourages everyone to pick an area outside of your neighborhood and get to know the parks and advocate for their needs to provide additional services.

Troy Bolinger: nothing to report.

8. Staff reports

- a. Recreation update – Email monthly updates to PRAC members
- b. Park Place Waterline Replacement Project Update – project is moving forward and should be completed by the month of December.

9. Future Agenda Items – Clackamette Park Master Plan (Bill Daniels), Naming of Sportcraft Boat Launch Park (Shawn Dachtler)
10. Next scheduled meeting – December 6, 2018
11. Adjournment: 8:52pm