



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Final

### City Commission

*Dan Holladay, Mayor*  
*Renate Mengelberg, Commission President*  
*Brian Shaw, Nancy Ide, Frank O'Donnell*

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Tuesday, July 10, 2018

6:30 PM

Commission Chambers

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#### Work Session

#### 5:15 PM - City Commission Tour of 13895 Fir Street Property

#### 6:30 PM - City Commission Work Session

### 1. Convene Work Session and Roll Call

*Commission President Mengelberg called the meeting to order at 6:33 PM.*

**Present:** 3 - Commissioner Brian Shaw, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**Absent:** 2 - Mayor Dan Holladay and Commissioner Nancy Ide

**Staffers:** 11 - City Manager Tony Konkol, City Attorney William Kabeiseman, City Recorder Kattie Riggs, Captain Shaun Davis, Community Services Director Phil Lewis, Public Works Director John Lewis, Patrick Foiles, Community Development Director Laura Terway, Christina Robertson-Gardiner, Dayna Webb and Community Communications Coordinator Kristin Brown

### 2. Future Agenda Items

*No future agenda items were suggested.*

### 3. Discussion Items

#### 3a. Citizen Involvement Committee (CIC) Recommendation to Remove Chapter 2.30.060- Grievances from the Municipal Code

*Laura Terway, Community Development Director, asked the Commission for direction on whether or not to remove a section of Oregon City Municipal Code that allowed the Citizen Involvement Committee (CIC) to process grievances.*

*Christina Robertson-Gardiner, Planner, gave background on the item and the process the CIC went through to recommend removal of the grievance process.*

*Amy Willhite, CIC Chair, and Mike Mitchell, CIC member, explained the CIC came to this decision because the CIC did not control neighborhood associations and a grievance committee had no authority or enforcement of their decisions.*

*The Commission concurred with the recommendation.*

**3b.** Proposed Amendment to the Personal Services Agreement with Main Street Oregon City, Inc to Extend the Operating Hours of the Elevator

*Tony Konkol, City Manager, said the City had entered into a personal services agreement with Main Street Oregon City (doing business as Downtown Oregon City Association) to operate the elevator. Currently there was inconsistency with the Wednesday through Saturday hours and there was demand for increasing the hours. To extend the October through May operating hours for Wednesday through Saturday to 9:30 p.m. would increase the contract amount by a total of \$9,219.52 through December 31, 2019.*

*Jonathan Stone, Executive Director of the Downtown Oregon City Association, and Carrie Crook, Elevator Manager, gave a case for extending the hours including a marketing focus on the elevator, frequent requests by downtown businesses, and the pedestrian connection to residential. Mr. Stone explained the elevator lobby pedestrian volume data that had been collected and the proposed contract amendment.*

*There was consensus to move forward with this change.*

**3c.** New Traffic Calming Tools in Oregon City

*John Lewis, Public Works Director, presented information on the Neighborhood Traffic Fact Sheet and traffic calming measure review.*

*Dayna Webb, Senior Project Engineer, discussed implementing a 20 mph speed limit in Oregon City on roads identified as family-friendly routes and installation of traffic control devices that indicated the presence of pedestrians or bicycles. She explained the corridor reviews staff had done and which were not good candidates and which should be moved forward for suggested changes.*

*There was discussion regarding which streets would likely to be funded and which would not and getting community input for this change. There was further discussion regarding whether or not this should be neighborhood driven or City driven.*

*Commissioner Ide arrived at 7:22 PM.*

*The Commission encouraged an article in the City newsletter about this potential change and that staff bring back more information on how much capital and signage would be required and the success of this program in other cities. Staff would also take the proposal to the next Citizen Involvement Committee meeting.*

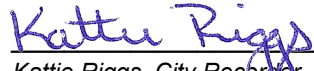
**4. City Manager's Report**

*Mr. Konkol reported on the ribbon cutting for the Ermatinger House and Concerts in the Park.*

**5. Adjournment**

*Commission President Mengelberg adjourned the meeting at 7:53 PM.*

*Respectfully submitted,*

  
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Kattie Riggs, City Recorder