



FINAL MINUTES

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

December 7, 2017

Attendance

Members: Lisa Novak; Bill Daniels; Chris Cook, Joyce Gifford; Roger Fowler-Thias; Mike Mitchell; Doug Neeley

Excused: Shawn Dachtler

Staff: Phil Lewis, Community Services Director

Guests: none

6:00 P.M. – Work Session

1. Interview applicants
 - a. Troy Bolinger
 - b. Karin Morey
 - c. Jeremiah Beam
 - d. Doug Neeley

7:00 P.M. - Regular Meeting

1. Call to order at 7:02pm
2. Introductions
3. Approval of minutes – October 27, 2017 Meeting Minutes
Motion by Mitchell, second by Cook, approved 7-0.
4. Citizen comments on issues and items not on the agenda - none
5. Presentations - none
6. General Business
 - a. Carnegie Library Park Naming Discussion – Phil Lewis gave a brief background on the current name of the park and the conversations within the committee that have

occurred to date regarding the name. Discussion occurred within the group regarding the name of the park. Neeley pointed out that the new signage of the Oregon City Public Library located on 7th Street would have the name of the park and Carnegie Building in smaller text size below the library name. A motion was made by Daniels to recommend to City Commission a name change from Carnegie Library Park to Library Park. The motion was seconded by Neeley and passed by a vote of 7-0. Phil Lewis will send an email out to CIC representatives and bring the recommendation to an upcoming City Commission meeting.

- b. Park SDC's – An overview of the Park System Development Charges (PSDC's) budget was presented. There is currently a fund balance of approximately \$4.5 million. It is anticipated that the City will receive \$600,000 per year during this budget biennium. It is also anticipated that the City will spend roughly \$2 million during this biennium with the majority of the expenses coming to fund the development of Glen Oak Park.
- c. Park Operations Facility – The facility was red-tagged in 2013 and is not usable for staff. The City Commission dedicated \$650,000 in general funds to be used for the facility during the budget adoption process for this biennium. As staff moved forward with developing the plans for the new building, Commission asked for staff to plan for future growth. This additional size required additional budget to be dedicated for the building as proposed. Staff have identified departmental funds to be reallocated and are proposing roughly \$350,000 in PSDC's to be used to meet the budget gap. Discussion occurred among committee members. Members recognize the need for a replacement Park Operations Facility but were very concerned about using PSDC's funds when there are park deficient areas in the City. Members are concerned about the inability of the City to acquire park land at the same pace of development and see these funds as being critical to that effort. A motion was made by Neeley to make a very strong recommendation to Commission that Park SDC's should not be used for the Park Operations Facility and that the City dedicate other City funds to build the facility. The motion was seconded by Mitchell and passed 6-0 with Chair Gifford abstaining.
- d. McLoughlin Canemah Trail – The project advisory committee is meeting again in December to finalize recommendations for the trail plan. A presentation will be provided to PRAC for a vote of support during the January PRAC meeting.

- e. Ermatinger House – Conversations have occurred with the friend’s group regarding operations of the Ermatinger House. It is the intent of staff to open the house for regular visits by summer 2018. The furniture planning is on-going.
- f. McLoughlin Promenade Project Proposal – A proposal has been presented to staff by Bill Daniels and Jerry Herrmann to make site improvements to the Promenade including vegetation clearing along the bluff and wildflower seeding. A meeting was held with representatives from Parks, Public Works, ODOT, as well as Bill Daniels and Jerry Herrmann. Part of the request is to combine the Promenade improvements with the ODOT project that is scheduled along the bluff between the Promenade and 99E. Vegetation along the bluff will be removed as part of the ODOT project and herbicide will be applied to the stumped vegetation.
- g. PRAC Election of Officers - Timeline Discussion – Annual elections of Chair and Vice Chair positions for PRAC will occur at the January meeting.
- h. PRAC Member Position Openings – Appointment Recommendations – Three vacant positions are open beginning in January 2018. Discussion occurred amongst the group. A motion was submitted by Daniels to recommend to Mayor Holladay that Doug Neeley, Troy Bolinger and Karin Morey be appointed to PRAC for a three year term beginning January 2018 with Jeremiah Beam as an alternate. The motion was seconded by Cook and passed by a vote of 6-0 with Neeley recusing himself.
- i. Other General Business –
 - a. Willamette Falls Master Plan – currently open for public comments on the Metro website and will be open until December 13th. There will be a presentation at the City Commission Work Session on December 12th. The Master Plan will be adopted by Metro Council in January and presented to PRAC on January 25th with City Commission adopting the plan in February.

7. PRAC Member Reports

Roger Fowler-Thias: Pioneer Center trip registration has opened and all trips are full or almost full, parks staff have placed new plantings on the grounds and will soon be replanting pine trees that were recently removed as hazard trees, audit for nutrition program was completed, health inspection completed 100% with no violations, giving tree completed with all tags taken in first week, Oregon City Park Foundation (OCPF) is expecting

about \$5,000 for the year through the bottle drop program and had four cleanup events planned since May, 99 plants were planted at the Promenade with 100 more by early spring, January 20th OCPF will be hosting an auction at Hive Taphouse

Mike Mitchell: Comment was received from representatives of three different neighborhood associations at the most recent CIC meeting regarding Waterboard Park. Concerns voiced included vandalism, drinking, garbage and drug use at the site.

Joyce Gifford: Participating with the OCPF ivy pulls and general cleanups. Reach out to Roger, Lisa or Joyce if you are interested in being involved with OCPF and come out to the auction night on January 20th. Focusing on invasive species removal.

Chris Cook: nothing to report.

Doug Neeley: NRC has outlined priority streams in the watershed to have signage installed notifying the public of the streams crossings running through our community. The Greater Oregon City Watershed Council agreed to make the signs that were identified by NRC through a grant. The signs have been made and will be installed by Public Works.

Lisa Novak: enjoying our parks and dryer weather, October 28th ivy pull at Waterboard Park and will be there again this Sunday, recommends everyone takes a CPR training

Bill Daniels: nothing to report.

8. Staff reports

- a. Recreation update – Email for the monthly updates to PRAC members
- b. Pool Open House – Free event hosted on Friday, January 5th at the Oregon City Pool
- c. Special Events & Shelter Rates – Discussion to be brought forward at the December 12th Commission Work Session to update the special event and shelter rates for parks.
- d. Resolution for Committees – resolution passed at commission that meetings cannot run beyond 10pm without a unanimous vote of the members and no meeting shall run after 11pm.
- e. Latourette Park – planning is ongoing for the community enhancement grant which will provide a phase 1 development of the park. A Depave event will occur at the park this spring to remove asphalt.
- f. Glen Oak Park – staff presented recently at Caufield Neighborhood Association on the timeline of park planning and development with the park opening in fall 2019. The park naming sub-committee will be reconvening in January to start the naming process.

9. Future Agenda Items – Park System Development Charges for Oregon City compared to the region (Mitchell), McLoughlin Promenade Project (Daniels), Buena Vista House (Daniels), Master Plan for Atkinson Park (Daniels)
10. Next scheduled meeting – January 25, 2018
11. Adjournment: 9:10pm