



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Final

City Commission

Dan Holladay, Mayor
Brian Shaw, Commission President
Nancy Ide, Frank O'Donnell, Renate Mengelberg

Wednesday, June 21, 2017

7:00 PM

Commission Chambers

REVISED

1. Convene Regular Meeting and Roll Call

Mayor Holladay called the meeting to order at 7:00 PM.

Present: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

Staffers: 11 - City Manager Tony Konkol, City Attorney William Kabeiseman, Assistant City Recorder Jaime Reed, Police Chief and Public Safety Director James Band, Human Resources Director Jim Loeffler, Finance Director Wyatt Parno, Community Services Director Phil Lewis, Community Development Director Laura Terway, Public Works Director John Lewis, Assistant Finance Director Mireya McIlveen and Economic Development Manager Eric Underwood

2. Flag Salute

3. Ceremonies, Proclamations

3a. Proclamation for Heritage Days, June 23-24, 2017

Eric Underwood, Economic Development Manager, stated this was a proclamation for Heritage Days in Oregon City as part of the Rose Festival celebration. All of the heritage sites in Oregon City would be open and free to the public.

Rocky Smith, Jr., resident of Oregon City, said they also had a float at the Grand Floral Parade promoting Oregon City's heritage. For the Heritage Days, there would be a shuttle at the End of the Oregon Trail Interpretive Center to see all of the sites. This would be the first time the public could go into the Ermatinger House since it was restored.

Rolla Harding, resident of Oregon City, invited everyone to attend.

Mayor Holladay read the proclamation declaring June 23-24, 2017, as Oregon City Heritage Days.

4. Citizen Comments

Wendell Baskins, resident of Oregon City, said the Heritage Days were potentially an opening event to the 175th anniversary of the Oregon Trail and 50th anniversary of the

signing of the legislation for long distance trails that would be happening in 2018. He represented the Oregon Historic Trails Advisory Council and had already been approached by national organizations regarding how the City would be involved.

Mayor Holladay directed him to pass the information on to the City Manager.

William Gifford, resident of Oregon City, announced there would be a presentation on the Willamette Falls Locks next Tuesday at the Oregon City Business Alliance luncheon.

5. Adoption of the Agenda

The agenda was adopted as presented.

6. Public Hearings

6a. Resolution No. 17-15, Declaring Oregon City's Election to Receive State Revenues

Mayor Holladay opened the public hearing.

Wyatt Parno, Finance Director, said this resolution declared the City's eligibility to receive State shared revenues. The City had to hold two public hearings, and the first was held on May 1 as part of the Budget Committee meeting. There were no public comments at that hearing. The second was being held tonight. The City would receive about \$794,000 from the State and the funds would go to the City's General Fund.

There was no public testimony.

Mayor Holladay closed the public hearing.

A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve Resolution No. 17-15, declaring Oregon City's election to receive State revenues. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

6b. Resolution No. 17-16, Adopting the Budget, Making Appropriations, Imposing Taxes and Categorizing Taxes for the 2017-2019 Biennium

Mayor Holladay opened the public hearing.

Mr. Parno stated on May 1, 2017 the Budget Committee met to review the 2017-2019 biennial budget. They approved the budget with no exceptions. The budget included a total amount of \$191,213,129 and the current tax rate of 4.409 per \$1,000 of assessed value. This was below the maximum tax rate. There was one recommended change to the budget that was approved by the Budget Committee. That was to add a College Resource Officer to the Police Department. This position would be paid for by Clackamas Community College.

There was no public testimony.

Mayor Holladay closed the public hearing.

A motion was made by Commissioner Ide, seconded by Commissioner Mengelberg, to approve Resolution No. 17-16, adopting the budget, making appropriations, imposing taxes and categorizing taxes for the 2017-2019 Biennium. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

6c. Continuation Request for Annexation of 0.9 acres at 19763 S. Parrish Road (Planning File AN-16-0002)

Mayor Holladay opened the public hearing.

Laura Terway, Community Development Director, said staff was requesting a continuation of the hearing to allow additional time to prepare findings for this proposal.

There was no public testimony.

A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to continue the hearing for an annexation of 0.9 acres at 19763 S. Parrish Road (Planning File AN-16-0002) to July 5, 2017. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

7. General Business

7a. Second Reading of Ordinance No. 17-1007, Amendments to the Oregon City Municipal Code for Accessory Buildings/Structures and Uses

Ms. Terway said the proposed amendments to the Municipal Code included changes for residential and commercial properties to allow more flexibility and transparency. The first reading of the ordinance passed on June 7, 2017.

Bill Kabeiseman, City Attorney, asked if the Commission had any conflicts of interest to declare.

Commissioner O'Donnell declared he was an owner of a membrane structure.

A motion was made by Commissioner Ide, seconded by Commissioner O'Donnell, to approve the second reading and final adoption of Ordinance No. 17-1007, amendments to the Oregon City Municipal Code for accessory buildings/structures and uses. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

7b. Resolution No.17-19: Declaring an Emergency and Exempting Clackamas Fire District 1 Station 16 from Planning Division Code and Review to Allow a Temporary Fire Station at Clackamas Community College until October 1, 2018

Ms. Terway said in May of last year the Fire Station on Molalla Avenue developed a mold infestation and was deemed uninhabitable. The Commission approved a resolution allowing temporary structures to be used. The Fire District had been working

with consultants to identify a long term solution for the site and had submitted an application for redevelopment. It would go to the Planning Commission in July and in the interim this resolution exempted the planning requirements and review for a temporary Fire Station at Clackamas Community College until October 1, 2018. She showed examples of the structures that would be placed at the College. They would like to begin work in September. The buildings would need to receive building permit approval.

Jonathan Scheirman, Battalion Chief with Clackamas Fire District, explained the long term plan was to build a new station at the Molalla Avenue location. The temporary structure they were currently using would be moved to the College site and there would be two additional structures for more office space and for fire apparatus. There were utilities from the College that could be used. The fire fighters and apparatus would temporarily be housed at Station 15 while the buildings were being moved.

William Gifford, resident of Oregon City, thought this was a win-win situation as the Fire District would be improving the site for the College when they moved back to their new facility in exchange for not paying rent. He wanted to make sure if they needed to be on the College site longer, the timeframe could be extended.

Ms. Terway said if it needed to be extended, they would have to come back to the Commission for approval. The October 1, 2018 date took into account construction delays.

A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve Resolution No.17-19: declaring an emergency and exempting Clackamas Fire District 1 Station 16 from Planning Division Code and Review to allow a temporary Fire Station at Clackamas Community College until October 1, 2018. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

7c.

Resolution No. 17-18: Identification of a Planning Division Review Fee for Temporary Structures on Commercial, Multi-Family, Industrial, and Institutional Properties

Ms. Terway said this resolution established fees for temporary structures to cover the costs associated with a review by the Planning Division to make sure applicants complied with the Code. There were two types of fees that would be applied, a fee for the structure to be up one time and a fee for the structure to be allowed up to six times per year.

There was discussion regarding how fireworks stands would be dealt with.

A motion was made by Commissioner Ide, seconded by Commissioner Shaw, to approve Resolution No. 17-18: identification of a Planning Division Review Fee for temporary structures on commercial, multi-family, industrial, and institutional properties. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

7d.

Willamette Falls Legacy Project Governance Intergovernmental Agreement (IGA) with the State of Oregon, through the Oregon Parks and Recreation Department, Clackamas County, Metro, and the City of

Oregon City

Ms. Terway said the State, Clackamas County, Metro, and the City had an Intergovernmental Agreement for the decision-making process for the Willamette Falls Legacy Project. This was a new agreement to continue the process through the development of Phase 1 of the Riverwalk. Metro would be the lead on the Riverwalk and the agreement would be valid until 2023. Phase 1 of the Riverwalk should be completed by 2022.

Mayor Holladay clarified the decision of who the owner of the Riverwalk would be had not been made yet.

There was discussion regarding Metro being the lead on the Riverwalk and making sure the City was still closely involved.

A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve the Willamette Falls Legacy Project Governance Intergovernmental Agreement (IGA) with the State of Oregon, through the Oregon Parks and Recreation Department, Clackamas County, Metro, and the City of Oregon City. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

8. Consent Agenda

A motion was made by Commissioner Mengelberg, seconded by Commissioner Ide, to approve the consent agenda. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 8a. Personal Services Agreement Amendment No. 2 with KPFF, Inc. for the 12th & Washington Street Traffic Signal Installation (CI 16-014)
- 8b. Resolution No. 17-17, Supplemental Budget for the 2015-17 Biennium
- 8c. Public Improvement Contract with Intermountain Slurry Seal, Inc. for the Asphalt Rubber Chip Seal Project
- 8d. Contract with Trench Line Excavation, Inc. for the South End Road Area Waterline Replacement Project
- 8e. Management, Supervisory and Confidential Employee Salary Cost of Living Allowance (COLA) Increase FY 2017-18
- 8f. Personal Services Agreement (PSA) with Coraggio Group to Provide Consulting Services for the Oregon City Tourism Plan
- 8g. Mayoral Appointments of Janet Mann to the Historic Review Board

9. Communications

a. City Manager

Mr. Konkol acknowledged the hard work of staff on the budget as well as the City Commission and Budget Committee. It was an ambitious budget. He reminded everyone to be cautious when enjoying the rivers this summer.

b. Commission

Commissioner Ide announced the Best of Oregon City Award Ceremony was tomorrow. She asked if there were any objections to her attending the National League of Cities Conference in November. There were no objections and Commissioner Ide planned to go.

Commissioner Shaw discussed the Optimist Club's Respect for Law program where Sergeant Edwards was named the Oregon City Officer of the Year. He attended the Clackamas County Business Alliance meeting where affordable housing was discussed.

Commissioner Mengelberg would be taking vacation in July.

Commissioner O'Donnell appreciated the Code amendments for the accessory structures. He also expressed appreciation to firefighters for their help in senior facilities.

c. Mayor

Mayor Holladay attended the American Water Works Association Conference, participated in an interview with OPB regarding transportation projects and the expansion of the Abernethy Bridge and I-205, and attended a meeting with the mayor of Happy Valley, mayor of Milwaukie, and Commissioner Savas to discuss the transportation bill. He would be leaving tomorrow for the US Conference of Mayors.

10. Adjournment

Mayor Holladay adjourned the meeting at 7:48 PM.

Respectfully submitted,


Kattie Riggs, City Recorder