

Oregon City Public Library

Library Board

Minutes

625 Center Street

Oregon City, OR 97045

503-657-0891

May 11, 2016

Commission Chambers

5:00 pm

ATTENDING: Scott Edwards, DA Hildebrand; Lara Ingham; Chair - Dan Millard; Jan Wallinder; Don Wright; Library Director - Maureen Cole; Library Manager - Lynda Ackerson; Excused Absence: Eileen Sheridan

CALL TO ORDER: The meeting was called to order by Chair, Dan Millard at 5:01 PM.

APPROVAL OF MINUTES: Minutes from the April meeting were approved as written.

PUBLIC COMMENTS: Linda VanHaverbeke gave a shout out to the Board and Library Director for all their hard work.

DIRECTOR'S REPORT: The library continues to have a good amount of foot traffic, 99% of last year at this time. Circulation is not as high, but this seems to be a trend across the board at libraries in the County. Parking has been worse than usual these past few weeks, due to Public Works projects on 6th Street, and the filming of an episode of "The Librarians". This has caused some of our spots to be blocked off. Patrons are reminded that the lot behind the Church and across from the Pioneer Center is a public lot, and it is usually empty after 4:00 pm. Library staff has been invited to speak to a group of Spanish speaking parents at Gaffney Lane School. When our library was closed for a morning, our Bi-Lingual storytime presenter went off-site to do storytime for the children at St. John the Apostle school who would normally have come to the library. There are lots of programs planned for May, but beginning in June we will have limited programming due to our transition into the new building space and continued work on the Carnegie. Summer Reading programs will continue as usual. RFID is moving forward, and a contract may be awarded soon. It won't be implemented until 2017 however.

LDAC: The Library District Advisory Committee has been meeting. Don Wright is our representative to this committee, and Library Director, Maureen Cole is also present at the meetings to advise. Maureen explained the purpose of LDAC. When the Library District was formed, monies were meant to use for library operations, not capital. This money was also never meant to replace City contributions to the libraries. Some cities, however, have chosen not to continue to contribute to their City libraries. There is a possibility that LDAC will work to amend the original IGA to include capital expenses. Cities cannot serve their patrons if they do not have adequate spaces for their libraries. There has been an ongoing situation involving the merging of the Gladstone and Oak Lodge libraries that cannot seem to be resolved. Gladstone has been given 90 days to create a committee to explore possibilities and come up

with a plan for dealing with this. If they cannot come up with a solution, there is the possibility that Gladstone will be suspended from the consortium.

BUILDING REPORT: PGE turned our permanent power on in the new addition on May 4. This caused the library to be closed for two hours in the morning. Now that power has been turned on, the work on installing the elevator can proceed. This will, in turn, allow other work to get done that has been stalled because of the elevator taking up space. Curbs and sidewalks are being put in, starting at the corner of 7th and Jefferson and moving around the building to John Adams. Our furniture and shelving has been ordered and signage is being finalized. Work, including painting, is being done inside the addition, and the scaffolding is being removed. The library will be closed beginning July 4 for up to 2 weeks, so we can move into the addition and empty out the Carnegie so that work can begin there. We hope to start moving on July 7. DA Hildebrand reported that there will be a budget review next week, and that we are still on target to stay within our budget.

COMMUNICATIONS: Linda VanHaverbeke reported that the Foundation is excited about its event on May 14, which includes a reception and tour of the new addition for donors. Jan Salisbury reported that the Friends of the Library have been looking at its by-laws. A revision will include a statement which explains the reasons for the bookstore, one of which is to provide a place to redistribute the library's excess materials.

FUTURE AGENDA ITEMS: Library policies

NEXT MEETING: The next regular meeting will be held on Wednesday, June 8 at 5:00 pm in the Commission Chambers at City Hall.

ADJOURNMENT: Chair, Dan Millard adjourned the meeting at 5:45 PM.