



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Final

City Commission

Dan Holladay, Mayor
Rocky Smith, Jr., Commission President
Brian Shaw, Carol Pauli, Renate Mengelberg

Wednesday, May 18, 2016

7:00 PM

Commission Chambers

1. Convene Regular Meeting and Roll Call

Commission President Smith called the meeting to order at 7:10 PM.

Present: 3 - Commissioner Brian Shaw, Commissioner Rocky Smith and Commissioner Renate Mengelberg

Absent: 2 - Commissioner Carol Pauli and Mayor Dan Holladay

Staffers: 11 - Finance Director Wyatt Parno, City Attorney William Kabeiseman, Operations Manager Martin Montalvo, Police Chief and Public Safety Director James Band, Human Resources Director Jim Loeffler, City Recorder Kattie Riggs, Eric Underwood, Interim Community Services Director Denise Conrad, Library Director Maureen Cole, Assistant Planner John Stutesman and Laura Terway

2. Flag Salute

3. Ceremonies, Proclamations, and Presentations

3a. The Ruth Powers Annual Preservation Award

John Stutesman, Planner, announced the winner of the Ruth Powers Annual Preservation Award was the City's Community Services Department for their work on the Ermatinger House. The Historic Review Board also recognized Doug Neeley, Rocky Smith, Jr., Restore Oregon's Most Dangerous Places program, Clackamas County, Community Development Block Grant program, Oregon Historic Preservation Office, National Trust, Friends of Ermatinger House especially Marge and Rolla Harding, Architectural Resource Group, Bill Hawkins, and TS Gray Construction for their efforts.

Commission President Smith presented the award to Denise Conrad, Interim Community Services Director.

3b. Cascadia Rising Exercise Simulated Emergency Declaration

Martin Montalvo, Operations Manager, gave an update on the emergency declaration process and Cascadia Rising exercise coming up in June 2016. The Cascadia Rising exercise was a regional emergency exercise and he explained who was participating. He reviewed the authority the Commission had for declaring emergencies. An emergency declaration, once conducted, was good for 48 hours. Mr. Montalvo provided the benefits of declaring an emergency. The sequence of events would begin with the City declaring the emergency, then reported it to the County. The

County would pass it on to the State and the State would then pass it on to the federal government. He explained the emergency powers that could be imposed when declaring an emergency. All emergencies begin as local emergencies and the City would be responsible for taking the lead or participating in the process. The federal government would only come in if the City deemed itself incompetent. In the case of a state of emergency, it would extend beyond the 48 hours and need to be a resolution ratified by the Commission. He then discussed the mock emergency declaration. On June 8, 2016 most of the City's managers would be participating in the emergency exercise. He explained the partnerships and how the City could get assistance in an emergency.

There was discussion regarding County participation in an emergency, potential disasters, and the City's Emergency Operations Plan.

4. Citizen Comments

There were no citizen comments.

5. Adoption of the Agenda

The agenda was adopted as presented.

6. Public Hearings

7. General Business

7a. Personal Services Agreement (PSA) with Rick Williams Consulting to Provide Consultant Services for the Willamette Falls Legacy Project Development Strategy

Laura Terway, Planner, said this agreement was for assistance in creating a Development Strategy for the Willamette Falls Legacy Project. Part of the strategy would integrate into the Riverwalk design. Staff had been working with Main Street to create a scope of work for the contract. The purpose of the project was to inform and address transportation and parking constraints and create long-term public and private transportation demand strategies that would be endorsed by all. The work would include an update to the 2009 parking study for downtown. The agreement would cost \$62,000, and \$12,000 would come from Urban Renewal and the rest would be subsidized by a Metro grant.

A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve the Personal Services Agreement (PSA) with Rick Williams Consulting to provide consultant services for the Willamette Falls Legacy Project Development Strategy. The motion carried by the following vote:

Aye: 3 - Commissioner Brian Shaw, Commissioner Rocky Smith and Commissioner Renate Mengelberg

7b. Resolution No.16-10, Calling for an Election in November Referring the Question of Banning Marijuana Facilities within the City of Oregon City

Ms. Terway said approval of this resolution would allow Oregon City voters to decide

if medical and recreational marijuana producers, processors, wholesalers, and retailers should be allowed within the City limits. These uses were currently banned to allow time for local discussion and to work on time, place, and manner regulations. If approved, the measure would go to the voters in November 2016. The public input gathered on this issue would be on the City's website. The regulations would be adopted before the vote.

A motion was made by Commissioner Mengelberg, seconded by Commissioner Shaw, to approve Resolution No.16-10, calling for an election in November referring the question of banning marijuana facilities within the City of Oregon City. The motion carried by the following vote:

Aye: 3 - Commissioner Brian Shaw, Commissioner Rocky Smith and Commissioner Renate Mengelberg

8. Consent Agenda

A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve the consent agenda. The motion carried by the following vote:

Aye: 3 - Commissioner Brian Shaw, Commissioner Rocky Smith and Commissioner Renate Mengelberg

- 8a.** OLCC: Liquor License Application- On-Premises Sales, Ownership Change: Applying as a Corporation, Amy's Pub, 19526 S. Molalla Avenue #131 Oregon City, OR 97045
- 8b.** OLCC: Liquor License Application- On-Premises Sales, Ownership Change: Applying as a Corporation, Midway Historic Public House, 1003 7th Street Oregon City, OR 97045
- 8c.** Minutes of the April 20, 2016 Regular Meeting

9. Communications

a. City Manager

Mr. Parno announced this weekend was the Pioneer Family Festival, Teddy Bear Parade, and McLoughlin Founders Day Open House. Clackamas Community College was having their 50th anniversary celebration on Saturday. The annual Memorial Day celebration would be held on May 30, 2016. The Community Health and Safety Fair would be held on June 4, 2016.

Maureen Cole, Library Director, gave an update on and showed pictures of the Library addition project.

Mr. Parno discussed the May election results. The 9-1-1 communications system bond levy passed, which required a 50% match and Mr. Parno had been working with Police Chief Band to find the funding. The Wesley Linn Park measure tentatively passed and there would be a recount of the votes. Should it pass, the development would continue on and if it failed, the developer would have to find another alternative.

Mr. Montalvo discussed the recent temporary traffic controls at 12th and Washington due to several accidents. The summer construction contract would be brought to the Commission at their next meeting. Some major work would be done in the McLoughlin neighborhood.

Ms. Terway discussed an affordable housing grant from Metro. The grant would provide funds to review the City's development standards and identify barriers to development. The grant application was due in August 2016 and the work would be done in 2017. The City was continuing to work with the County regarding the low income properties on Holcomb Blvd.

There was consensus to have a Work Session with the County regarding the properties on Holcomb Blvd.

b. Commission

Commissioner Shaw attended the McLoughlin Neighborhood Association meeting, Children's Center luncheon, Library Foundation tour, Pints from the Past event, and a Chamber meeting.

Commissioner Mengelberg attended the Clackamas County Exports Summit.

c. Mayor

Commission President Smith had been working on the final weeks of school and the Pioneer Family Festival.

10. Adjournment

Commission President Smith adjourned the meeting at 8:02 PM.

Respectfully submitted,

Kattie Riggs, City Recorder