

**Oregon City Public Library**

**Minutes**

**625 Center Street**

**Oregon City, Oregon 97045**

**503-657-0891**

**Thursday, November 12, 2015**

**5:00 pm - Commission Chambers**

**ATTENDING:** Fred Haynes - Chair; DA Hildebrand; Lara Ingham; Dan Millard - Vice Chair; Eileen Sheridan; Jan Wallinder; Don Wright; Maureen Cole - Library Director; Lynda Ackerson - Library Manager

**CALL TO ORDER:** The meeting was called to order by Chair, Fred Haynes at 5:03 pm.

**APPROVAL OF MINUTES:** Minutes from the October meeting were approved as written.

**PUBLIC COMMENTS:** There were no public comments.

**INTERVIEWS OF LIBRARY BOARD CANDIDATES:** Three candidates were interviewed by the Board for two available positions - one, at-large position and one in-city position. After discussion, two candidates were chosen and Maureen Cole will forward their names as recommendations to the Mayor.

**DIRECTOR'S REPORT:** Maureen commented on the report and statistics that were handed out to the Board. Foot traffic and circulations are both doing well. We are currently conducting second interviews for our three top candidates for our youth services position. All LINCC staff had an all-day training at Clackamas Community College on October 12. One of the speakers was Aaron Schmidt, who spoke about creating a positive user experience - focusing on patron needs as opposed to library needs.

**BUILDING REPORT:** We are moving along, and the project continues to be on time and on budget. Workers began the saw cutting on the back wall today. Walls are going up and the structural steel will be coming next. There is still some street work that is being worked through with the City. The Project Art Committee has received 56 applications for library art projects, including the frit for the upper windows, something for the children's entry and the main sculpture in the atrium. The Clackamas County Arts Alliance is vetting the applications, and the committee will be meeting next week to continue through the process. The Foundation has its \$250,000 commitment, and the building project will be going ahead with the first alternate addition which is a reading circle on the 7<sup>th</sup> street side of the building being paid for by the Foundation. We have also received a \$9000 grant from the Kinsman Foundation to be used for the restoration of the windows in the Carnegie, as well as a \$30,000 grant from the Oregon Foundation. The Oregon Foundation will be making a formal announcement of this grant at the December 2 Commission meeting.

**COMMUNICATIONS:** DA Hildebrand passed out copies of the minutes from the Library Foundation's last meeting. The Foundation is still figuring out how to approach fundraising events. There are none scheduled for the next 60 days, but events will be happening in 2016. The Foundation is continuing to apply for more grants.

**FUTURE AGENDA ITEMS:** No future agenda items were brought forward.

**NEXT MEETING:** The next regular meeting is scheduled for December 9, 2015 at 5:00 pm in the Commission Chambers at City Hall.

**ADJOURNMENT:** Chair, Fred Haynes adjourned the meeting at 6:13 pm.