

**Oregon City Public Library Board**

**Minutes**

**625 Center Street**

**Oregon City, OR 97045**

**503.657.0891**

**Wednesday, July 8, 2015**

**5:00 pm – Commission Chambers**

**ATTENDING:** Fred Haynes – Chair; DA Hilderbrand; Lara Ingham; Dan Millard – Vice Chair; Eileen Sheridan; Don Wright; Jan Wallinder; Maureen Cole – Library Director; Absent: Lynda Ackerson

**CALL TO ORDER:** The meeting was called to order by Chair, Fred Haynes at 5:03 pm.

**APPROVAL OF MINUTES:** Minutes from the June meeting were approved as written.

**PUBLIC COMMENTS:** There were no public comments.

**DIRECTOR'S REPORT:** Maureen commented on her written reports. Statistics are hanging in there at the 90-95% range for circulation of materials; door count is at 97% of this time last year. A new statistic is being tracked and that is wifi usage. The last First Friday film of the season was held; next season, starting in September, the films will be held on the second Fridays to avoid other First Friday festivities which are popping up. This also helps with certain holidays, such as New Year's and Labor Day. Two more Mindful Meditation workshops were held and the summer reading programs started, with very large attendances.

**BUILDING PROJECT REPORT:** Maureen and DA Hilderbrand reported on activity with the building project since last month. Much will be happening in the next month. Prior to the next Library Board meeting, approval to purchase long lead time items (such as steel) will be presented to the City Commission. In addition, the GMP will be presented, and approval will be requested as well as permission to move into construction. Therefore, the Library Board decided to take action on those items and recommended the approval of each. Dan moved, and D.A. seconded, to recommend the approval of a change order to purchase long lead time items. The motion was unanimously approved. Then Dan moved, and D.A. seconded, to recommend that the GMP be approved, as long as it is within budget. This motion was also unanimously approved. D.A. then suggested that perhaps doing the interior storm windows early in the project might be a great way to mitigate the construction sound. Maureen will suggest this at the next building committee meeting. The Board was apprised of the date and time of the Groundbreaking in the hopes that they could all be there. Unfortunately, Lara will be in Boston at a wonderful training and will be unable to attend. There was quite a bit of discussion about the play area as well.

**COMMUNICATIONS:** DA Hilderbrand reported on the activities of the Library Foundation. The Chamber of Commerce Golf Tournament named the Foundation the non-profit to benefit from profits of the tourney. There will be a raffle at the Groundbreaking; this is the official kick-off of the Foundation Fundraising public efforts. The Friends of the Library will be presenting a check for \$75,000 at the Groundbreaking, and have made a commitment of \$100,000. Many grants are in the works.

**FUTURE AGENDA ITEMS:** There were no future agenda items suggested.

**NEXT MEETING:** The next regular meeting will be August 12, 2015, at 5:00 pm in the Commission Chambers, City Hall.

**ADJOURNMENT:** Chair, Fred Haynes adjourned the meeting at 5:34 pm.