



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Final City Commission

Dan Holladay, Mayor
Carol Pauli, Commission President
Brian Shaw, Rocky Smith, Jr., Renate Mengelberg

Wednesday, July 15, 2015

7:00 PM

Commission Chambers

REVISED

1. Convene Regular Meeting and Roll Call

Mayor Holladay called the meeting to order at 7:00 PM.

Present: 4 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli and Mayor Dan Holladay

Absent: 1 - Commissioner Renate Mengelberg

Staffers: 13 - City Manager David Frasher, City Attorney William Kabeiseman, Police Chief and Public Safety Director James Band, Public Works Director John Lewis, Community Services Director Scott Archer, City Recorder Kattie Riggs, Assistant City Recorder Jaime Reed, Human Resources Director Jim Loeffler, Library Director Maureen Cole, Finance Director Wyatt Parno, Economic Development Manager Eric Underwood, Operations Manager Martin Montalvo and Street Division Operations Supervisor Matt Powlison

2. Flag Salute

3. Ceremonies, Proclamations, Presentations

3a. Pavement Maintenance Utility Fee (PMUF) Five Year Plan and Financial Assessment

John Lewis, Public Works Director, introduced Gabe Crop, Murray, Smith and Associates, and John Ghilarducci, FCS Group, who would be presenting information on the Pavement Maintenance Utility Fee.

Mr. Crop discussed the five year Pavement Maintenance Plan update. He gave definitions of preventative maintenance and rehabilitation, then explained why pavement maintenance was important, gave a background on the Utility Fee, discussed the planning purpose, why an update now, scope of the study, past successes, budget, and conclusions. There were options for additional funds in order to do more projects.

Mr. Ghilarducci gave a background on the State of Oregon transportation revenue and the purpose of the Utility Fee, key assumptions of the rate update, existing rate structure, cost inputs, average daily trips by category and customer class, and revenue requirements. Revenues would be in excess of expenditures for the next five years and no rate increase was forecasted other than the 3% inflation increase.

Mr. Lewis said staff was working on how to use the extra \$500,000. He did not see it as a surplus but as a need to further improve the streets. The ordinance required providing this five year update. This was a successful program.

3b. Parks and Recreation Advisory Committee Annual Report

Bob Burns, Chair, and Shawn Dachtler, Vice Chair, presented the Parks and Recreation Advisory Committee (PRAC) annual report. They evaluated the PRAC goals for 2014 and progress that had been made and those items that would be continued to the 2015 goals. They then reported on other PRAC activities and events and the PRAC goals for 2015/2016. They thanked staff for their work.

Commissioner Smith wanted to have a discussion with PRAC and the School District to keep the high school's construction class as it was an important program to the City.

Mayor Holladay thanked PRAC for their time and effort.

4. Citizen Comments

There were no citizen comments.

5. Adoption of the Agenda

The agenda was adopted as presented.

6. Public Hearings

6a. Ordinance for Introduction, No. 15-1007, Vacating a Section of Haven Road Beginning at the Intersection of Leland Road and Extending Southeasterly

Mayor Holladay opened the public hearing.

Mr. Lewis said Haven Road was created as part of the Leland Haven subdivision. The Commission passed a resolution to advertise the vacation and hold two public hearings. This would be the first reading of the ordinance to vacate a platted public right-of-way. The request came from the property owner in order to subdivide the property to add two new residential lots. Mr. Lewis did not think it was the right place to have a through roadway as it was an established neighborhood with turn around capacity for fire and emergency vehicles. He supported the vacation. It was currently a through street for pedestrian and bicycle access only. It would remain a 15 foot wide pedestrian accessway.

William Gifford, resident of Oregon City, thought by adding two residential lots it would be more tax income for the City. He did not see a down side to this vacation.

Mayor Holladay closed the public hearing.

A motion was made by Commissioner Smith, seconded by Commissioner Pauli, to approve the first reading of Ordinance No. 15-1007, vacating a section of Haven Road beginning at the intersection of Leland Road and extending southeasterly. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli and Mayor Dan Holladay

7. General Business

8. Consent Agenda

Mayor Holladay said regarding item 8d, the Commission met in Executive Session to discuss the review of the Municipal Court Judge and decided to increase the Judge's pay based on her performance.

A motion was made by Commissioner Pauli, seconded by Commissioner Shaw, to approve the consent agenda. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli and Mayor Dan Holladay

- 8a. Resolution No. 15-22, A Resolution Granting a Non-Exclusive Franchise to Comcast to Construct, Operate, and Maintain a Cable System in the City of Oregon City
- 8b. Agreement for Downtown Economic Improvement District
- 8c. Request to Approve Order and Purchase of Long Lead Time Items for Library Expansion Project
- 8d. Municipal Court Judge Employment Agreement
- 8e. Minutes of the July 1, 2015 Regular Meeting

9. Communications

a. City Manager

David Frasher, City Manager, was going to meet with the County Administrator to discuss how Oregon City might get better access to public records and information about Tri-City Service District. The Oregon Supreme Court released an early prospectus on several cases, one of which was Phoenix vs. Rogue Valley Sewer and the City would be looking closely at this case due to the County appealing the Circuit Court's decision on right-of-way. Staff had begun work on the Dutch Bros. traffic issues on 10th and Main Street.

Bill Kabeiseman, City Attorney, discussed the City's authority to regulate access to its streets. The property owner had a right to access public streets, but did not get to choose where the access was.

b. Commission

Commissioner Smith went to the Parks and Recreation Day Camp at the swimming pool.

Commissioner Shaw attended the Library Building Committee meeting and Chamber meeting.

Commissioner Pauli announced the City was awarded 7.5 million dollars of State funding for the Willamette Falls Legacy Riverwalk project. The First City Celebration would be held on July 25.

c. Mayor

Mayor Holladay discussed governance for Tri Cities with the Mayor of Happy Valley. He walked downtown Main Street with Congressman Kurt Schrader. He read a list of City staff who had worked for the City for 15 years or more.

10. Adjournment

Mayor Holladay adjourned the meeting at 8:10 PM.

Respectfully submitted,

Kattie Riggs, City Recorder