

Oregon City Public Library Board

Minutes

625 Center Street

Oregon City, OR 97045

503.657.0891

Wednesday, May 13, 2015

5:00 pm – Commission Chambers

ATTENDING: Fred Haynes – Chair; DA Hildebrand; Lara Ingham; Dan Millard – Vice Chair; Eileen Sheridan; Don Wright; Maureen Cole – Library Director; Lynda Ackerson – Library Manager; Absent: Jan Wallinder

CALL TO ORDER: The meeting was called to order by Chair, Fred Haynes at 5:02 pm.

APPROVAL OF MINUTES: Minutes from the April meeting were approved as written.

PUBLIC COMMENTS: There were no public comments.

DIRECTOR'S REPORT: Maureen commented on her written reports. Statistics are down a little, but still ok. We anticipate that they will go down significantly once construction is under way, but then go back up once the new library is open. We collected over 1800 pounds of food during our Food for Fines week. Our "May the Fourth Be With You" program was very successful again, and we will most likely make this an annual event. Our PAC was awarded the Library Supporter of the Year Award from the Oregon Library Association this year. We will make a formal announcement at our groundbreaking ceremony.

BUILDING PROJECT REPORT: We are on track with the schedule, as well as the budget for the project. After approvals from the City Commission, we are expecting to start work the first week of August. We are planning to have a groundbreaking ceremony on August 8. The first work will be done on the back wall of the library which will necessitate moving and relocating most of the materials from the current reference room, including the Internet computers. We may be able to use some of the wood from the trees, depending on the extent of disease found. PRAC is meeting on May 28th to discuss the playground equipment. We are meeting with our Denver architects on Friday to further discuss interior plans. We have added more shelving to allow for a larger collection. Mike Neely (May Technologies) is designing the audio visual component of the Community Room. The Building Committee is compiling a list of "alternatives" that might be added in the event that we have any extra money. Maureen has applied for a grant of \$20,000 that would be used for historic preservation of the masonry on the Carnegie. Early site preparation for utilities may start in June. There will be a large fenced off area during this time which may impact the playground. Once the final plan is developed, Maureen will email the Board. DA mentioned that Board members might want to attend the upcoming Commission meetings when the approvals will be decided, if possible.

COMMUNICATIONS: Linda VanHaverbeke reported on the activities of the Library Foundation. They have hired a grant writer, as well as someone to develop a database for donors. The Foundation is also the Showcase non-profit for the upcoming Chamber of Commerce Golf Tournament. Karen Martini is

developing donor solicitation packets. They are also setting up the naming opportunities for donors, and are looking at investments and endowments.

FUTURE AGENDA ITEMS: There were no future agenda items suggested.

NEXT MEETING: The next regular meeting will be June 10, 2015, at 5:00 pm in the Commission Chambers, City Hall.

ADJOURNMENT: Chair, Fred Haynes adjourned the meeting at 5:34 pm.