

Oregon City Public Library Board

Minutes

625 Center Street

Oregon City, OR 97045

503-657-05891

Wednesday, February 11, 2015

5:00 pm – Commission Chambers

ATTENDING: Fred Haynes – Chair; DA Hildebrand; Lara Ingham; Dan Millard – Vice Chair; Eileen Sheridan; Jan Wallinder; Don Wright; Maureen Cole – Library Director; Lynda Ackerson – Library Manager

CALL TO ORDER: The meeting was called to order by Chair, Fred Haynes at 5:04 pm. Library Director Maureen Cole introduced the library's new intern Aaron Novinger, a student at Emporia State. He will be working on various projects at the library.

APPROVAL OF MINUTES: The minutes from the January meeting were approved as written.

PUBLIC COMMENTS: There were no public comments.

BUILDING PROJECT UPDATE: DA Hildebrand, as a member of the Building Committee, gave an update. The committee approved the budget. We have a total budget of \$10,500,000, and a construction budget of \$6,300,000. The land use process is moving forward. We will be seeking approval from the Historic Review Board at their meeting on February 24, and will present to the City Commission on March 18 for approval to move forward. In summary, we now have a basic building plan and a budget that looks really good.

DIRECTOR'S REPORT: Maureen commented on her written report. Our numbers are holding steady. We had a very successful program on mindful meditation in January, and the presenter, Surja Tjahaja will be returning in June to do both an adult and a children's program. The first of four Community Wide Read programs will be tomorrow night at Atkinson Church. Lois Leveen, the author of Juliet's Nurse will be here. As a result of comments from our monthly PIC (person-in-charge) meetings, we are reviewing our behavior policy to be more directly state the behaviors that we expect from patrons in order to make the library a respectful and enjoyable environment. This is especially important as we move forward into a new building. Maureen asked the Board members to look it over and send her any ideas or comments. Two suggestions were made...to include something about the inappropriate use of phones and photos, and also to post a ban on vaping. Maureen will also send her notes from her recent ALA conference attendance along to the Board.

COMMUNICATIONS: Eileen Sheridan reported on the Library Foundation. There is currently a fund balance of \$8100.00, from the leftover PAC money as well as the sale of the holiday note cards. The Foundation is looking at ideas for naming opportunities for donors. Karen Martini is investigating the various possibilities, and will be discussing a donor policy with City Manager, David Frasher and Maureen. She is also looking at some generic donor recognition for those giving \$25 or less.

FUTURE AGENDA ITEMS: There were no future agenda items suggested.

NEXT MEETING: The next regular meeting will be March 11, 2015, at 5:00 pm, in the Commission Chambers, City Hall.

ADJOURNMENT: Chair, Fred Haynes adjourned the meeting at 6:03 pm.