



Clackamas Water Environment Services  
 Tri-City Water Resource Recovery Facility Outfall Project  
 Public Involvement and Outreach Plan Executive Summary  
*April 2020*

<b>Tool/Activity</b>	<b>Description</b>	<b>Target Audience</b>	<b>Target for Completion</b>
Stakeholder database and comment log	The database will be used for mailing materials, public event notification and outreach materials; plus tracking comments.	WES and JLA	Ongoing
Informational fact sheet	The informational fact sheet will be available on the website, shared during meetings with key stakeholders, and at public events.	Stakeholders and general public	April 2020
Project website	The project website will include a project overview, timeline, frequently asked questions document, contact information, and an educational video.	Stakeholders and general public	May 2020
Targeted Stakeholder Engagement	Key stakeholders, like the Oregon City PRAC, neighboring businesses and area recreationist will be interviewed. The purpose of the interviews is to provide an opportunity for stakeholders to ask questions and learn more about issues that matter to them.	Targeted key stakeholder groups, as identified by WES	Spring/summer 2020
Frequently Asked Questions sheet	An FAQ sheet will be created and posted to the project website.	Stakeholders and general public	Spring/summer 2020
Educational Video	An educational overview video will convey the project purpose, need and benefits. The video may also communicate how various project challenges will be mitigated, such as wildlife habitat, construction methods, etc.	Stakeholders and the general public	Spring/summer 2020
Newsletter articles	Two newsletter articles will be prepared for publication.	General public	Summer and fall 2020
Virtual Open Houses/ Public Meetings	Up to two virtual public meetings will be conducted in conjunction with the ballot measure process.	Broader public, impacted stakeholders and partners	Summer and fall 2020