



# City of Oregon City

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## Staff Report

File Number: 19-626

**Agenda Date:** 11/12/2019

**Status:** Agenda Ready

**To:** City Commission

**Agenda #:** 3c.

**From:** City Recorder Kattie Riggs

**File Type:** Report

### **SUBJECT:**

2020 City Commission Meeting Calendar

### **RECOMMENDED ACTION (Motion):**

Staff recommends the City Commission review the draft 2020 meeting schedule and make any necessary changes.

### **BACKGROUND:**

Each year the City Commission considers the dates for the next year's meeting schedule. Included with this report is a draft version of the 2020 schedule that includes meeting dates for the City Commission regular meetings, Work Sessions, and Enhancement Grant Committee meeting.

Please note, the first City Commission meeting is scheduled for Thursday, January 2, 2020 because Wednesday, January 1, 2020 is a holiday. In the Charter of Oregon City, Chapter 9 - Commission, Section 14 - Meetings, it states, *If a meeting date falls on a legal holiday, then it shall be held on the following day.* The Commission, if it so wishes, could choose to cancel this meeting making it's first meeting of the new year a Work Session on Tuesday, January 7, 2020. Also noted, the Enhancement Grant Committee meeting is scheduled for June 4, 2020.

The calendar is set in advance to allow the Commission opportunity to plan ahead and avoid conflicts throughout the year. Review of the calendar also provides notice to the public of the next year's scheduled meetings.