



City of Oregon City

625 Center Street
Oregon City, OR 97045
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Staff Report

File Number: 19-455

Agenda Date: 8/21/2019

Status: Consent Agenda

To: City Commission

Agenda #: 8a.

From: Public Works Director John Lewis

File Type: Contract

SUBJECT:

Personal Services Agreement with Scott Edwards Architecture for Architectural/Design Services for the Oregon City Operations Complex

RECOMMENDED ACTION (Motion):

Authorize the City Manager to execute the personal services agreement for Architectural and Design Services for the Oregon City Operations Complex with Scott Edwards Architecture in the amount of \$771,710.00.

BACKGROUND:

Over several years, staff and various City Commissions have considered a variety of planning efforts, land use decisions, legal challenges, development proposals, land use appeals, property acquisitions, Resolutions, and legal maneuvering associated with the reuse of the 122 Center Street site.

Despite the Center Street planning, past and present City Commissions and City staff understood that a preferred site may exist elsewhere, so a variety of different sites have been considered. Early in 2018, the City learned that General Distributors had sold to Columbia Distributing with plans to close down the Oregon City warehouse on Fir Street. In June 2018, the City closed on the Fir Street property with the intention to redevelop the site to meet Public Works and Parks Operations long-term needs.

At the City Commission's 2019 Goals retreat, staff received direction to proceed with a plan that included removal of the front warehouse and office space and replacement of that space with a new office building. Other improvements include site configuration and improvements, covered parking structures, and transformation of the warehouse spaces into need-specific storage and a fleet shop.

On July 3, 2019, the City received eight Statements of Qualifications (SOQ) and sealed fee proposals from firms specializing in Architectural and Design Services. A selection committee involving the Plan B Consultancy, the Assistant Parks and Recreation Director, the Assistant Public Works Director, and the Public Works Director worked through the SOQ review, interview, and recommendation process. Four firms were interviewed, and the City selected the firm of Scott Edwards Architecture from these four.

The City is proposing to execute a standard Personal Services Agreement which includes the City's request for proposals, Scott Edwards Architecture SOQ submittal, the project fee schedule, and project schedule. The contract not to exceed amount is \$771,710.00

BUDGET IMPACT:

Amount: \$771,710.00

FY(s): 2019-2021

Funding Source: Utility and Street Fund savings and set aside which has been reserved in the Community Facilities Fund