

Draft

Oregon City –Enhancement Grant Program Committee Minutes for June 21, 2018

Mayor Dan Holladay called the meeting to order at 5:33 p.m.

Attendance

Present: Renate Mengelberg, Nancy Ide, Lisa Novak, Betty Dominguez, Brian Shaw, William Gifford and Dan Holladay. A quorum was established.

Absent: Rae Gordon, Frank O'Donnell

Staff: Lori Bell, Eric Underwood, Ryan Bredehoeft

In Attendance: 24 others

Approval of Minutes

- a. Dan Holladay motion to approve the June 29, 2017 minutes.
- b. Seconded by Carlotta Collette
- c. Approved 7-0

Comments from the Mayor

The Mayor asked committee members to disclose any possible conflict of interest defined as: receiving compensation, or an individual is seated on a board/committee with interest. The following conflicts of interest were declared:

- a. Lisa Novak announced she is a member of Park and Recreation Advisory Committee (PRAC) as well as the Oregon City Parks Foundation and employed by Willamette Falls Media Center. The Mayor noted that these involvements do not fall under the conflict of interest rules because she will not receive any personal financial gain from the grants.
- b. Brian Shaw is a member of OC Together. No funding received.
- c. Nancy Ide announced she will not receive any financial gain, but she is a member of the Clackamas Heritage Partners.
- d. William Gifford, member of OC Parks Foundation and Oregon City Chamber of Commerce.
- e. Dan Holladay was chair of Willamette Falls Media Center. Resigned when became Mayor.

Mayor announced reduction in time by 1 minute due to high number of applications. Request funding update from Ryan Bredehoeft and Lori Bell.

Grant Funding Report

Lori Bell noted that Oregon City had sufficient funding available to support allocation of the grants for all applications this year. There are \$416,000 in grant requests, one rescinded from applications. City has \$350,000 in available funding. Refer to funding summary to maintain reserves.

Renate Mengelberg confirmed preliminary rankings for 1-18 reaching \$350,000. Confirm below the line of \$350,000 did not rank in top percentage for funding.

William Gifford methodology to adjust award amounts so all can be adjusted. Lori Bell recommended fully funding best projects.

Brian Shaw can applicants carry over and get remaining next year. Lori Bell responded in negative. Reapply for future years. Offered to work with any applicants.

Requests for Extension

Four requests for extension to extend funding awarded in FY 2018-19 until June 30, 2019. Two from 2016-17 and two from 2017-18. Letters attached. Staff recommended honor extensions. Motion to approve by Commissioner Shaw. Second Betty Dominquez. Motion passed 7-0.

1. Greater Oregon City Watershed Council
2. Oregon City Trail Alliance
3. Oregon City Parks Foundation

Discuss and Review Grants

Mayor Holladay reminded applicants they have two minutes for a verbal project summary.

The following grant applicants gave a brief summary and answered questions from the committee:

- Willamette Falls Media Center – Melody Ashford
- Oregon City Schools Foundation – Jolene Taylor
- Clackamas County Arts Alliance – Sheryl Snow

- Northwest Center for Alternatives to Pesticides (NCAP) - Sharon Selvaggio
- Rivers of Life – Jerry Herman
- Downtown Oregon City Association – Jonathan Stone
- Dig In – Steve Kennett
- Downtown Oregon City Association – Jonathan Stone
- Oregon City Chamber of Commerce – Michael Brand
- City of Oregon City – Rochelle Parsch
- Latourette Park Care Team – Karen Buehrig
- Oregon City Soccer Club – Jon Benjamin
- Oregon City Together – Pam Wilson
- Clackamas Heritage Partners – Gail Yazzolino
- Sister City committee/ Pioneer Community Center – Kathy Wiseman
- Clackamas County Friends of Extension, Inc – Janet Nagele
- Clackamas County Historical Society/Mcloughlin Neighborhood Association – Bill Daniels

Grant Award Allocations Determined

William Gifford discussed ranking average and running totals. \$70,000 in requests not ranked in award. William Gifford suggested scaling 4 grant applicants to be able to award a portion to each applicant. Not by percentage. It was asked by him if the committee would like to do that. Nancy Ide pointed out all applicants met the requirements to be eligible. Suggested all get some funding. Lori Bell suggested fully funding top ranked grants. Commissioner Brian Shaw asked if all applicants could take a percentage adjustment.

Betty Dominguez not in favor of shorting applicants. Recommended funding the highest scores.

Dan Holladay does not support OC Together application. Commissioners debated OC Together application and determined to remove the application.

Budget balances reviewed. Willamette Media Center

Betty Dominguez addressed the funds available compared to the total applicants. Suggested bottom two from ranking not be awarded, removing OC Together and fully funding all the rest of the grants.

Lori Bell suggested not amending each application. Eric Underwood said it's not necessary to submit new applications. Amendments could be made.

Renate Mengelberg suggested funding fully the top-ranking applications. Betty Dominguez supported this. Dan Holladay agreed with Renate and Betty.

Ryan adjusted applications #1 and #14, adjusting Willamette Falls Media center to adjusted amount.

Renate moved a motion to eliminate OC Together, Friends of Extension and Chamber of Commerce and accept spreadsheet as present. Brian Shaw voted no. Remaining members vote yes. Motion passed 6-1.

Dan Holladay asked do we need to act on Exit Reports. Lori Bell confirmed they do not.

Adjourn

Meeting adjourned at 7:38 p.m.

Next Meeting Date

The next grant award meeting date is to be June 13, 2019.

Respectfully Submitted by Lori Bell

Meeting Video can be seen at:

<https://oregon-city.legistar.com/Calendar.aspx>

DRAFT