



Enhancement Grant Program Application

Before filling out this form, please read the Enhancement Grant Program Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project Museum of the Oregon Territory window replacement

Organization Clackamas County Historical Society

Is this a Non-Profit Organization? Yes X No

Non-Profit Federal tax exempt ID Number 93-6024919

Address 211 Tumwater Drive (physical)/ PO Box 2211 (mailing)

City, State, Zip Oregon City, OR 97045

Project Coordinator Jenna Barganski Phone 503-655-5574

Email manager@clackamashistory.org

Chairperson of Governing Board (If Applicable) Bruce Hanson

Phone 503-655-5574

Signature Jenna Barganski

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 7 first.**

Amount totals from that sheet will auto fill into this table

Grant Amount Requested:	\$	11,800
+ Matching Funds (Cash):	\$	2, 950
+ In-Kind Matching Funds (See question #15):	\$	N/A
= Total Cost of Project:	\$	14, 750

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes _____ No X _____

2. Have you received an Enhancement Grant in the last 3 years?

(Include past Metro Enhancement Grants)

Yes X No _____

If yes, please describe the projects/programs for which you received funding.

2015/2016- Removal of oak tree, resurface parking lot, repaint front lobby of MOOT
Granted \$9,864 (matched/in-kind \$6,187)

3. If you received an Enhancement Grant last year, what is the status of the project?

N/A

4. Will this grant-funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes X No _____

If yes, please explain.

Yes, however additional phases are not scheduled at this time and may not align with consecutive requests for funding.

The entire three-story exterior of the MOOT building requires several renovations including replacing window seals, gutter improvements, updated signage and professional cleaning of the water-stained concrete walls and columns ridden with moss, cobwebs, and wasps nests. These projects will likely require additional funding from other grant sources and fundraising on CCHS's part. We determined that replacing these glass block windows is our first priority as it is the most immediate concern.

5. Briefly describe the project for which you are requesting funds.

Clackamas County Historical Society (CCHS) relies on the outward appearance of the Museum of the Oregon Territory (MOOT) building to attract visitors and provide a beautiful and professional backdrop for weddings, celebrations of life, conferences, and other museum events. There are three sections of original glass block windows on the first floor of the MOOT building. Some of the blocks were installed backwards and the sealant and grout in these windows is deteriorating and causing the blocks to fill with water. This is an issue that worsens each year. CCHS is concerned with how this problem may initiate further water or structural damage to the building if left as-is. Furthermore, the windows are positioned in the research library space, and leaks could cause severe damage to irreplaceable historic materials. The total quote for the project is \$14,750. We are requesting \$11,800 in funds to install a new window system similar to the windows on the second and third stories of the building. CCHS and private donors will match with at least 20%, or \$2950.

6. Describe why this project was selected and the community need(s) to which it will respond.

In 1990, the MOOT building opened its doors to the public. MOOT is a 17,500 square foot building dedicated to preserving and sharing Clackamas County history, from its geological roots, to the story of white settlers and the advent of modern industry, electricity, medicine, wool and paper manufacturing, commerce and river transportation. It is the only place in Oregon City that houses hundreds of rare documents (for example the original plat maps of San Francisco and Oregon City), thousands of historic photos, and dozens of Willamette Valley Native American artifacts.

In 2002, the Tumwater Ballroom (on the museum's third floor) was completed, providing an excellent source of income to support CCHS's mission to protect, preserve, and present the historic resources of Clackamas County. The Tumwater Ballroom is an elegant, 6,000 square foot event space with a capacity to seat 299. As one of the key conference centers in the region, it showcases the assets of Oregon City with its high ceilings, decorative architectural lines, and tall picture windows that frame an unparalleled view of Willamette Falls.

We host approximately ten thousand annual visitors to the Tumwater Ballroom, many of whom are from outside the area, bringing Oregon City into the sight of state political leaders, economic investors and small business leaders. The Tumwater Ballroom facility rental income is a mainstay of CCHS's income stream with rental proceeds comprising of nearly 45% of CCHS's operating budget in the 2018-2019 fiscal year. As such, this project is a priority because when well-kept, the building is more eye-catching and attractive to potential rental clients and museum visitors.

Additionally, MOOT is poised to be one of the key attractions of Oregon City's waterfront in future years, especially considering our growing partnership with the Willamette Falls Heritage Area Coalition. Maximizing the rentability of the MOOT building through a new window system of the first floor will help encourage cultural tourism and visitation to the area. We understand the importance of continuing to serve the public with an inviting space that appeals to the ideals and goals of the community.

7a. Identify and describe how this proposal meets one or more of the goals for funding within the enhancement area boundaries (check those below that apply and describe by item number below).

1. Result in significant improvement in the cleanliness of the City.
2. Increase reuse and recycling efforts or provide a reduction in solid waste.
3. Increase the attractiveness or market value of residential, commercial or industrial areas.
4. Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
6. Preserve or increase recreational areas and programs within the City.
7. Improve safety within the City.
8. Increase employment or economic opportunities for City residents.
9. Provide work, training opportunities, or other benefit to youth, seniors and low-income persons or underserved population.
10. Enhance art and culture within the City.

7b. List by item number from 7a and describe how the project meets each goal.

1. Result in an improvement to the appearance or environmental quality of the area/neighborhood.

The MOOT building is located at 211 Tumwater Drive, off Highway 99E, just a few blocks south of the Arch Bridge, Municipal Elevator, and the heart of downtown Oregon City. The building is located in “Latourette Park” that border the Canemah and McLoughlin neighborhoods which overlook Willamette Falls, the former Blue Heron and West Linn Paper Mill sites and the future waterfront development area of Oregon City.

Removing the glass block windows on the SW, NW, and NE sides of the building will improve its appearance within the thriving neighborhood, as well as from Highway 99E. Replacing them with similar window systems found on the second and third floors will provide a more visually cohesive and updated appearance to an aging structure.

3. Result in rehabilitation, upgrading or direct increase in the real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.

Though this non-profit's building will need more rehabilitation in the future, these improvements will provide the necessary foothold to increase its market value. CCHS is does not receive any city, county or state funding and is fully reliant on donations, memberships, Tumwater Ballroom rental fees, and grants.

5. Result in improvement to, or an increase in, recreational areas and programs.

The MOOT building hosts a number of recreational and educational programs and events such as: Master Gardeners training, class field trips, Murdock Talks and other educational lectures. Improving the building's exterior will make it a more inviting option for visitors. More interest means more revenue and the increased ability to provide the public with quality programs and activities. Additionally, replacing the glass blocks with panes will also allow research library visitors to enjoy the same views of Willamette Falls and the surrounding area found on the second and third floors of the building.

10. Result in increased attractiveness or market value residential, commercial or industrial areas.

Replacing the glass block windows will improve the appearance of MOOT from both inside and out, providing an attractive, clean look and preserve the clear, pristine views of Willamette Falls that they were designed to present. Additionally they will provide more natural light into the currently dim and unwelcoming research library.

8. Project Period: Estimated 3 months (contingent on installer's availability)

(Number of months in duration)

Beginning Date: July 2019 (contingent on installer's availability)

Ending Date: September 2019 (contingent on installer's availability)

9. What is the geographic area of Oregon City where the project will take place?

The MOOT building is located at 211 Tumwater Drive, off Highway 99E, just a few blocks south of the Arch Bridge, Municipal Elevator, and the heart of downtown Oregon City. The building is located in "Latourette Park" that border the Canemah and McLoughlin neighborhoods which overlook Willamette Falls, the former Blue Heron and West Linn Paper Mill sites and the future waterfront development area of Oregon City.

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The property borders both McLoughlin and Canemah neighborhoods and we desire to keep up appearances in these thriving communities. CCHS has been a 501(c)(3) non-profit for over sixty years and is currently attracting and serving an average of a thousand visitors a month. Examples of groups in the past year include retirement communities, local schools, Sons and Daughters of Oregon Pioneers and several other cultural and heritage groups.

At most large events, Tumwater guests visit the museum and have the opportunity to tangibly appreciate Oregon City and Clackamas County history. The Tumwater Ballroom hosts approximately ten thousand guests a year, which will only continue to increase with physical and cosmetic improvements to the building.

Moreover, CCHS instills a sense of place in young generations by serving a growing number of school field trips both from locals and schools outside of the immediate area. The children of today, inspired by Oregon City, are the investors and consumers who may return tomorrow.

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

N/A

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

Terry Judkins, Project Supervisor, worked for PGE as an electrical technician for thirty-seven years. He was the Project Team Leader in the construction of El Rosario Church of the Nazarene and El Melval Church of the Nazarene. He has been Maintenance Supervisor of the Oregon City and Canby Church of the Nazarene for the past thirty years, and is the Facility Manager for Clackamas County Historical Society.

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

We anticipate work will be fully complete by September 2019.

14. An exit report will be required once the project is complete, per a signed Enhancement agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The number of people served at CCHS is quantified in a database, and visitor counts for both MOOT and the Tumwater Ballroom are easily evaluated. We anticipate these numbers will continue to grow with direct improvements in facility beautification/appeal leading to more successful rentals upon showing. Additionally, we will take several before and after photos to measure the visible improvements.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time refer to the Enhancement Grant Program Information sheet for current value.

Item	Source of Support	Estimated Value (\$)
Window system/labor	Bill & Cherie Kennemer	\$2,000 (annual contribution)
Window system/labor	CCHS building maintenance budget	\$950

16. List all grants applied for in support of this project and commitments confirmed to date.

N/A

17. What is the percentage of Enhancement will be used for personnel services or administrative costs? 0 %

18. Will the administrator be a paid position? Yes _____ No X

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

******These figures will be transferred to the table on the first page of this application.**

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies	\$11,800 (bid includes labor costs)	\$2,950		\$14,750
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Additional Costs (List)				
Totals	\$11,800	\$2,950		\$14,750