



MEETING MINUTES

Parks and Recreation Advisory Committee

City Hall; 625 Center Street, Oregon City, OR 97045
April 25, 2019

Attendance

Members: Lisa Novak; Bill Daniels; Troy Bolinger; Derick Cogle; Doug Neeley; Jeff Sargent; Chris Cook; Karin Morey; Alicia Hammock

Excused: none

Staff: Phil Lewis, Community Services Director; Christina Robertson-Gardiner, Senior Planner

Guests: none

Regular Meeting – 7:00PM

1. Call to order at 7:00pm
2. Introductions
3. Approval of minutes – March 28, 2019 Meeting Minutes
Motion by Neeley to approve minutes as written, second by Daniels, approved 9-0.
4. Citizen comments on issues and items not on the agenda – none
5. Presentations – Beaver Creek Road Concept Plan, Christina Robertson-Gardiner
Robertson-Gardiner provided an overview of the Beaver Creek Road Concept Plan, zoning process and code amendment process. Information was provided on the planning process of parks, trails and open space in the concept plan area.
6. General Business
 - a. PRAC Goals Update – A motion was made by Morey to remove goal number 6 (Encourage the City Commission to adopt the Upper Yard adjacent to Waterboard Park as a charter protected park) from PRAC 2019-2021 Goals, it was seconded by Bolinger. An amendment was proposed by Neeley to move it to a long-term goal, it was seconded by Sargent. Daniels, Cogle, Novak, Neeley, Hammock and Sargent voted in favor with Bolinger, Cook, and Morey voting in opposition. The amendment passed 6-3. The original motion passed 7-1 with Daniels voting in opposition and Cook abstaining.

Morey made a motion to adopt the goals as amended, Neeley seconded. The motion passed 7-0 with Bolinger and Cook abstaining.

- b. Buena Vista House Project – Staff provided an update of the history of the Buena Vista House and the request of the stakeholder group to reconnect electricity to the structure. An update will be presented to the City Commission including the total cost anticipated by reconnecting the power and the stakeholder group work plan.
- c. Willamette Falls Legacy Project – A site visit for PRAC, NRC and Greater Oregon City Watershed Council (GOCWC) will be scheduled soon. Groundbreaking for phase I construction is still scheduled for spring 2020. Otak has been secured to design phase I. Construction Manager/General Contractor (CMGC) contract proposals will be received by May 7. Archeology Request for Proposals (RFP) has closed and the Programming Request for Qualifications (RFQ) will close soon. Staff are looking to identify additional public tour dates with 1,500 people on waitlists.
- d. PRAC Bylaws – Morey moved to adopt the bylaws as presented, Cogle seconded. The motion passed 9-0.
- e. Budget FY2019-2021 – An update was provided for the 2019-2021 biennial budget including adding a Park Maintenance position and adding a Facility Maintenance position. Deferred maintenance funding has also been identified and supported by the City Commission during the goals retreat. Deferred maintenance projects as identified in the City Manager's proposed budget include asphalt parking lot and walking path repairs, DC Latourette Park, VFW parking lot and playground replacement project at Park Place Park. The Parks & Recreation Master Plan, CIP Update and SDC Methodology update are planned in this biennium as well as crafting the Parks Funding Strategy.
- f. Park SDC's – Staff presented an overview of Park SDC's including the authority to charge SDC's, history of SDC's in Oregon City, percentage of SDC's for new development paid to Parks SDC's and how Oregon City's SDC rates compare to other city's regionally.
- g. Waterboard Park – Phil Lewis presented information on Waterboard Park boundaries including GIS data from the City and surveys completed by Public Works in 2008. Discussion concerning the boundaries of the park, the armory property, the upper public yard space and the lower public yard space. A concern regarding parking for Waterboard Park was made with the upper parking area now closed to the public. A

discussion was had regarding including Waterboard Park as a PRAC goal for the next biennium.

h. Other General Business –

- a. Enhancement Grants – deadline for submission is May 17. We are anticipating receiving applications from several community groups for projects that will impact Oregon City Parks including a lighting project at Hillendale, DC Latourette Park development, artificial turf installation at Wesley Lynn Park, lighting project at Chapin Park, and playground improvements at Park Place Park.
- b. Historic Cemeteries Grant – Staff are working with the Friends of Mountain View Cemetery to apply for a Historic Cemeteries Grant to design and develop construction drawings for the veterans memorial area of the cemetery. Staff requested to have a letter of support from the PRAC chair. General support was received from the group.

7. PRAC Member Reports

Bill Daniels: Asked about the status of the park tour at Clackamette Park. Staff will send out a new poll as consensus was not reached on the first poll.

Troy Bolinger: nothing to report

Derick Cogle: Visited Waterboard Park and End of the Oregon Trail.

Chris Cook: nothing to report

Karin Morey: Mt. View Cemetery cleanup is this Saturday from 9am-12pm.

Alicia Hammock: Participated in the Oregon City Enhancement Day. Visited Waterboard Park and Abernethy Creek Park.

Lisa Novak: Oregon City Park Foundation ivy pull on Saturday at 9am.

Doug Neeley: Greater Oregon City Watershed Council received a grant and is working with Oregon City Parks staff to control the weeds at Abernethy Creek Park. The first spray has occurred and are hoping to hit the site another couple of times before this fall.

Jeff Sargent: nothing to report

8. Staff reports

- a. Recreation update – Email monthly updates to PRAC members
- b. Newell Creek Canyon – Conversations are ongoing with Metro staff regarding the property transfer.

c. Clairmont Way Property – Property should close by the end of next week.

9. Future Agenda Items – Clackamette Park (Daniels)

10. Next scheduled meeting – May 23, 2019

11. Adjournment: 9:33pm

DRAFT