



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
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## Meeting Minutes - Draft

### Citizen Involvement Committee

Monday, December 3, 2018

7:00 PM

Commission Chambers

#### 1. Call to Order

1. Chair Amy Willhite called this meeting to order at 7:00 PM.

Present: Dennis Anderson, Linda Baysinger, Amy Willhite, Greg Stone, Roy Harris, Mike Mitchell, Vern Johnson, James King, Janice Morris, Christina Robertson-Gardiner, Tony Konkol, Brian Shaw  
Not present: Bryon Boyce, Karen Morey

#### 2. Presentations

##### 2a. Nancy Busch, Code Enforcement Manager, Oregon City Code Enforcement Update- (15 minutes)

Nancy Busch, Code Enforcement Manager, delivered a presentation regarding an overview of the services that Code Enforcement provides as well as establishing what the public can expect from Code Enforcement. Ms. Busch briefly described the reactive nature of Code Enforcement, the only proactive circumstance being parking and signage. She also discussed the four main service requests: residential parking, solid waste, inoperable vehicles, and vegetation overgrowth. Lastly, Ms. Busch described the process by which service requests are handled, stressing that concerns of the citizens should be addressed as soon as possible.

##### 2b. Bob LaSalle, Transportation Advisory Committee (15 minutes)

Bob LaSalle, Chair of the Transportation Advisory Committee (TAC), presented regarding the absence of a neighborhood traffic management plan in the Transportation Advisory Committee bylaws. It had been discovered that most matters regarding traffic management are referenced in the Transportation System Plan, which many communities don't have easy, simple access to. As a result of these complications, the TAC compiled the "Neighborhood Traffic Fact Sheet" to express the various restrictions and requirements regarding traffic law and traffic management issues within the city. There was discussion about street calming efforts and the responsibility of the citizens to install speedbumps in their neighborhoods. Speedbump installations are not the responsibility of the City. However, if street improvement projects are persisting, there may be opportunities for the City to intervene with further street calming efforts. There was discussion about the CIC and TAC partnering to help release information to the public about street regulations, restrictions, and expectations.

#### 3. Public Comments

William Gifford, organizer of the Oregon City Parks Foundation, stated that there will be a visioning session held

on January 15, 2019, in the Oregon City Public Library Conference Room. The intention of this visioning session is to allow the community members to share their insight with the Oregon City Parks Foundation about the priorities regarding Oregon City's parks in addition to how an excess of funds accumulated by the Oregon City Parks Foundation should be spent.

#### **4. Staff Liaison Update on Questions from the Last Meeting**

##### **4a. Staff Liaison Update on Questions Asked at the Previous Meeting**

*Christina Robertson-Gardiner, Senior Planner for the City of Oregon City provided answers for two outstanding questions. One being a question about a recent grant the city received for the first last mile shuttles. After public works occupies vacant positions within their department, they will move forward with implementing this grant to further fund feasible transportation efforts for citizens. The second question referred to electric busses within the City. Ms. Robertson-Gardiner was in contact with a Trimet representative who informed her that a pilot study is being conducted with five electric busses on line 62, the Washington Square line. The results of this pilot study will determine next steps.*

#### **5. General Business**

##### **5a. Work Plan #1 Goal 3: Develop Resources to Help Maintain Active Neighborhood Associations**

*Ms. Robertson-Gardiner and the Citizen Involvement Committee crafted goals to increase public involvement in neighborhood associations. Three options were discussed. The first option involved creating a static display with information about neighborhood associations, which citizens can take and review at their leisure. Potential locations mentioned for this display include the library or the municipal elevator. The second option discussed was to conduct joint neighborhood association meetings, find guest speakers, and try to find attractive topics to discuss in an effort to increase meeting attendance and participation. The third option to illicit public involvement was to partner with entities throughout the City and attend more summer events such as the Oregon City farmers market, National Night Out, etc. The CIC divided into three subgroups, each focusing on one of these three goals.*

*Chair Willhite asked for feedback regarding talking points for the December 12, 2019 City Commission meeting where she will present the accomplishments of the Citizen Involvement Committee. Chair Willhite proposed that CIC communication practices ought to be examined. It was discussed that the CIC should question whether or not mailing meeting notifications is an effective method for increasing citizen attendance to neighborhood association meetings. There was consensus that communications strategies need to be adjusted in order to increase citizen participation, though a solution was not determined.*

#### **6. Roundtable**

##### **6a. Upcoming Neighborhood Association Meetings**

*Representatives from each of the neighborhoods provided information regarding presentations that had been*

*received at their neighborhood association meetings and information regarding upcoming meetings. Commissioner Shaw said farewell to the Citizen Involvement Committee seeing as this was his last meeting.*

*Tony Konkol, City Manager, mentioned the water line replacement project for South Fork Water Board that occurred in mid-November and the corrective measures that were taken to replace the waterline and prevent further damage. He discussed the 42-inch waterline being installed in the ground and welded to the existing 30-inch waterline. The water curtailment notices sent to the community regarding this project resulted in less water usage on the day of the operation.*

*Mr. Konkol also discussed how the Urban Renewal Commission approved the disposition and development agreement with Hudson Holding for the second phase of the Cove project. Oregon City is partnered with Hudson Holding and Deacon Construction to develop land belonging to Urban Renewal including new Agnes Avenue infrastructure, habitat restoration, and construction of an esplanade. The Land Use Application will soon be submitted in an effort to begin moving forward with further development.*

*Lastly, Mr. Konkol discussed habitat restoration work that could occur around the Cove and accumulate a monetary value. Providing the right shoreline and wetland habitat for salmon has a monetary value if both the state and federal requirements are satisfied. Restoring an area in the Clackamas River along the Cove has the potential to allow Oregon City to accrue wetland mitigation credits. These credits could then be sold, and the funds received could support further maintenance work and credit accrument.*

## **7. Adjournment**

*Meeting was adjourned at 8:49 PM.  
Next meeting January 7, 2019*

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