



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### Budget Committee

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Monday, May 1, 2017

5:30 PM

Pioneer Comm. Center, 615 5th St., Oregon City

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#### 1. Convene Budget Committee Meeting, Roll Call, and Introductions

*The meeting was called to order at 5:30 PM by Mayor Dan Holladay.*

**Present:** 10 - Dan Holladay, Brian Shaw, Nancy Ide, Frank O'Donnell, Renate Mengelberg, Timothy Christopher, Joanne McCall, William Gifford, Rae Gordon and Dane Johnson

**Staffers:** 18 - Tony Konkol, Wyatt Parno, Laura Terway, Eric Underwood, James Band, Maureen Cole, Jim Loeffler, Phil Lewis, Kattie Riggs, Jaime Reed, Shaun Davis, Jennifer Dominique, Aleta Froman-Goodrich, Martin Montalvo, Mireya McIlveen, Erin Wilkie, Ryan Bredehoeft and Mike Roberts

*Each Budget Committee member introduced themselves.*

*Wyatt Parno, Finance Director, introduced the finance department staff present at the meeting that helped in preparing the budget documents. Mr. Parno explained the agenda and process for the meeting.*

#### 2. Elect Chairperson

**A motion was made by Commissioner O'Donnell, seconded by Commissioner Ide, to nominate Mayor Holladay as Budget Committee Chair. The motion carried by the following vote:**

**Aye:** 10 - Dan Holladay, Brian Shaw, Nancy Ide, Frank O'Donnell, Renate Mengelberg, Timothy Christopher, Joanne McCall, William Gifford, Rae Gordon and Dane Johnson

#### 3. Elect Secretary

**A motion was made by Commissioner Shaw, seconded by Mayor Holladay, to nominate Commissioner Ide as Budget Committee Secretary. The motion carried by the following vote:**

**Aye:** 10 - Dan Holladay, Brian Shaw, Nancy Ide, Frank O'Donnell, Renate Mengelberg, Timothy Christopher, Joanne McCall, William Gifford, Rae Gordon and Dane Johnson

#### 4. Public Comments

*There were no public comments.*

## 5. Review City Commission Goals

### 5a. City Commission Goals for 2017-2019

*Tony Konkol, City Manager, explained the process of the biennial goals and budget, then read through the goals and priorities. He said the budget was based on the Commission goals document. He also handed out a copy of the 2016 City accomplishments list.*

## 6. Review and Approve Minutes of the April 13, 2015 Budget Committee Meeting

### 6a. Minutes of April 13, 2015 Budget Committee Meeting

**A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve the minutes of the April 13, 2015, Budget Committee meeting as written. The motion carried by the following vote:**

**Aye:** 9 - Dan Holladay, Brian Shaw, Nancy Ide, Frank O'Donnell, Renate Mengelberg, Timothy Christopher, Joanne McCall, Rae Gordon and Dane Johnson

**Abstain:** 1 - William Gifford

## 7. Receive Budget Message from the Budget Officer

### 7a. Budget Message

*William Gifford, Committee Member, would like to quantify the amount of time and money the City was saving by moving to a biennium budget instead of an annual budget. He also asked for clarification on the PERS rate increases and suggested starting the budget process earlier.*

*Mr. Parno explained the rate was 3-4% starting July 1, 2017 and for every two years after that. He also explained the timeline for the budget process.*

*Mr. Konkol presented the budget message. The proposed 2017-2019 budget was balanced and focused on achieving the Commission's goals and priorities at their retreat. There was an emphasis on economic development and critical facility needs. He reviewed the Commission goals, overall budget, changes from the 2015-2017 budget, and revenues and expenditures. He then gave highlights on the General Fund, Library, Community Development, and Public Works budgets as well as other funds. The budget was balanced at \$190,920,229 and the tax rate would remain at \$4.409 for both years of the biennium.*

*There was discussion regarding contingency funds, restricted funds, reserves, capital projects, purchase vs. lease for vehicles, forecasted population growth, and revenues from projects.*

## 8. Public Hearing

### 8a. State Revenue Sharing

*Mayor Holladay opened the public hearing.*

*Wyatt Parno, Finance Director, reviewed Oregon Revised Statute (ORS) 221.770 which provided an outline on how the State allocated State Shared Revenues, which was liquor tax allocated to cities based on a population formula. As part of the law, the City was required to hold a public hearing on the use of that money. Mr. Parno explained the City of Oregon City had \$390,000 allocated to the General Fund for 2018 and \$404,000 for 2019.*

*There were no public comments.*

*Mayor Holladay closed the public hearing.*

*Mr. Parno clarified the State was not doing a shared revenue of marijuana tax. The City had a local 3% tax and the OLCC (Oregon Liquor Control Commission) would collect the tax on the City's behalf. The tax was currently not included in this budget, but would be used in the next biennium.*

**A motion was made by Commissioner Ide, seconded by Committee Member Gifford, to approve the uses of state shared revenues as included in the budget. The motion carried by the following vote:**

**Aye:** 10 - Dan Holladay, Brian Shaw, Nancy Ide, Frank O'Donnell, Renate Mengelberg, Timothy Christopher, Joanne McCall, William Gifford, Rae Gordon and Dane Johnson

## **9. Review Budget**

### **9a. Review Proposed Budget by Section**

*The Budget Committee reviewed the department budgets in the General Fund, Library, Community Development, Public Works, and other funds.*

*Staff answered questions from the Budget Committee regarding intergovernmental revenues, new public Information Officer position, potential land acquisition for a cemetery/parks office, adequate facilities to last for 50 years and expansion possibilities, deferred maintenance of parks, and prioritizing park needs.*

*Doug Neeley, resident of Oregon City, was on the Parks and Recreation Advisory Board. He did not think they could build a facility that would last 50 years from now. He thought it would be better to build a facility that met their needs now while making sure it was expandable for the future.*

*More questions were asked about new positions including a Homeless Liaison Officer in the Police Department, rights-of-way management and fees, potential SDC (System Development Charge) increases, parking rates, estimated water loss from aging pipes, water rates, party lines for wastewater, and detention ponds.*

## **10. Approve the 2017-2019 Biennial Budget in the Amount of \$190,920,229 to be Forwarded to the City Commission for Adoption**

**A motion was made by Committee Member Gifford, seconded by Commissioner Ide, to approve the 2017-2019 biennial budget in the amount of \$190,920,229 to be forwarded to the City Commission for adoption. The motion**

carried by the following vote:

**Aye:** 10 - Dan Holladay, Brian Shaw, Nancy Ide, Frank O'Donnell, Renate Mengelberg, Timothy Christopher, Joanne McCall, William Gifford, Rae Gordon and Dane Johnson

**11. Approve the General Operating Tax Rate of \$4.409 per \$1,000 of Assessed Value for Fiscal Years Ending 2018 and 2019**

A motion was made by Committee Member Gifford, seconded by Committee Member Christopher, to approve the general operating tax rate of \$4.409 per \$1,000 of assessed value for fiscal years ending 2018 and 2019, and fire bond levy amounts of \$308,203 for FYE 2018 and \$262,747 for FYE 2019. The motion carried by the following vote:

**Aye:** 10 - Dan Holladay, Brian Shaw, Nancy Ide, Frank O'Donnell, Renate Mengelberg, Timothy Christopher, Joanne McCall, William Gifford, Rae Gordon and Dane Johnson

**12. Adjournment**

*Mayor Holladay adjourned the meeting at 8:53 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*