



# City of Oregon City

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## Staff Report

File Number: 19-226

**Agenda Date:** 5/1/2019

**Status:** Consent Agenda

**To:** City Commission

**Agenda #:** 8e.

**From:** Public Works Director John Lewis

**File Type:** Contract

### **SUBJECT:**

Personal Services Agreement Amendment No.2 with DeSantis Landscapes, Inc. for the Landscape Maintenance Services for the Water Division of Public Works

### **RECOMMENDED ACTION (Motion):**

Authorize the City Manager to execute Amendment No. 2 to the Personal Services Agreement (PSA) in the amount of \$14,642.48 with DeSantis Landscapes, Inc. to provide landscaping services for the Water Division of Public Works (PS 16-006).

### **BACKGROUND:**

Oregon City is responsible for a variety of ongoing landscape maintenance including approximately 132 sites and 42 acres of rights-of-way, street medians, facilities, water pump stations, and reservoirs. The City's ongoing landscape maintenance projects can generally be categorized into these five types of properties: Stormwater Division, Street Division, Water Division, Sanitary Division, and Urban Renewal.

The City's previous landscape contracts reached the end of the original contract terms in April 2016. The City solicited proposals from qualified landscape maintenance service providers beginning in March 2016. A total of seven proposals were received and reviewed by staff. The two-year Water Division contract was awarded to DeSantis Landscapes, Inc. on April 26, 2016, to perform landscape maintenance services.

The contract with DeSantis Landscapes, Inc. stipulates that after the original contract duration, the contract could be extended for up to three (3) additional one-year terms. The first amendment, for an additional one-year term, was done at the end of the original contract on April 21, 2018. The current contract amendment expires on April 21, 2019, and Public Works Department would like to exercise the right to extend the contract term for one more year. In addition to the additional time extensions, a 5.6% increase was applied under Amendment #1 to reflect the Consumer Price Index (CPI-U) adjustment for that year. This second Amendment to the DeSantis Landscapes, Inc. contract for Landscape Maintenance Services for the Water Division (PS 16-006) is for one (1) additional one-year term for the amount of \$14,642.48, which includes a 2.4% CPI-U adjustment.

Original Contract:	\$26,736.00
Amendment No. 1:	\$14,299.30

<u>Amendment No. 2:</u>	<u>\$14,642.48</u>
Total Amended Contract:	\$55,677.78

**BUDGET IMPACT:**

Amount:	\$14,642.48
FY(s):	2018-19, 2019-20
Funding Source:	Water Fund