

Friends of the Buena Vista Club House

Work Plan

Time frame: April – October 2019:

- Reconnect electricity and install security lighting around the building perimeter:
(Reconnect electricity; install new panel; install baseboard units; install exterior security lighting)
 - Approval by City Commission to move forward – May 1, 2019
 - Contract with Multiphase Electric to complete work- FBVCH to work with City staff on permitting & sign-off – June to July 31, 2019- (depending on scheduling with contractor)
- Determine needed exterior and interior improvements
 - List priority improvements and determine options for funding
 - Partner with local contractors to determine minimal funding required for desired outcomes- November 1, 2019
- File an application to designate the building as a local landmark in the Oregon City inventory of Historic Resources
 - Coordinate with city staff on application May – June 2019
 - Submit to HRB for review in May or June 2019 meeting
 - Coordinate funding applications while pursuing local designation- (see item below)
- Pursue National Register of Historic Places listing with the State Historic Preservation Office (SHPO)
 - Coordinate with City staff for timelines and approvals- June 30, 2019
 - Finalize information needed for application- July 1, 2019
 - Complete draft application-
 - Submit draft to Planning staff for review
 - Consult with SHPO staff on submittal
 - Submit for next available meeting with
- Continue with ongoing fundraising and grant opportunities
 - Completed fundraiser #1 - March 14, 2019
 - Hold fundraiser # 2 - May 9, 2019
 - Plan and schedule fundraiser #3 – late summer/fall 2019
 - Finalize list of potential & actual funding opportunities both preservation related and general- June 30, 2019
 - Complete and file grant applications with preservation related & other general funding sources. (Historic preservation grant applications are dependent on local landmarks designation)- based submittal deadlines for the State Advisory Committee on Historic Preservation

On-going Activities:

- Community outreach to assess options for the building and engage the community in the planning efforts
 - Work on a simple outreach plan to solicit ideas for use and community support- September 2019
 - Information articles in various publications including Trail News and OC News - ongoing
 - Establish Facebook page – link to OCPF page- August 2019
 - Information update to CIC- June or July meeting- fall 2019
 - Ongoing updates to OCPF, MNA, Parks and Recreation Advisory Committee- fall 2019
- Continue to identify future work actions and timing to add to this work plan
 - Ongoing and as work tasks are completed add new items