



# City of Oregon City

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## Staff Report

File Number: 19-115

**Agenda Date:** 2/20/2019

**Status:** Agenda Ready

**To:** City Commission

**Agenda #:** 7d.

**From:** Public Works Director John Lewis

**File Type:** Resolution

### **SUBJECT:**

Resolution No. 19-05, Modifying Public Works Engineering Fees Schedule and Amending Resolution No. 18-16

### **RECOMMENDED ACTION (Motion):**

Adopt Resolution No. 19-05, modifying Public Works Engineering Fees Schedule with additional new fees and amending Resolution No. 18-16.

### **BACKGROUND:**

The City adopted Resolution No. 18-16 establishing a schedule of permit fees for Public Works Engineering which included all engineering fees previously adopted by resolutions, and established a consistent method to adjust these fees on an annual basis to account for inflation. The previously-adopted Resolution No. 18-16 and other resolutions established fees that are necessary to defray the Public Works Engineering Division's actual operational costs.

In consideration of some of these permit fee changes it was the implementation of the City's new permit system combined with consideration of a variety of private utility infrastructure proposals that have revealed gaps between the review and inspection effort provided by the City and the fees charged.

The Special Event ROW Permit results from permitted special events requiring field confirmation that permit conditions were met during the event. ROW Permit General and ROW Licensee Major all have come about via projects of various size and complexity where staff time was required and reimbursement was either worked out with the applicant in a supplementary agreement, collected using a re-characterized permit charge, or provided as a complimentary review. Past film permits requiring engineering time have been performed as a courtesy or in instances where the staff time was exorbitant as a misclassified permit charge.

Staff recommends modifying the Public Works Engineering Fees schedule, Exhibit A, which includes all engineering fees previously adopted by resolutions; proposes additional fees as described in Exhibit B; and continues to include an adjustment provision to adjust these fees on an annual basis to account for inflation.

Staff recommends adopting this resolution to recover, to the extent practicable, the actual cost of providing Public Works Engineering Services to facilitate the issuing of permits for construction of

various public and private infrastructure, including the private Small Cell Facility infrastructure, per the City of Oregon City standards.

With adoption of Exhibit A, the Public Works Engineering Fees schedule shall become effective February 20, 2019.