



# City of Oregon City

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## Staff Report

File Number: 19-110

**Agenda Date:** 2/6/2019

**Status:** Agenda Ready

**To:** City Commission

**Agenda #:** 7a.

**From:** Community Services Director Phil Lewis

**File Type:** Report

### **SUBJECT:**

Restroom Replacement Project at Chapin Park

### **RECOMMENDED ACTION (Motion):**

Staff recommend that the City Commission authorize the purchase and installation of a new restroom building for Chapin Park. The purchase price of the restroom is \$327,858.58 and is an authorized and budgeted expenditure within the FY2018-19 biennial budget.

### **BACKGROUND:**

Oregon City Parks replacements are managed through our Parks Improvement fund. Every year, we assess our park infrastructure and search for opportunities for the best improvement impacts for our community. Funds are carefully budgeted for strategic replacement of facilities that have out lived their useful lifespan. This particular restroom building was most likely placed in the 1970's during the time of development in the area and has seen heavy use and degradation. Chapin Park is one of our most active parks for sports tournaments and events, team practices, picnic shelter reservations and fitness walkers. The new restroom will add additional capacity to meet the needs of park users.

We will be cooperatively working with Romtec on the design and installation of the restroom building and other improvements at the park site. The contract with Romtec amounts to \$327,858.58 with some minor exclusion items identified in the contract. The exclusion items work will be completed by reallocating Parks staff time and supplies at a cost of \$2,030. An additional \$3,475 will be spent on permits and fees. The total cost of the project including the exclusion items is \$333,363.58.

For this purchase, staff is utilizing the Keystone Purchasing Network (KPN) contract. This is a Permissive Cooperative Procurement process. This purchasing program complies with all state procurement requirements set forth under ORS 279A.215.

### **BUDGET IMPACT:**

Amount: \$327,858.58

FY(s): FY 2018-19

Funding Source: Parks Improvement Fund (100-310-7041)