



City of Oregon City

Meeting Minutes

Library Board

625 Center Street
Oregon City, OR 97045
503-657-0891

Wednesday, December 12, 2018

Commission Chambers

4:00 P.M.

1. Call To Order:

In attendance were Jan Wallinder, Ken Hall, Don Wright, Nick Dierckman, Scott Edwards, and Larry Osborne. Maureen Cole, Library Director, and Denise Butcher, Library Operations Manager, represented staff.

Jan Wallinder called the meeting to order at 4:07 PM.

2. Approval of the Minutes:

Scott Edwards moved to approve the minutes of the November 2018 meeting, as written. Second by Larry Osborne. Motion passed, all in favor.

3. Public Comments: none

4. Unattended Children Policy Revision

We are requesting to revise the current policy to change the age that a child can be unattended in the Library from 8 to 10, to match the state statute. This change will allow us to be clearer on what behavior we expect from caregivers. Siblings caring for their younger siblings need to be 11 or older. It's easier to have a conversation about expectations when the policy is clearly written, which is what the revision does. This is also in the Behavior Policy that is being reviewed but we wanted to approve this piece sooner.

The Board asked if this will be posted and handed out to parents. It will be on our website, posted in the Library, and handed out as needed. The wording was discussed and a few minor changes were made.

Scott Edwards moved to approve the revisions to the Unattended Child Policy with the changes that were proposed. Second by Larry Osborne. Motion passed, all in favor.

5. Library Statistics

The statistics were included in the meeting packet but not discussed.

6. Library Board Interviews

The Board interviewed the following candidates for open positions: Douglas DeHart, Cynthia Andrews, Janice Weinstock, Kari Linder, and Rosa Walker.

Larry Osborne moved to recommend the appointment of Rosa Walker and Cynthia Andrews to the 'Out-of-City' openings. Second by Scott Edwards. Motion passed, all in favor.

Nick Dierckman moved to recommend the appointment of Kari Linder to the 'In-City' opening. Second by Don Wright. Motion passed, all in favor.

The Board felt that we had a great recruitment this year.

Tonight is the last Board meeting of the year. Maureen presented the Board with a little gift, which included a Read Local mug and Read Local tote bag. The Board is the first to receive bags.

Tonight is also the last meeting for Jan Wallinder and Don Wright. Maureen thanked them for their time on the board (4 years for Jan and 8 years for Don). Don has seen a lot of changes in the past 8 years. Jan has been the Chair for the last 2 years, which is not an easy position, but she did it graciously and gratefully. They have both been of great service.

7. Communications: None

8. Future Agenda Items:

- January 8 City Commission Work Session – We will be presenting an update to the Commission at this meeting. The presentation will include an update on the activity of the Library Board and a high view of the Strategic Plan. We want to present enough that they understand the depth of what we are presenting, without going into too much detail. Maureen was looking for input on what the Board is most proud of that we accomplished this year, besides the Strategic Plan. We want the Commission to know that we haven't been resting since the building was built and let them know what's next. We are growing but in order to do so, we need more staff. The presentation will address that need.

The Chairs of the Boards have been who has been presenting these updates. Jan Wallinder will attend the meeting with Maureen to present the Power Point that Maureen is working on. Maureen would love for the current Board to be at the meeting for the presentation. It is on January 8th at 5:30 PM, at City Hall.

- Maureen is working on a schedule of important policies, statements and reports for the Board to review next year. Some of these you will have already seen, some not. She would also like to invite staff members to some meetings so that they Board gets to know them.
- The next meeting is on Wednesday, January 9 at 5:00 PM.

9. Adjournment: the meeting adjourned at 6:16 PM

