

Library Director's Report October 2018

Building:

-We successfully completed our planned improvement projects during our closed dates of October 8-11. We installed a darker desk top for the Hello Desk; installed automatic blinds for the clerestory windows; installed baffles under the sky light, on the dark gray 2 story wall, and above the vestibules; installed glass wall between the Children's Desk and the Hello Desk. The scaffolding which was used to install the skylight baffles had to be erected around the sculpture; the workers did an amazing job and were exceedingly careful. The building tasks remaining are obtaining more interior signage and doing more to soundproof the staff work area in the basement.

Staff:

-Many staff evaluations were completed this month; they are scheduled to be written annually in October for all AFSME staff

-We are trying to provide more depth to the Reference Desk so Gina and Jen can focus on other duties; this is great training for some of our on-calls who really enjoy some variety and broadening of their skill set;

-As we look towards the goals of our strategic plan, we are thinking about how best to staff the library in the next biennium. We need more staff, particularly in the areas of outreach, volunteer oversight, and staffing at desks;

-the Director's group is already starting to plan the All Staff Day for 2019; we are looking at providing a keynote who could address diversity, inclusion, or similar topics. It will be held on Monday, October 14.

Programs:

-Staff is already planning for the Summer Reading concerts which they have decided to do again because the concerts were so popular this last year;

-The First Friday Film series is in full swing;

-We are reevaluating programs like Mindfulness and Zine Fest and DIY and we are considering a community wide read;

-After Jen takes a class in providing library services to people with disabilities, we'd like to provide some kind of programming for people with intellectual disabilities.

Joint Meetings

-Washington County Libraries management and directors and LINCC directors got together to compare and contrast their organizations, as well as discuss strategic planning. LINCC is starting a strategic planning process and several LINCC libraries are invested in a strategic planning process, so sharing this kind of information was very valuable to all. We plan on connecting with them in another 6 months.

-The Friends of the Library and the Foundation enjoyed their annual joint meeting. Jan W will be able to report on that.

Below is a summary showing from LINCC how many patrons from each library were deleted with the **annual** patron purge process. There were a total of 29,941 patrons purged. These are all patrons with **no activity for 3 years, who are not barred, and who owe less than \$1000.**

October 2018, Patron Purge Summary			
Library	Patrons Before Delete	After delete	Deleted
Canby	12,006	10,265	1,741
Oak Lodge	10,490	8,594	1,896
Estacada	6,960	5,676	1,284
Gladstone	6,299	5,176	1,123
Hoodland	2,838	2,250	588
Lake Oswego	26,798	22,507	4,291
Milwaukie	22,581	18,996	3,585
Molalla	8,238	6,635	1,603
LINCC Library Services	2,207	2,205	2
Oregon City	20,614	17,962	2,652
Sandy	13,357	11,181	2,176
Happy Valley	27,218	23,891	3,327
West Linn	17,328	14,736	2,592
Wilsonville	18,391	15,310	3,081
Total Deleted			29,941