



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### City Commission

*Dan Holladay, Mayor*  
*Renate Mengelberg, Commission President*  
*Brian Shaw, Nancy Ide, Frank O'Donnell*

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Wednesday, September 5, 2018

7:00 PM

Commission Chambers

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#### 1. Convene Regular Meeting and Roll Call

*Mayor Holladay called the meeting to order at 7:02 PM.*

**Present:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**Staffers:** 12 - City Manager Tony Konkol, Assistant City Attorney Carrie Richter, City Recorder Kattie Riggs, James Band, Finance Director Wyatt Parno, Library Director Maureen Cole, Community Communications Coordinator Kristin Brown, Community Services Director Phil Lewis, Public Works Director John Lewis, Community Development Director Laura Terway, Christina Robertson-Gardiner and Economic Development Manager Eric Underwood

#### 2. Flag Salute

#### 3. Ceremonies, Proclamations, and Presentations

##### 3a. Oregon City's Communication Strategy Presentation

*Kristin Brown, Community Communications Coordinator, gave a presentation on the City's Communication Strategy. She discussed traditional media vs. digital media, the City's website, use of social media, engaging videos, and discussion groups. She then discussed the community survey results.*

*There was discussion regarding how the City could respond to erroneous information on social media and how to improve communications with citizens.*

##### 3b. Oregon City Municipal Elevator Art; Tourism Presentation by Eric Underwood, Economic Development Manager

*Eric Underwood, Economic Development Manager, gave a presentation on Elevator tourism including decals on the Elevator windows, a new mural on the observation deck, and advertising posters. Field guides would be handed out at the Elevator as well.*

#### 4. Citizen Comments

*There were no citizen comments on non-agenda items.*

#### 5. Adoption of the Agenda

*The agenda was adopted as presented.*

## 6. Public Hearings

### 6a. First Reading of Ordinance No. 18-1013, Designating the Property Known as Park Place Park as a Park Under Oregon City Charter Chapter X

*Mayor Holladay opened all of the public hearings.*

*Phil Lewis, Community Services Director, said there were eleven parks that were being proposed to be placed under the City Charter. There would still be thirteen parks that were not yet under the Charter, and staff was working with the Parks and Recreation Advisory Committee for those designations.*

*There was no public testimony for any of the ordinances.*

**A motion was made by Commissioner Ide, seconded by Commissioner Mengelberg, to approve the first reading of Ordinance No. 18-1013, designating the property known as Park Place Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

### 6b. First Reading of Ordinance No. 18-1014, Designating the Property Known as Filbert Run Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner Ide, seconded by Commissioner Shaw, to approve the first reading of Ordinance No. 18-1014, designating the property known as Filbert Run Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

### 6c. First Reading of Ordinance No. 18-1015, Designating the Property Known as Chapin Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve the first reading of Ordinance No. 18-1015, designating the property known as Chapin Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

### 6d. First Reading of Ordinance No. 18-1016, Designating the Property Known as Wesley Lynn Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner O'Donnell, seconded by Commissioner Ide, to approve the first reading of Ordinance No. 18-1016, designating the property known as Wesley Lynn Park as a park Under Oregon City Charter**

**Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 6e.** First Reading of Ordinance No. 18-1017, Designating the Property Known as Richard Bloom Tots' Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner Ide, seconded by Commissioner O'Donnell, to approve the first reading of Ordinance No. 18-1017, designating the property known as Richard Bloom Tots' Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 6f.** First Reading of Ordinance No. 18-1018, Designating the Property Known as Hartke Park and Hazelwood Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner Ide, seconded by Commissioner Mengelberg, to approve the first reading of Ordinance No. 18-1018, designating the property known as Hartke Park and Hazelwood Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 6g.** First Reading of Ordinance No. 18-1019, Designating the Property Known as Shenandoah Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve the first reading of Ordinance No. 18-1019, designating the property known as Shenandoah Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 6h.** First Reading of Ordinance No. 18-1020, Designating the Property Known as Hillendale Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner Ide, seconded by Commissioner O'Donnell, to approve the first reading of Ordinance No. 18-1020, designating the property known as Hillendale Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 6i.** First Reading of Ordinance No. 18-1021, Designating the Property Known as Glen Oak Park as a Park Under Oregon City Charter Chapter X

**A motion was made by Commissioner Shaw, seconded by Commissioner O'Donnell, to approve the first reading of Ordinance No. 18-1021, designating the property known as Glen Oak Park as a park under Oregon City Charter Chapter X. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**6j.** First Reading of Ordinance No. 18-1022, Correcting the Property Description of Abernethy Creek Park

**A motion was made by Commissioner O'Donnell, seconded by Commissioner Ide, to approve the first reading of Ordinance No. 18-1022, correcting the property description of Abernethy Creek Park. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

## **7. General Business**

**7a.** Second Reading of Ordinance No. 18-1012, Revising Chapter 2.30 Citizen Involvement Committee (CIC) of the Oregon City Municipal Code

*Laura Terway, Community Development Director, explained this ordinance would remove the CIC grievance process from the Code.*

**A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve the second reading and final adoption of Ordinance No. 18-1012, revising Chapter 2.30 Citizen Involvement Committee (CIC) of the Oregon City Municipal Code. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**7b.** Second Reading of Ordinance No. 18-1008, Extending a Public Facilities Strategy for the Hazelwood Drive Sewer System

*John Lewis, Public Works Director, said this ordinance would allow for completion of improvements to the Hazelwood Drive sewer system to remove the moratorium for that area.*

**A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve the second reading and final adoption of Ordinance No. 18-1008, extending a Public Facilities Strategy for the Hazelwood Drive Sewer System. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

## **8. Consent Agenda**

**A motion was made by Commissioner Mengelberg, seconded by Commissioner Shaw, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 8a. Resolution No. 18-26, Revocable Long-Term Obstruction in the Right-of-Way for Tax Lot 2-2E-31CA-04800 (320 Tumwater Dr.)
- 8b. Resolution No. 18-27, Supporting the Implementation of a New Management Salary Schedule and Compensation Package
- 8c. OLCC: Liquor License Application - Full On-Premises, Commercial Sales, Applying as an LLC, Yvonne's LLC, 818 Main Street
- 8d. Minutes of the July 10, 2018 Work Session

## 9. Communications

### a. City Manager

*Mr. Lewis discussed a water leak near the South Fork Water Treatment Facility. This area was prone to landslides and he explained how the situation would be resolved. He then reported on the State Transportation Improvement Fund grant projects.*

### b. Commission

*The Commission discussed events they had attended.*

### c. Mayor

*Mayor Holladay discussed the meetings he had attended.*

## 10. Adjournment

*Mayor Holladay adjourned the meeting at 8:20 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*