



OREGON CITY

Public Works – Development Services

625 Center Street | Oregon City, OR 97045

Ph: (503) 657-0891 | Fax: (503) 657-7892

72 HOUR NOTICE REQUIRED FOR INSPECTIONS

RIGHT OF WAY PERMIT

THIS PERMIT EXPIRES:

Permit No: **RW-18-0069**

Status: **issued**

Permission is hereby requested to encroach into public rights-of-way (ROW) to perform work as set forth below. It is understood that this application is limited to the work described herein and that all work is to be done in compliance with page 2 (provisions) of the ROW permit (www.oregoncity.org/publicworks/right-way-row-street-permits) and all other applicable rules, regulations and standards of the City. The permittee assumes full responsibility for said compliance, for acceptability of the work and for repair or replacement thereof if defective and for repair or replacement of any existing improvement damaged by this work. Standard details and the Pavement Cut Standards are available at www.oregoncity.org/publicworks/design-and-construction-standardsdrawings.

Job Address: 16020 PARK PLACE CT
OREGON CITY OR 97045

Owner's Name: TIMOTHY & LORI POTTRATZ
Owner's Phone:
Owner's Address: 21410 S LEVI RD
BEAVERCREEK OR 97004

Submitted by: TIMOTHY & LORI POTTRATZ
Phone:

Permit Description:

This is a revocable permit for permanent obstruction of the right-of-way (ROW) adjacent to 16020 Park Place Court. See included ROW application, supporting memo, legal exhibits, and approved site plan. See included Declaration of Covenant of Maintenance, Release, and Indemnity. Permit approves obstruction for the stated uses, and is revocable at any time by the City of Oregon City.

In the event of a flood event, any stored vehicles are to be removed from the ROW immediately.

City Contact: Oregon City Public Works Engineering - oc4@oregoncity.org - (503) 657-0891

Site Contact: Tim & Lori Pottratz - Cutter Construction, Inc.

Fees:

<u>Description</u>	<u>Fee Amount</u>	<u>Description</u>	<u>Fee Amount</u>
4316 ROW Permit fee	157.00	4316 ROW for Code Enforcement	
4316 Temporary Obstruction ROW		4316 ROW Reinspect	
4616-Non Core Parking Meter		4316 Pavement Cut Review	
4616-Core Parking Meter Fee		Core Parking Meter Fee addtl	
Non Core Parking Meter addtl			
		Total fees:	<u>\$ 157.00</u>

Staff Comments:

72 HRS. ADVANCE NOTICE MUST BE GIVEN FOR INSPECTION

- Exclusive of Saturdays, Sundays and holidays. Forms and subgrade must be inspected and approved before ordering Portland Cement Concrete or Asphaltic Concrete. Failure to obtain approval before proceeding with work may be cause for rejection. Any work to be done on a Saturday or holiday **MUST** be approved by the City at least 72 hours in advance.
(Normal City work hours)

CONSTRUCTION WATER SHALL NOT BE TAKEN FROM A FIRE HYDRANT UNTIL A FIRE HYDRANT PERMIT HAS BEEN OBTAINED FROM PUBLIC WORKS (503) 657-8241.

CUSTOMER NO.: **019116**

ISSUED BY:


(CITY ENGINEER OR AUTHORIZED REPRESENTATIVE)

DATE: **5/23/2018**

SEE THE SECOND PAGE OF THIS PERMIT FOR CONDITIONS AND PROVISIONS.



OREGON CITY

Public Works

625 Center Street | PO Box 3040 | Oregon City OR 97045
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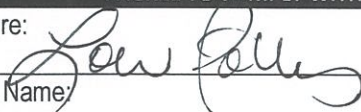
RIGHT-OF-WAY PERMIT APPLICATION				Application Date: 4/10/18	
Work Site Information					
Address: 16020 S. Park Place Ct.		Oregon City		Cross Street: Forsythe Rd.	
Applicant <input checked="" type="checkbox"/> Responsible for Project (Permittee) <input type="checkbox"/> Primary Contact					
Business Name/Property Owner: Cutter Construction, Inc./Tim and Lori Pottratz					
Contact Name: Lori Pottratz			E-Mail: Please contact consultant listed below		
Mailing Address:			City, State & Zip:		
Phone:			Alt. Phone:		
Contractor <input type="checkbox"/> Same as above <input type="checkbox"/> Responsible for Project (Permittee) <input checked="" type="checkbox"/> Primary Contact					
Business Name: AKS Engineering & Forestry			Contact Name: Zach Pelz, AICP		
Mailing Address: 12965 SW Herman Rd., Suite 100			Phone: (503) 563-6151		
City, State & Zip: Tualatin, OR 97026			E-Mail: pelzz@aks-eng.com		
Oregon City Business License No. (or Metro Contractor's License No.): N/A				License or CCB Number(s): N/A	
Work Details					
Proposed Start Date: N/A			Estimated Completion Date: N/A		
DESCRIPTION OF WORK TO BE DONE IN ROW PER THIS PERMIT (check all boxes that apply):					
UTILITY WORK:	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Stormwater	<input type="checkbox"/> Pavement/Trench Cut		
	<input type="checkbox"/> Electrical	<input type="checkbox"/> Water	<input type="checkbox"/> Other		
SIDEWALK WORK:	<input type="checkbox"/> New	<input type="checkbox"/> Repair / Replace	<input type="checkbox"/> Curb and/or Gutter Work		
	Length (ft):	Width (ft):	# of Panels (estimate):		
MATERIAL STORAGE:	<input type="checkbox"/> Drop Box	<input type="checkbox"/> Storage Pod	<input checked="" type="checkbox"/> Other Vehicles, equipment, and materials		
LANDSCAPING WORK:	<input type="checkbox"/> Tree Removal	<input type="checkbox"/> Tree Installation	<input type="checkbox"/> Other		
RESERVED PARKING:	# Spaces:	No. of Days:	Location:		
EVENT*:	Event Name: N/A				
	General location/route: N/A				
Provide paragraph description of event or work to be done:					
This application seeks formal approval for the historical encroachment of materials and equipment associated with the industrial site at the address listed above. No additional encroachment beyond the existing condition (see Exhibit A) is sought.					
Permission is hereby requested to encroach into public right-of-way to perform work as set forth below. It is understood that this application is limited to the work described herein and that all work shall be done in compliance with the provisions shown on the back of this application and with all other applicable rules, regulations and standards of the City; and that the permittee assumes full responsibility for said compliance, for acceptability of the work, and for repair or replacement thereof if defective, and for repair or replacement of any existing improvement damaged by this work.					
SEE THE BACK (PAGE 2) OF THIS PERMIT FOR CONDITIONS AND PROVISIONS					
I CERTIFY THE ABOVE INFORMATION IS CORRECT				Applicant's Signature:	
OFFICE USE ONLY					
It is incumbent on the permittee to comply with all items checked and with the terms of any other City permits issued:					
<input type="checkbox"/> Provide a traffic control plan to the City for review and approval.			<input type="checkbox"/> Coordinate work with all applicable utility companies.		
<input type="checkbox"/> Barricade and sign sidewalks & parking spaces in advance of their use.			<input type="checkbox"/> Tree removal/replacement per City Planning Dept approval process.		
<input type="checkbox"/> Contact the city inspector at 503.793.1630 for pre and post inspections, questions and/or pre-pour and final concrete inspections.					
Related City permits:					
Expiration Date:	<input type="checkbox"/> 60 DAYS	<input type="checkbox"/> 90 DAYS	Other	ROW Permit No.	RW
Details given to customer:	<input type="checkbox"/> OC Std Dwg No. 504A	<input type="checkbox"/> OC Std Dwg No. 508	<input type="checkbox"/> OC Std Dwg No. 509	<input type="checkbox"/> Other	
Issued by:				Date:	

*Application for Special Event will be required simultaneously.

THIS PERMIT NUMBER _____ IS ISSUED AND ACCEPTED SUBJECT TO THE FOLLOWING PROVISIONS:

1. Permittee agrees to save, keep and hold harmless the City of Oregon City, its officers, agents and employees from all damages, costs or expenses in law or equity that may at any time arise or be set up because of damage to property, or of personal injury received by reason of or in the course of performing work authorized by this permit which may be occasioned by any act or omission of the permittee, his agents or employees. The City will not be liable for any accident, loss or damage to the work prior to its completion and acceptance.
2. Permit is void 60 days after date of issue unless otherwise noted. A time extension shall be requested not less than 24 hours prior to expiration.
3. Concrete curb, sidewalk, gutters, driveway approaches, alley entrances, paving repairs, etc. shall be constructed per City Standards (www.orcity.org/public-works/standards.htm).
4. A copy of this permit shall be kept at the work site.
5. Work authorized by this permit includes removal and replacement of improvements as necessary.
6. Oregon law requires that the rules adopted by Oregon Utility Notification Center be followed. Those rules are set forth in OAR 952-001-0010 to 0090. You may obtain copies of the rules by calling the center or online at www.callbeforeyoudig.org. Call before you dig - Portland Metro Area 811 or 503-246-6699.
7. Permittee shall adequately safeguard all excavations and obstructions with barricades, lights and/or other suitable safety devices per the current "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (mutcd.fhwa.dot.gov/), Federal Highway Administration and follow all OSHA rules and regulations. If the permittee fails to adequately safeguard the public, the City shall place barricades and lights at the expense of the permittee. Placement of safety devices by the City shall not relieve the permittee from liability.
8. Permittee shall coordinate **24 hours in advance of any street closure with Oregon City Code Enforcement at 503.496.1559** for each day any street is to be closed.
9. Fire Department access to fire hydrants shall be maintained at all times.
10. Permittee shall be responsible for preserving construction survey stakes and marks for the duration of their usefulness.
11. Construction water shall not be taken from a fire hydrant until a fire hydrant permit has been obtained from the Public Works Operations Center, 122 S. Center Street, 503.657.8241.
12. A minimum of **72 hours' advance notice** must be given for inspection requests (exclusive of Saturdays, Sundays and holidays).
13. Forms and subgrade must be inspected and approved before ordering Portland Cement Concrete or Asphaltic Concrete. Failure to obtain approval before proceeding with work may be cause for rejection. Any work to be done on a Saturday or holiday **MUST** be approved by the City at least 24 hours in advance.
14. Any work done without proper inspections will be subject to rejection. Permittee shall request inspections when: (1) forms are complete/ready for concrete; (2) subgrade is compacted and ready for pavement or concrete; (3) excavation is started; (4) sewers are ready for testing; (5) backfill compaction is in progress; (6) temporary resurfacing has been placed; (7) all work authorized by this permit has been completed; and (8) any time assistance is needed to assure compliance with City requirements. Reinspections required due to site or work not being ready for inspection when scheduled or for the replacement of defective work, shall be done at the expense of the permittee.
15. Asphalt pavement, including resurfacing, shall be constructed of Level 2, ½-inch dense HMA ODOT asphalt concrete for the roadway.
16. Curbs with depressions for vehicular access will not be accepted until a standard driveway approach has been constructed at each depression. Where none exists, a sidewalk adjoining such driveway approaches shall be constructed.
17. Final approval of any work will not be given until construction debris and excess material is removed and parkways are graded to conform to the standard street section and planted as appropriate to match existing.
18. Failure to secure permits for previous work or failure to pay fees due on previous permits shall render the applicant, permittee or employees ineligible for any other City permit until such fees and penalties are paid.
19. Any applicant or contractor who has done work in public rights-of-way not in conformance with City Standard Specifications, Standard Drawings or Special Provisions, or who violates the City Code shall be ineligible to do work in public rights-of-way until such deficiency has been corrected to the satisfaction of the City Engineer.
20. Construction hours: Monday-Friday 7am to 6pm, Saturdays 9am to 6pm. **NO** work shall be done on Sundays.
21. Contractors shall have an Oregon City Business License and/or a Metro Contractor's License and required contractors' licenses.
22. Permittee shall remain responsible for satisfactory workmanship and material for two years after acceptance of improvements authorized by this permit.

I AGREE TO COMPLY WITH THE PERMIT AND ALL ABOVE-REFERENCED CONDITIONS

Applicant's Signature: 	Date: 4/9/2018
Applicant's Printed Name: Lori Pottratz	Title/Organization: Cutter Construction, Inc.

May 11, 2018



Mr. Sang Pau
Engineering Associate
City of Oregon City
PO Box 3040
Oregon City, OR 97045

RE: Narrative Request for Permanent Right-of-Way Obstruction Permit at 16020 S Park Place Court

Dear Mr. Pau,

We respectfully request your consideration of this permanent right-of-way obstruction. This permit would facilitate the continued operation of Cutter Construction's fleet storage and maintenance facility located at 16020 S Park Place Court in Oregon City. As illustrated by the City's online aerial photo archive, a similar right-of-way obstruction has existed in this location since prior to 1999. This request seeks approval to continue the right-of-way obstruction for two important reasons:

1. The encroachment provides additional storage capacity on an industrial site that is limited by an irregular shape. Cutter Construction operates this site as their primary storage and maintenance facility for the company's fleet of dump trucks, trailers, and related equipment. With the benefit of an approximately 3,800 square foot right-of-way obstruction (see Exhibit B), the site is can accommodate the Company's fleet of 17 dump trucks, 8 pup trailers, 3 storage containers, miscellaneous equipment, and their new maintenance building.

Without the encroachment, the shape of the property makes it difficult to park and access large equipment without the need to relocate other equipment. The current/proposed right-of-way encroachment makes it possible to park trucks, trailers, and related equipment on the site whereby they can be conveniently accessed by Cutter Construction personnel.

2. The right-of-way encroachment also provides extra maneuvering area to enable heavy equipment to move through the site in a continuous one-way direction. The site includes a driveway at its west end and another at its east end. This configuration of access and egress facilitates trucks and equipment entering the premises via the west driveway and then continuing in a forward motion into the site where an operator can on/off load equipment and then exit the site via the east driveway. The one-way circulation that is afforded by the right-of-way encroachment substantially minimizes backing movements on site and improves safety for workers and equipment. Without the encroachment, many of these loading operations would need to be conducted off-site in the abutting public right-of-way.

Figure 1 Looking southeast at Encroachment Tract 2



Figure 2 Looking south at Encroachment Tract 1



As shown in Exhibit C, the right-of-way encroachment does not interfere with the paved roadway of Park Place Court, including the cul-de-sac at its west end. Subsequently, turning movements for large vehicles and equipment, including fire apparatus, garbage trucks, and delivery vehicles are not impacted. For these reasons, and in recognition that the encroachment improves the usability of this industrially-zoned property, we respectfully request that the City permit the continuation of this long-standing right-of-way encroachment.

Sincerely,

AKS ENGINEERING & FORESTRY, LLC


Zach Pelz, AICP
Land Use Planner
(503) 563-6151 | pelzz@aks-eng.com