



City of Oregon City

625 Center Street
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Meeting Minutes - Draft

Planning Commission

Monday, June 12, 2017

7:00 PM

Commission Chambers

1. Call to Order

Chair McGriff called the meeting to order at 7:00 PM.

Present: 6 - Robert Mahoney, Paul Espe, Denyse McGriff, Damon Mabee, Tom Geil and Vern Johnson

Absent: 1 - Zachary Henkin

Staffers: 6 - Laura Terway, Christina Robertson-Gardiner, Carrie Richter, Kelly Reid, Dilia Vassileva and Trevor Martin

2. Public Comments

There were no public comments on non-agenda items.

3. Team Building

Laura Terway, Community Development Director, discussed the organizational chart for the Planning Division and explained the purpose for the meeting.

Each person in attendance shared their name, position, one thing people did not know, and why they got involved in planning.

There was discussion regarding listening to the public and staying relevant and on topic and how to help the testimony better address the criteria. There was further discussion regarding how deliberations needed to be tightened up with economized words and clarity about what was expected of staff during the meetings to bring up the Commission's legal responsibilities to stick to the criteria and to stick to the time limits for public testimony. Other topics of discussion were being more efficient and not letting meetings go late at night where it was hard to make decisions, holding meetings with other boards instead of cancelling meetings, and formulating yearly goals.

Carrie Richter, City Attorney, said there was consensus that staff nicely interrupt and ask questions that would help the Commission focus on the criteria. She also encouraged the Commission to review the staff report and ask questions in advance so staff knew what the issues were going in and the issues raised by the public could be dealt with during the meeting. The three minutes for public testimony was not enough to cover all of the issues. They needed to encourage the public to submit testimony in writing and then summarize it in the three minutes at the meeting.

There was discussion regarding better educating the public on the process.

Kelly Reid, Planner, agreed questions ahead of time were preferable and staff

welcomed any feedback on the staff report or presentation.

Staff explained what was on the agenda for the joint City Commission and Planning Commission Work Session on June 13.

4. Adjournment

Chair McGriff adjourned the meeting at 9:25 PM.