



MEMORANDUM

To: Mike Miller and Miranda Sierra and all other Parties identified in the Grievances Submitted on November 28, 2017 and April 2, 2018
From: The Oregon City Citizen Involvement Committee, Grievance Committee
RE: GC 17-04-Submitted November 28, 2017 & GC 18-01- Submitted April 2, 2018
Date: May 7, 2018

The City received a Grievance for the Citizen Involvement Committee on November 28, 2017 and on April 2, 2018. The general process under which the CIC shall review the Grievance is set forth in Chapter 2.30.060 of the Oregon City Municipal Code.

Chapter 2.30.060.C.1 of the Oregon City Municipal Code directs the Grievance Committee to recommend the parties seek to reconcile their differences through mediation prior to further review of the Grievance. The CIC suggests utilizing Clackamas County Dispute Resolution Services whom may be contacted at (503) 655.8850.

If mediation has failed, the CIC is authorized to conduct meetings and hearings as may be necessary. If this should occur, a written request to continue the Grievance review process must be sent to the City. Please contact Christina Robertson-Gardiner crobertson@orccity.org or (503) 496.1564 with any additional questions or concerns.

Sincerely,

The Oregon City Citizen Involvement Committee

Attachments:

1. Chapter 2.30 of the Oregon City Municipal Code
2. Memorandum dated February 27, 2017