



MEMORANDUM

To: Miranda Sierra and all other Parties Identified in the Grievance submitted
November 28, 2017
From: The Oregon City Citizen Involvement Committee, Grievance Committee
RE: GC 17-04, Submitted November 28, 2017
Date: March 5, 2018

On November 28, 2017, the City received a Grievance for the Citizen Involvement Committee (CIC). The general process under which the CIC shall review the Grievance is set forth in Chapter 2.30.060 of the Oregon City Municipal Code.

You have indicated in addendum #1 of the submitted Grievance that you have requested that all members of the CIC be recused from the Grievance Committee. As such, this complaint will be put on hold until we receive direction from you to proceed.

Chapter 2.30.060.C.1 of the Oregon City Municipal Code directs the GC to recommend the parties seek to reconcile their differences through mediation prior to further review of the Grievance. The CIC suggests utilizing Clackamas County Dispute Resolution Services whom may be contacted at (503) 655.8850.

If mediation has failed, the CIC is authorized to conduct meetings and hearings as may be necessary. If this should occur, a written request to continue the Grievance review process must be sent to the City. Please contact Christina Robertson-Gardiner crobertson@orccity.org or (503) 496.1564 with any additional questions or concerns.

Sincerely,

The Oregon City Citizen Involvement Committee

Attachments:

1. Chapter 2.30 of the Oregon City Municipal Code
2. Memorandum dated February 27, 2017