



## DRAFT MINUTES

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

March 22, 2018

### **Attendance**

**Members:** Lisa Novak; Bill Daniels; Chris Cook; Roger Fowler-Thias; Mike Mitchell; Doug Neeley; Karin Morey; Shawn Dachtler; Troy Bolinger

**Excused:** none

**Staff:** Phil Lewis, Community Services Director; Kristin Brown, Communications Coordinator

**Guests:** Karen Buehrig; Francesca Anton

### **Regular Meeting**

1. Call to order at 7:00pm
2. Introductions
3. Approval of minutes – February 22, 2018 Meeting Minutes  
Motion by Neeley to approve minutes as written, second by Mitchell, approved 9-0.
4. Citizen comments on issues and items not on the agenda - none
5. Presentations –
  - a. Latourette Park Update, Karen Buehrig & Francesca Anton  
Karen Buehrig and Francesca Anton of the Latourette Park Core Team gave a presentation on the history of the Latourette Park project and introduced the newest draft concept map and discussed the ongoing conceptual master plan in partnership with the National Park Service and Oregon City Community Services Department. A request was made to have PRAC add Latourette Park as a priority for the upcoming year.
  - b. Oregon City Communications, Kristin Brown  
The new Communications Coordinator, Kristin Brown introduced herself to the committee and gave a presentation of the communications work that has occurred since her arrival earlier this year. Additionally, she discussed upcoming City communication goals.

## 6. General Business

- a. Buena Vista House – Stakeholder meeting held last week which was facilitated by a consultant hired by the City. A tour of the Buena Vista House will be scheduled for stakeholders and PRAC members.
- b. Willamette Falls Legacy Project – The property owner has agreed to sign off on permitting for phase I development. The property owner still owes payments for easement payments, property taxes and utilities. The partner group, consisting of the four public agencies, is asking for the property owner to come current on all funds due which should occur within the next thirty days or so.
- c. Ermatinger House – Staff made a presentation to City Commission for an operations plan to move forward for public use. The Friends of the Ermatinger House have let the City know that they are not in a position to operate the house. With this information, the City is moving forward with a “Plan B” of hiring a part-time, limited term staff person to open the house for public visits on Fridays and Saturdays. The furniture package and interpretive displays are being worked on by City staff. The Oregon City Heritage Days event is scheduled for June 22<sup>nd</sup>-23<sup>rd</sup>. A grand opening will be scheduled for early July.
- d. Waterboard Park Overlook – a forum was held at the Rivercrest Neighborhood Association meeting earlier in the month with 65 neighbors in attendance. Phil Lewis recognized Karin Morey for doing an excellent job of facilitating the meeting. Concerns were voiced ranging from speeding, drug use, alcohol use, and loud music. Representatives from Oregon City Public Works, Police, and Parks were present. Police have committed to more enforcement in the overlook area. Doug Neeley asked if signage could be placed at the pathway where John Adams crosses Lynn to notify walkers of the path from the lower section to the upper section of the park without using the Public Works site. Draft minutes of the meeting are on the Rivercrest Neighborhood Association website.
- e. Glen Oak Park – Staff gave a presentation on the Glen Oak Park project including a proposed timeline and budget. Also discussed was the need to have a name for the park. A PRAC sub-committee was formed and met this week. Shawn Dachtler outlined the timeline and the interest in having heavy public involvement in name recommendations and public voting.

- f. Filbert Run Park – Staff gave a presentation on the Filbert Run Park master plan. Staff are applying for a grant through Oregon State Parks to develop the Filbert Run Park site. A request was made to have the PRAC Chair write a letter of support for the grant application. Doug Neeley made a motioned and it was seconded by Shawn Dachtler. The motion passed 9-0. Fowler-Thais mentioned that the Oregon City Park Foundation was in process of writing a letter of support. Neeley mentioned that the Greater Oregon City Watershed Council could write a letter as well.
- g. Other General Business – none

## 7. PRAC Member Reports

Roger Fowler-Thias: Pioneer Center tax preparation appointments are full, trips and walking group continue to be popular, a new bus driver was hired and is in training, the center grounds look great – thanks to the Parks Department staff! Oregon City Parks Foundation (OCPF) has raised enough funds for the \$8,000 match for the Enhancement Grant and are moving forward to hire a contractor. Another grant is in process for \$8,000. Ivy Pull is scheduled for this Saturday at Waterboard Park beginning at 8:30am. Naturalists will be giving a presentation at noon on David Douglas and NW flora and fauna. OCPF will participating in the April 7<sup>th</sup> Oregon City Enhancement Day event at the Promenade.

Mike Mitchell: Reserved a park shelter online and the system works great.

Karin Morey: March 10<sup>th</sup> cleanup at Mt. View Cemetery had 13 people in attendance. Slowly getting more people engaged. April 28<sup>th</sup> the Sons of Veterans of the Civil War will be in Portland and have chosen Mt. View Cemetery for a memorial ceremony at a plot with eight Civil War veterans.

Doug Neeley: GOCWC is involved in a couple of park activities. Funding was secured two years ago to work with Public Works on the storm water system that goes through Mt. View Cemetery in the scattering canyon behind the mausoleums. They will be asking for an extension to have the work completed next year. GOCWC has also been involved with invasive plant removals at Abernethy Creek Park over the past few years. Working with Jon Waverly, GOCWC is applying for a grant to deal with the invasive issues.

Bill Daniels: Distributed a 1952 Oregon City Parks & Recreation Master Plan to the group.

Troy Bolinger: nothing to report.

Chris Cook: Thanked Phil Lewis for inviting PRAC representatives to City Commission executive session where property negotiations are being discussed.

Lisa Novak: Pulling ivy at Waterboard Park with OCPF. Visited the Cove with her dog and noted the habitat restoration occurring.

Shawn Dachtler: nothing to report.

8. Staff reports

- a. Recreation update – Email and printed monthly updates to PRAC members
- b. McLoughlin Promenade – Staff are working with two community groups that are interested in making improvements at the Promenade. Bill Daniels and Jerry Herrmann would like to make improvements on the property on the exterior of the historic wall and Francesca Anton and the McLoughlin Neighborhood Association would like to make improvements on the interior of the park through a master plan document.
- c. McLoughlin Canemah Trail – City Commission passed the first reading of the trail ordinance this week which would detail an interim trail alignment and a permanent trail alignment connecting the Promenade to Canemah Children's Park.
- d. Library Park Naming – will go before City Commission on April 18<sup>th</sup>.

9. Future Agenda Items – Park tour in June, in place of regularly scheduled meeting (Dachtler); Clackamette Park Master Plan (Daniels)

10. Next scheduled meeting – April 26, 2018

11. Adjournment: 8:46pm