



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

File Number: 18-183

Agenda Date: 4/18/2018

Status: Consent Agenda

To: City Commission

Agenda #: 8d.

From: Public Works Director John Lewis

File Type: Contract

SUBJECT:

Personal Services Agreement Amendment No.1 with DeSantis Landscapes, Inc. for the Landscape Maintenance Services for the Street Division of Public Works (PS 16-023)

RECOMMENDED ACTION (Motion):

Authorize the City Manager to execute Amendment No. 1 to the Personal Services Agreement (PSA) in the amount of \$63,535.38 with DeSantis Landscapes, Inc. to provide landscaping services for the Street Division of Public Works.

BACKGROUND:

Oregon City is responsible for a variety of ongoing landscape maintenance including approximately 132 sites and 42 acres of rights-of-way, street medians, facilities, water pump stations, and reservoirs. The City's ongoing landscape maintenance projects can generally be categorized into these five types of properties: Stormwater Division, Street Division, Water Division, Sanitary Division, and Urban Renewal.

The City's previous landscape contracts reached the end of the original contract terms in April, 2016. The City solicited proposals from qualified landscape maintenance service providers beginning in March, 2016. A total of seven proposals were received and reviewed by staff. The two-year Street Division contract was awarded to ValleyScapes, Inc. on April 20, 2016, to perform landscape maintenance services. However, the City chose to terminate the contract with ValleyScapes, Inc. effective September 30, 2016, and entered into a landscape maintenance service contract with the second highest scoring contractor, DeSantis Landscapes, Inc., for the remainder of the two-year term (nineteen months).

The contract with DeSantis Landscapes, Inc. stipulates that after the original contract duration, the contract could be extended for up to three (3) additional one-year terms. The current contract expires on April 30, 2018, and Public Works Operations would like to exercise the right to extend the contract term for one more year. In addition, a 5.6% increase has been applied to the one-year Amendment to reflect the Consumer Price Index (CPI-U) adjustment which is a monetary increase of \$3,369.30 per twelve month period. Also some additional site work was added to the original scope. This first Amendment to the DeSantis Landscapes, Inc. contract for Landscape Maintenance Services for the Street Division (PS 16-023) is for one (1) additional one-year term for the amount of \$63,535.38.

Original Contract:	\$90,249.12
<u>Amendment No. 1:</u>	<u>\$63,535.38</u>
Total Amended Contract:	\$153,784.50

BUDGET IMPACT:

Amount: \$63,535.38
FY(s): 2017-18, 2018-19
Funding Source: Street Fund