City of Oregon City

Meeting Minutes - Draft

Urban Renewal Commission

Wednesday, April 4, 2018	**6:30 PM**	**Commission Chambers**

REVISED

5:45 PM - EXECUTIVE SESSION OF THE URBAN RENEWAL COMMISSION

6:30 PM - REGULAR MEETING OF THE URBAN RENEWAL COMMISSION

1.   Call To Order and Roll Call

Chair Shaw called the meeting to order at 6:33 PM.

Present: 5 -   Brian Shaw, Dan Holladay, Stephen VanHaverbeke, Nancy Ide and Frank O'Donnell

Absent: 2 -   Renate Mengelberg and Mike Mitchell

Staffers: 4 -   Tony Konkol, Eric Underwood, Wyatt Parno and Jaime Reed

2.   Citizen Comments

There were no citizen comments.

3.   Adoption of the Agenda

The agenda was adopted as presented.

4.   General Business

4a.   Lease Agreement Renewal for 1795 Washington Street (Tax Lot 1402) - Clackamas Landscape Supply, Inc.

Eric Underwood, Economic Development Manager, presented to the Commission a renewal for the lease agreement with Clackamas Landscape Supply located at 1795 Washington Street. He provided the Commission an overview of the renewal, that it extends the agreement for three years and allows two opportunities to renew for an additional year each. Mr. Underwood explained the lease rate for the property per month with a built-in increase of 2.5% every year thereafter.

A motion was made by Commissioner Ide, seconded by Commissioner Holladay, to approve the Lease Agreement for Clackamas Landscape Supply. The motion carried by the following vote:

Aye: 5 -   Brian Shaw, Dan Holladay, Stephen VanHaverbeke, Nancy Ide and Frank O'Donnell

4b.   Minutes of the February 7, 2018 Regular Meeting

A motion was made by Commissioner Holladay, seconded by Commissioner Ide, to approve the minutes of February 7, 2018. The motion carried by the following vote:

Aye: 5 -   Brian Shaw, Dan Holladay, Stephen VanHaverbeke, Nancy Ide and Frank O'Donnell

5.   Future Agenda Items

No future agenda items were suggested.

6.   City Manager's Report

There were no City Manager reports.

7.   Adjournment

Chair Shaw adjourned the meeting at 6:38 PM.

Respectfully submitted,

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Kattie Riggs, City Recorder