



## DRAFT MINUTES

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

February 22, 2018

### **Attendance**

**Members:** Lisa Novak; Bill Daniels; Chris Cook; Roger Fowler-Thias; Mike Mitchell; Doug Neeley; Karin Morey; Shawn Dachtler

**Excused:** Troy Bolinger

**Staff:** Phil Lewis, Community Services Director

**Guests:** none

### **Regular Meeting**

1. Call to order at 7:00pm
2. Introductions
3. Approval of minutes – January 25, 2018 Meeting Minutes  
Motion by Morey to approve minutes as written, second by Dachtler, approved 7-0 with Neeley abstaining.
4. Citizen comments on issues and items not on the agenda - none
5. Presentations - none
6. General Business
  - a. PRAC Goals Review – Reviewed previously adopted goals by the Parks and Recreation Advisory Committee in February 2017 as well as items brought forward during discussion at the January 2018 PRAC meeting. Novak asked if the pilot designation should be removed for the pilot off-leash dog areas. It was decided that a formal review should occur first. Novak and Mitchell agreed to serve on a sub-committee regarding dog use in parks. It was requested to bring information back at the April 2018 PRAC meeting. It was requested to make SDC's a standing item for PRAC meetings once work is underway on updating the SDC methodology. Members suggested making SDC methodology update a goal. It was also suggested to move 'Identify funding for

construction of Filbert Run Park' from an additional item of importance to a goal.

Dachtler suggested having the Chair and Vice-Chair present an update at an upcoming City Commission meeting. Agreement was reached to have the presentation in May of this year. Chair Cook will take the discussion notes and send out a copy for further comment through email. This topic will be brought forward again in April.

- b. Buena Vista House – A consultant has been secured to facilitate discussion among stakeholders of the Buena Vista House. The consultant will conduct phone interviews with individual stakeholders prior to two roundtable discussions in March and April. Karin Morey and Roger Fowler-Thias will represent PRAC in the process. Denyse McGriff, Bill Daniels and Todd Iselin have been identified as public stakeholders. An update will be provided at the April PRAC meeting and May City Commission meeting.
- c. Willamette Falls Legacy Project – The master plan was adopted by Commission. Conversations with the property owner are ongoing to move phase one of development forward. A tour of the site is scheduled for March 2<sup>nd</sup> for Committee members.
- d. Ermatinger House – Staff have received notification from the Friends of the Ermatinger House that they are not positioned to have the capacity to operate the house as they had previously stated was their goal. Staff are moving forward with a plan to utilize staff and volunteers to open the home on a limited bases by summer. The house would be open for the Oregon City Heritage Days event.
- e. Glen Oak Park – Working on RFP for architectural services for construction documents. The naming sub-committee will be convening in the coming weeks. Some site clearing has occurred on the property. Dachtler noted that the site looks better and was building excitement in the community. It was suggested that a sign could be installed on the property to notify the public of the new park.
- f. Other General Business – none

## 7. PRAC Member Reports

Roger Fowler-Thias: Pioneer Center updates include tax services full for the year, trips remain popular and receive popular reviews, Jessica Spencer is working on a self-managed trip this fall to Leavenworth, the center is short one bus driver and is in the process of hiring an additional driver, annual closure for cleaning and maintenance will occur March 26-30<sup>th</sup>. Oregon City Park Foundation meeting is next Tuesday, February 27<sup>th</sup> at 6pm in the Wagon Room at the Pioneer Center.

Mike Mitchell: nothing to report.

Karin Morey: Scanned a Buena Vista Civic Club scrapbook from the Museum of the Oregon Territory in preparation for the Buena Vista House conversation.

Doug Neeley: Natural Resource Committee is exploring option of having Waterboard Park and surrounding area designated as a significant geological area. Working with Scott Burns who was a previous department head at Portland State. Suggested working with Department of Geology and Mineral Industries to include the site in tourism strategies for places to visit. The Greater Oregon City Watershed Council is working with Parks Staff on invasive removal and native plantings at Abernethy Creek Park.

Bill Daniels: McLoughlin Neighborhood Association is very interested in working with the Parks Department on improvements at the McLoughlin Promenade. ODOT removed the woody vegetation recently from the bluff. He would like to see wildflower seeding occur on the bluff side of the promenade. An additional project would be to remove invasive species from the interior of the park and plant low maintenance plantings in the park.

Chris Cook: 6-year old daughter approves of the drainage improvements at Chapin Park Playground.

Lisa Novak: Has been visiting parks. Removing ivy from Waterboard Park. Spent time at Clackamette Park this past Saturday. Disappointed to see broken glass at both Waterboard and Clackamette. Atkinson Park is a gem for the neighborhood.

Shawn Dachtler: Attended the recent Daddy Daughter Dance and is thankful that the quality event is provided for the community. Kudos to Recreation Programmer Melissa Tierney on organizing the event.

## 8. Staff reports

- a. Recreation update – Email and printed monthly updates to PRAC members
- b. McLoughlin Canemah Trail – Planning and Community Services staff presenting the trail plan to Planning Commission and it passed. Presented the plan to the City Commission on February 21<sup>st</sup>. They had concerns regarding how the trail went through the private properties between South 2<sup>nd</sup> and the PGE property. It has been continued until March 21<sup>st</sup>.
- c. Property Acquisition Strategy – Staff have had conversations with the City Attorney and City Manager regarding how to incorporate PRAC into the conversation when Community Services is considering property negotiations on specific properties in executive session. Dachtler nominated Cook and Novak to serve as PRAC

representatives during executive sessions for park related acquisitions as requested by the City Commission, motion was seconded by Mitchell. Motion passed 8-0.

- d. Latourette Park – working with the core team and National Park Service to rework the conceptual plan to provide appropriate ADA access to the upper park and a revised phase 1. They are presenting the revised document at McLoughlin Neighborhood Association meeting in early March and a DePave volunteer event on June 9<sup>th</sup> to remove asphalt from the upper section of the park. Volunteers are needed and appreciated.
  - e. Waterboard Park Viewpoint – Parks and Police Department staff will be attending a community conversation at the March 15<sup>th</sup> Rivercrest Neighborhood Association meeting to discuss safety and security concerns at the viewpoint. CCTV cameras have been purchased to install at that location.
9. Future Agenda Items – Trail Master Plan presentation/easements for new development (Neeley); Park SDC's as a standing item once a methodology update is underway (Cook); Update on Newell Creek Park Development (Dachtler); Process for incorporating Washington Street lot adjacent to Abernethy Creek Park into Park Property (Dachtler); Clackamette Park Master Plan (Daniels)
10. Next scheduled meeting – March 22, 2018
11. Adjournment: 8:27pm