



City of Oregon City

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Oregon City, OR 97045
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Staff Report

File Number: 17-667

Agenda Date: 12/20/2017

Status: Consent Agenda

To: City Commission

Agenda #: 8f.

From: John Lewis

File Type: Contract

SUBJECT:

Personal Services Agreement Amendment No. 3 with DECA Architecture, Inc. for the 2016 Public Works Operations Master Plan Update (CI 16-015)

RECOMMENDED ACTION (Motion):

Authorize the City Manager to execute Amendment No. 3 to the Personal Services Agreement (PSA) in the amount of \$13,688.00 with DECA Architecture, Inc. for professional services necessary for the 2016 Public Works Operations Master Plan Update.

BACKGROUND:

In 2016, the Public Works Department entered into a contract with DECA Architecture, Inc. to develop the Public Works Operations Center Master Plan Update. The original contract amount was for \$76,992.00. Since then, the City has issued two other amendments to the contract with a third requiring City Commission Approval. City policy requires that when any one contract amendment or cumulative subsequent amendments total over \$50,000.00 City Commission must provide approval for the increase in contract amount. The three amendments to date were for \$36,190.00, \$5,720.00 and \$13,688.00, respectively. To date, the total contract value is \$132,590.00. The funds are already allocated within the departmental budget and approved for this use.

Original Contract:	\$76,992.00
Amendment No. 1:	\$36,190.00
Amendment No. 2:	\$5,720.00
<u>Amendment No. 3:</u>	<u>\$13,688.00</u>
Total:	\$132,590.00

BUDGET IMPACT:

Amount: \$13,688.00

FY(s): 2017-18

Funding Source: Community Facilities Fund