



City of Oregon City

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Oregon City, OR 97045
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Meeting Minutes - Draft

City Commission

Dan Holladay, Mayor
Brian Shaw, Commission President
Nancy Ide, Frank O'Donnell, Renate Mengelberg

Wednesday, September 20, 2017

7:00 PM

Commission Chambers

1. Convene Regular Meeting and Roll Call

Mayor Holladay called the meeting to order at 7:00 PM.

Present: 3 - Commissioner Brian Shaw, Mayor Dan Holladay and Commissioner Nancy Ide

Absent: 2 - Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

Staffers: 12 - City Manager Tony Konkol, City Attorney William Kabeiseman, City Recorder Kattie Riggs, James Band, Community Services Director Phil Lewis, Community Development Director Laura Terway, Pete Walter, John Lewis, Human Resources Director Jim Loeffler, Library Director Maureen Cole, Finance Director Wyatt Parno and Youth Services Librarian Barratt Miller

2. Flag Salute

3. Ceremonies, Proclamations

3a. Summer Reading Program Presentation

Mayor Holladay announced that the Police Bond to fund a new police and court facility had passed in the September 19, 2017 election. He thanked those who helped promote the bond measure.

Maureen Cole, Library Director, said the Summer Reading program was successful this year due to Barratt Miller, Youth Services Librarian, the new Library building, and their partnerships.

Ms. Miller gave statistics on those who participated in the Summer Reading program. They had 1,600 children sign up, 619 finished the program, there were over 8,052 hours spent reading, 3,279 people attended an event at the Library, and 100% of young readers maintained or improved their reading. She gave quotes of parent's favorite things about the program. There had been a partnership this year with the Police Department and Clackamas Fire District to donate \$250 each towards a butterfly garden at the Library. They had promoted it as a race of the chiefs and the police chief won. Both met their donation goals and would donate \$500 total. She thanked all of the partners this year. She presented Chief Band and Chief Charlton with their cutouts that had been used at the Library. Chief Charlton presented a check to the Library.

3b. Clackamas Community College Bond Update

Chris Groener and Bob Cochran of Clackamas Community College gave an update on the College's bond measure work. They discussed the background of the bond measure including the preparation of the measure, bond campaign, summary of the measure, and approval on election night. The first project was Harmony West, which was an \$18 million project. They expected the project to be completed by late fall of 2017. They described the floor plan for the new facility, showed before and after construction pictures, and showed a rendering of the interior. There had been a groundbreaking event for the Industrial Technical Center. The Center would replace 10,000 square feet of manufacturing space with a 43,000 square foot facility. Construction would be completed in June of 2018. They showed pictures of what the site currently looked like, discussed the proposed floor plan, and showed a rendering of the interior. The DeJardin/Pauling Science complex would be a 20,000 square foot addition to the current science building. Architects had recently been hired to do the design for this project. It was anticipated to be completed in spring of 2019. They showed an architect rendering of the interior and where it would be located on the campus. They received \$1.5 million from Connect Oregon for the new CCC Transit Center. They explained the new design which would increase capacity for transit services. They also received funding for a trail that went from Highway 213 and Molalla to the college. The last project would be the Student Services and Community Commons building which would replace the aging Community Center. They showed the location of the building on the campus. The completion was anticipated to be fall of 2021. They had lobbied the legislature and received \$8 million from the state for these buildings. The other projects that had been done with the bond money included roof renovations, Title IX upgrades, and elevator upgrades. The remaining projects included Automotive Department renovations design, Randall Hall seismic upgrades design, water system upgrades design, paving of Douglas Loop, campus safety and security, classroom upgrades, and IT upgrades. They were also working on workforce goals to give opportunities to all students. The Environmental Learning Center project was a non-bond project. They had received \$850,000 from a Metro grant and they explained the work that was being done.

There was discussion regarding how the Meyers Road extension project tied into these projects and how this information would be shared with the community.

4. Citizen Comments

There were no citizen comments.

5. Adoption of the Agenda

The agenda was adopted as presented.

6. Public Hearings

6a. First Reading of Ordinance No. 17-1009, Annexation of 0.95 Acres at 18851 S. Rose Road (Planning File AN-17-0001)

Mayor Holladay opened the public hearing.

Pete Walter, Planner, presented the staff report. This was an annexation request for .95 acres on S Rose Road. The property owners had a failing septic system and had to connect to City sewer. In order to receive that service, they had to annex into the City.

The property was designated as low density residential on the City's Comprehensive Plan. The property was contiguous to the City limits, it did not create any islands, it did not have to go to a vote of the people per Senate Bill 1573, and there was no rezoning or further redevelopment requested at this time. Staff believed this application showed a positive balance of the annexation factors and recommended approval.

There was no public testimony.

Mayor Holladay closed the public hearing.

A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve the first reading of Ordinance No. 17-1009, annexation of 0.95 acres at 18851 S. Rose Road (Planning File AN-17-0001). The motion carried by the following vote:

Aye: 3 - Commissioner Brian Shaw, Mayor Dan Holladay and Commissioner Nancy Ide

7. General Business

7a. Accept or Reject the Street Vacation Application Proposing to Vacate a Portion of Division Street Public Right-of-Way Located Along 752 Division Street

John Lewis, Public Works Director, said this was about a property that fronted Division Street. The property owner asked that the City vacate a section of street that looked like private property. For years the property owner had used a portion of that area as a driveway and landscape area. The property owner would like to improve the area with more parking and landscaping. Staff recommended denying the request due to the utilities located in Division Street. There were landslides in the area and there might need to be a slope easement. There would also be pedestrian improvements constructed on Division and staff did not know if that right-of-way would be needed.

David Phillips, attorney representing the applicants, stated all they had requested from the City so far was a pre-application conference to discuss this application further. They had submitted an email with a copy of a draft application. They had not paid any fees.

Mr. Lewis thought an application had been filed for a street vacation.

Bill Kabeiseman, City Attorney, explained the vacation process. In this situation a draft application was submitted and the City did not think the applicants should go further in the process because the request did not make sense to consider it.

Mr. Phillips said this was not a fully complete application and the applicants would like to be able to vet the application further and provide more information to the City Commission. Mr. Lewis said staff thought this was not something the City Commission should approve.

Mayor Holladay clarified the City was not obligated to approve the vacation. Mr. Kabeiseman was not aware of any basis for the applicant to bring legal action against the City to force the vacation.

Mr. Phillips discussed proper procedure. The applicants would like the opportunity to come back to the Commission with more information. It was his position that they had

not submitted a petition for vacation and they would like the opportunity to do so.

Mayor Holladay said it was extremely unlikely that the Commission would approve the application.

There was consensus to remove this item from the agenda and allow staff to work with the applicant on this application.

8. Consent Agenda

A motion was made by Commissioner Ide, seconded by Commissioner Shaw, to approve items 8a, 8b, and 8d on the consent agenda. The motion carried by the following vote:

Aye: 3 - Commissioner Brian Shaw, Mayor Dan Holladay and Commissioner Nancy Ide

8a. Intergovernmental Agreement (IGA) with Clackamas Community College (CCC) for Educational Experience for Aborigiculture Students

8b. Personal Services Agreement Amendment No. 1 with GRI for the Public Works Operations Center Geotechnical Investigation (PS 17-005)

8c. Fleet Purchase Authorization - Lateral-Launch Mainline Camera for Cues Closed Circuit TV (CCTV) Inspection Van

Commissioner Shaw asked for more information on this item.

Mr. Lewis explained this was a request to purchase some specialized TV equipment for a lateral launch camera. This would give staff the ability to place a camera in the main lines and individual lateral lines. This would help with future pavement projects and wastewater improvements.

A motion was made by Commissioner Ide, seconded by Commissioner Shaw, to approve the purchase of a lateral-launch mainline camera for the Cues Closed Circuit TV (CCTV) Inspection Van. The motion carried by the following vote:

Aye: 3 - Commissioner Brian Shaw, Mayor Dan Holladay and Commissioner Nancy Ide

8d. Minutes of the August 8, 2017 Work Session

9. Communications

a. City Manager

Ms. Cole announced the Library would be closed October 9 - 10, 2017 for training and cleaning. The Library Foundation would have a thank you party for all library donors on October 19, 2017.

Tony Konkol, City Manager, said an Oak tree by Mt. Pleasant School came down with the wind. There were concerns about the tree next to it and an arborist was going to evaluate it.

Chief Band said they could not mill the tree into anything because of the short pieces they had to cut the tree into to be able to move it. Mr. Lewis said the bigger pieces would be stored for now until they found out if they could make them available to the public as firewood.

Mayor Holladay wanted to make sure the wood would go to folks who really needed it. He asked what was done with the wood that was removed during the library addition construction. Ms. Cole said it was in storage.

Mr. Konkol announced there would be a design charrette for 922 Main across from Dutch Bros on September 28, 2017. The League of Oregon Cities Conference would be held September 28-30, 2017. There were several positions on City boards and committees open and the deadline to apply was October 5, 2017. The Day of Remembrance for parents of murdered children would be on September 25, 2017. There would be opening ceremonies on September 27, 2017 for two art-a-potties that would be placed downtown Oregon City.

b. Commission

Commissioner Ide attended the Willamette Falls Locks Work Group meeting where Senate Bill 256, which created the Willamette Falls Locks Commission, was discussed. The governor would appoint 23 members to this Commission and they would meet no less than six times per year. The Mayor had volunteered to serve on the Commission.

Commissioner Shaw attended the Clackamas County Business Alliance meeting, Main Street Car Show, and Chamber meeting. He discussed the grand opening of the White Rabbit Black Ink Coffee Store which was a testament to the success of Urban Renewal. He also went to the County housing needs analysis project meeting. SOLV was hosting a cemetery clean-up day on Saturday.

Phil Lewis, Community Services Director, thanked the Friends of the Cemetery for this event and promoted the Oregon City Parks Foundation who was doing a site clean-up of the Promenade on Saturday as well.

c. Mayor

Mayor Holladay attended the Metro Mayors Consortium meeting, ribbon cutting at the White Rabbit, Willamette Falls Legacy Project Partners meeting, had lunch with Jonathan Stone and Carol Pauli of the Downtown Oregon City Association, and took new County Commissioner Fischer on a tour of Oregon City.

10. Adjournment

Mayor Holladay adjourned the meeting at 8:19 PM.

Respectfully submitted,

Kattie Riggs, City Recorder

