

## **2017-2019 Goals and Work Plan Citizen Involvement Council Committee**

*Discussion-revised Draft-August-September2017*

Per chapter 2.30.010 of the Oregon City Municipal Code, the CIC was created to “foster public participation and education regarding land use for the citizens of Oregon City on behalf of the City Commission and perform other duties as identified within this chapter”.

Chapter 2.30.020 of the draft Oregon City Municipal Code identifies the general duties of the CIC as:

- A. Encourage public participation and knowledge of land use in Oregon City.
- B. Encourage public participation in other government activities and neighborhood programs.
- C. Provide information to the City Commission and the public.
- D. Address grievances of the CIC and of neighborhood associations.
- E. Assist with requests from the City Commission.

The draft list of CIC goals was created as a starting point for the CIC to add additional goals for the 2017-2019 time period or to retain and refine goals from the 2015-2017 goals. The CIC should review the list below, as well as any additional goals that are proposed, to create a list of goals that would be achievable over the biennium.

Staff will compile the recommended list and provide comment on any goals that may have budgetary or mission constraints. The CIC should note that there is not unlimited funding available to accomplish the goals.

### **General Goals**

- Increase public participation within neighborhood associations, land use applications and general City business by implementing the public involvement plan.
- Increase knowledge about the land use process by providing training to the public and the CIC at CIC meetings.
- Increase knowledge about general City business by providing information to the public from all City departments and the CIC at CIC meetings.
- Increase knowledge about general City business by inviting all other City groups to provide presentations to the CIC.

### **2017-2019 Work Plan**

#### **Goal 1: Implement Adopted Public Involvement Plan**

- Implement the public involvement plan to increase public participation.
- Solicit feedback and updates from neighborhoods association on their implementation efforts as a biannual meeting agenda item.
- Represent the CIC at public events.

#### **Goal 2: Increase Knowledge about Land Use and City Business**

- Increase knowledge about the land use process by providing training to the public and the CIC at CIC meetings.
- Increase knowledge about general City business by providing information to the public from all City departments and the CIC at CIC meetings.

- Increase knowledge about general City business by inviting all other City groups to provide presentations to the CIC.

Goal 3: Develop resources to help maintain active neighborhood associations and help reactivate inactive or underperforming neighborhood associations.

- ~~Develop-Share~~ resources and tools that can ~~to~~ help maintain active neighborhood associations.
- ~~Create a buddy system to help support underperforming or inactive neighborhood associations.~~

#### **New**

Goal 4: Review grievance process, code and submission requirements

- Learn history of CIC Grievance Process and purpose of adopting it as part of city code.
- Review the process, code and submission requirements to help make the process clearer for all parties
- Recommend ways the grievance process could be improved.
- CIC reviews, provides recommendation for any code amendments, and implements process recommendations-as applicable.

#### **NEW**

Goal 5: Better understand the role of CIC members and neighborhood associations when receiving city information.

- City staff will provide a presentation of how city currently communicates with the public.
- City Staff will provide a presentation on the role of CIC members and Neighborhood Associations and their relationship to the City of Oregon City.