

Building:

- RFID: the new self-checks and the automated materials handler (AMH) were installed and are working great! The AMH really speeds up the check-in process. Because Network also got a materials handler, we no longer have to sort *by library*. Rather Network does the sorting for us and then returns the materials to the appropriate library. It saves time and space. When Network brings us items, they are in crates (like before) but now, the entire crate can be checked in all at the same time!! This is a huge time saver. We are redirecting staff to do more shelving as materials become available more quickly. We are still figuring out hours and who is needed and where. The implementation of this project definitely shifts tasks.
- the library received a huge honor in being recognized by the American Library Association in its annual Library Design Showcase issue. <https://americanlibrariesmagazine.org/2017/09/01/2017-library-design-showcase/>, start the slideshow, slides 11-15
- on the down side, the HVAC has gone out a couple of times, typically when it is really hot and generally on a weekend. Each time we got it back up and running after the library got to about 78. Investigations as to why this is happening are ongoing.
- Chief Band has started an ad hoc committee to ensure that we all know how to respond to problems and are responding in a consistent way. Denise and I both sit on that committee
- the carpets and the upholstery have all been cleaned. We will be closing on Tuesday, October 11 for the first annual cleaning day.
- the staff parking lot has been sealed, slurry sealed, and restriped, although there is a section which needs to be completed which will be done on September 15-16. This work desperately needed to be done and was also done with leased to the dental office and the Tarleton Building in mind. After much thought about how much use is needed by staff, the decision was made to lease spaces to each building. They will be using the spaces adjacent to each of their buildings
- the alley behind the parking lot also needs major repairs. This is not a City alley, which is unusual. Therefore, it is up to the land owners to do their own repairs. I've spoken with the City Manager and he agrees that the easiest way to get this done is to pay for it ourselves this time, then urge the other land owners to assist with maintenance. I have a bid, and I am working on the necessary next steps of notifying adjacent land owners, getting a permit, etc.
- signs-after much thought about the sign situation, I recommended to the City Manager that the library pay for the design, production, and installation of the new signs. He agreed and that is the course we will pursue. A specific sign maker who makes signs similar to the former signs has been informally retained.

Staff:

- we hired for two new positions, two 30 hour a week Library Assistant 2s, one each for YS and AS. We hired two people who were already working for us, Jen Giovanetti and Sabrina Tusing. They started a couple of weeks ago and are doing great.
- Judy Corless, a very long time employee, 25 years plus, will be leaving us on November 30. We will miss her but she has earned this!!
- we will be closed on Monday, October 9 for LINCC wide staff training. That will be in the morning; in the afternoon we have invited Michele Moore with *Empowered Focused Self-Defense* to return for Part 2 of the training we received a few months ago.
- we will be sending people to several conferences this year: Darkness to Light (abuse awareness), diversity, library marketing, and PLA

Stats:

- again door count was amazing at 40,993. Almost 41,000!
- our circulation is looking good, slowly rising
- we have achieved 80% first-time (no renewals, i.e.) checkouts on the self-checks. That was our initial goal. This is due to our staff encouraging patrons to use it and standing away from the Hello Desk
- our Library2Go use and Cultural Pass use continues to climb along with healthy programming

Programs:

-Summer Reading has been a huge success this year: 1,600 kids and teens--and 450 adults--registered this year

-In August we had a 2 week hiatus on children's programs, as we do every year.

-Our Youth Services Department is creating a Teen Advisory Group. Teens were interviewing and 10 were selected. They will volunteer every week and meet as a group once a month to propose and vote on future activities.