



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### City Commission

*Dan Holladay, Mayor*  
*Brian Shaw, Commission President*  
*Nancy Ide, Frank O'Donnell, Renate Mengelberg*

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Wednesday, July 5, 2017

7:00 PM

Commission Chambers

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#### REVISED

#### 1. Convene Regular Meeting and Roll Call

*Mayor Holladay called the meeting to order at 7:00 PM.*

**Present:** 4 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide and Commissioner Frank O'Donnell

**Absent:** 1 - Commissioner Renate Mengelberg

**Staffers:** 10 - City Manager Tony Konkol, Assistant City Attorney Carrie Richter, City Recorder Kattie Riggs, Police Chief and Public Safety Director James Band, Finance Director Wyatt Parno, Community Services Director Phil Lewis, Community Development Director Laura Terway, Public Works Director John Lewis, Economic Development Manager Eric Underwood and Pete Walter

#### 2. Flag Salute

#### 3. Ceremonies, Proclamations

##### 3a. Proclamation for Parks and Recreation Month

*Mayor Holladay announced July 2017 as Parks and Recreation Month.*

#### 4. Citizen Comments

*There were no citizen comments.*

#### 5. Adoption of the Agenda

*The agenda was adopted as presented.*

#### 6. Public Hearings

##### 6a. First Reading of Ordinance No. 17-1008, Annexation of 0.92 Acres at 19763 S. Parrish Road (Planning File AN-16-0002)

*Mayor Holladay opened the public hearing.*

*Carrie Richter, City Attorney, read the public hearing statement. She asked if any Commissioner had ex parte contacts, conflicts of interest, bias, or any other statements to declare.*

*Mayor Holladay had known the applicant for 25 years. When she first purchased the property there was an issue with the sewer and she had called him and he directed her to City staff. There had also been an issue with a speed sign.*

*All of the Commission had visited the site.*

*Pete Walter, Planner, presented the staff report. This property was .92 acres and had been within the Urban Growth Boundary since 1979. It was low density residential County zoning and this would come into the City as low density residential. No rezoning or future redevelopment was being proposed at this time. The annexation was being requested due to a failed septic system. The house was connected to City sewer and water already. The parcel was surrounded by City limits. It would reduce the County island in that area. It met the requirements for SB 1573 and would not need voter approval. The property would be removed from the County Sheriff's Office for law enforcement and added to the City's. It would remain in the School District, Fire District #1, and Clackamas River Water District. The applicant was required to annex separately into the Tri-City Sewer Service District. Staff analyzed the application and believed it represented a positive balance of factors. Staff recommended approval of the first reading of the ordinance.*

*There was no public testimony.*

*Mayor Holladay closed the public hearing.*

**A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve the first reading of Ordinance No. 17-1008, annexation of 0.92 acres at 19763 S. Parrish Road (Planning File AN-16-0002). The motion carried by the following vote:**

**Aye:** 4 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide and Commissioner Frank O'Donnell

## **7. General Business**

### **7a. Willamette Falls Locks Disposition Study Comment**

*Laura Terway, Community Development Director, gave an update on the Willamette Falls Locks Disposition Study. The Locks opened in 1873. In 1913 they were deeded to the United States Army Corps of Engineers. In early 2000 they were placed in seasonal operation and were closed in 2011. The purpose of the Disposition Study was to figure out how to proceed with the Locks in the future. Some of the dangers that existed now were the water levels needed for PGE in the upper pool, environmental concerns regarding endangered species, and gate failures that could cause safety issues for employees. The study was done by the Corps of Engineers. She gave more details about the Locks including the existing facility conditions and draft alternatives. The study recommended releasing the Locks to another entity in a non-operational status. The Commission had signed a letter in support of this option. Support letters were also received from various jurisdictions. The next step was to submit comments by July 12, 2017. The final study was due in late August, early September. She discussed the related work of the Willamette Falls Locks Working Group. The Group*

*was doing a study to determine the local economic value of the Locks. Senate Bill 256 recently passed which gave the State's support to transfer the Locks by creating a commission to decide what the governance and funding would look like.*

*Mayor Holladay thought the Locks would be a key piece in the Willamette Falls Legacy Project and filling in the Locks was not an option.*

*William Gifford, resident of Oregon City, stated the Oregon City Business Alliance also wrote a letter of support for the transfer of ownership of the Locks. The Alliance was willing to help in any way possible.*

## **8. Consent Agenda**

**A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide and Commissioner Frank O'Donnell

- 8a.** Resolution No. 17-21, Modifying the Parks Capital Facilities Improvement Plan by Adding Acquiring and Developing Property for Park Operations Facilities
- 8b.** Personal Services Agreement with Rebecca Schaleger for Prosecutor Services at the Oregon City Municipal Court
- 8c.** Construction Contract for Emergency Repair of Peter Skene Way Sewer
- 8d.** Minutes of the May 3, 2017 Regular Meeting
- 8e.** Minutes of the May 9, 2017 Work Session
- 8f.** Minutes of the May 17, 2017 Regular Meeting

## **9. Communications**

### **a. City Manager**

*Tony Konkol, City Manager, asked for a Commission volunteer to be a member of the Willamette Falls Locks Working Group. The Commission would think about it and email their recommendations.*

*Mr. Konkol said the Clackamas County Services and Coordination Fair would be held on August 3, 2017. He distributed the six-month Commission Goals progress update.*

### **b. Commission**

*Commissioner O'Donnell enjoyed the Heritage Festival. He thanked the volunteers for their work.*

*Commissioner Ide attended the Heritage Festival, Best of Oregon City red carpet event where the Promenade was given the Best Place to Take a Stroll Award, and community memorial for Jim Thompkins. She toured the mill site with members of the Optimist Club. The Enhancement Grant meeting awarded nearly \$200,000 in grants to help beautify the City. The Homeless Liaison Officer, Mike Day, had recently started this new position to provide assistance to the homeless.*

*Commissioner Shaw attended the Best of Oregon City event where Rivercrest Park was named the Best Park in Oregon City. He also attended the tour of the mill site and Heritage Festival.*

**c. Mayor**

*Mayor Holladay had attended the United States Conference of Mayors. He had been appointed to the United States Mayors Amtrak Advisory Committee.*

**10. Adjournment**

*Mayor Holladay adjourned the meeting at 7:34 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*