ERP Contract

for software, training and implementation services

What is an ERP system?

- enterprise resource planning (ERP)
- a system of integrated applications
- business process management software

Current ERP System – Tyler's Eden

Department	Function
Finance	vendor payments, budgeting, financial reporting
Payroll / Human Resources	payroll processing, applicant tracking, open enrollment
Utility Customer Service	service orders, meter reading, utility bills
Building, Planning and Engineering	inspections, permits, land management

- installed at the City on a DOS platform in the 1980's
- upgraded to a Windows platform in 2002

2017 – 2019 Commission Goals & Priorities

- Goal 5 – Maintain Fiscal Health & Long Term Stability
  - Priority – Permitting and Enterprise Resource Planning System Upgrades
    - Milestone – Replace existing permitting system
    - Milestone – Assess replacement options for remaining financial management systems

Timeline

- January 2015   Planning, Building and Engineering initiated project
- June 2015   included in FY 2015 – 2017 approved budget
- January 2016   remaining departments joined project
- July 13, 2016   issued an RFP for an ERP system to replace Eden
- January 2017   City Commission Goal Setting
- June 30, 2017   included in FY 2017 – 2019 adopted budget
- July 19, 2017   request to award contract to Tyler

Tyler's Incode / Energov

- Lake Oswego (2012)
- West Linn (2015)
- Gladstone (2017)
- Milwaukie (2017)

Tyler's Incode / Energov

- Automation of various functions that are currently reliant on manual processing, which include the budgeting, project accounting, fixed asset capitalization, and purchasing functions
- Mobile applications for completion of inspections in the field
- Citizen portal for management of accounts and payments
- Employee self-service portal for timekeeping and benefit tracking
- Integration between the cash receipting function and the various billing functions of the City which will eliminate redundancy
- Integrated GIS functionality
- Paperless processing across several functions

Contract Costs

	FY 2015 – 2017	FY 2017 – 2019
Building, Planning, Engineering	~~$ 217,500~~	$ 168,999
Finance		$ 96,634
Payroll / Human Resources		$ 53,677
Utility Billing		$ 51,102
Other		$ 12,148
TOTAL software, training and services		$ 382,560

	OLD system	NEW system
TOTAL annual maintenance	$ 119,196	$ 102,312

Implementation Calendar

	Finance	Payroll / HR	Utility Billing	Permit / Land Management
Sep-17				
Oct-17				
Nov-17	Implementing			
Dec-17	Implementing			
Jan-18	Implementing			
Feb-18	Implementing			
Mar-18	Implementing			
Apr-18	Implementing			
May-18	Implementing			Implementing
Jun-18	Implementing			Implementing
Jul-18	**Go-Live – July 1**			Implementing
Aug-18		Implementing		Implementing
Sep-18		Implementing		Implementing
Oct-18		Implementing		Implementing
Nov-18		Implementing	Implementing	Implementing
Dec-18		Implementing	Implementing	Implementing
Jan-19		**Go-Live – Jan 1**	Implementing	Implementing
Feb-19			Implementing	Implementing
Mar-19			Implementing	Implementing
Apr-19			Implementing	**Go-Live – April 1**
May-19			Implementing	
Jun-19			Implementing	
Jul-19			**Go-Live – July 1**	

Additional Project Costs

- Travel costs

- Employee back-fill

- Classroom training equipment / facility

- Additional IT infrastructure

- Additional Tyler products / services

Included in 2017 – 2019 budget

Questions?