



**OREGON  
CITY**



**Metro**

## Enhancement Grant Program Application

Before filling out this form, please read the Enhancement Grant Program Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project \_\_\_\_\_

Organization \_\_\_\_\_

Is this a Non-Profit Organization? Yes \_\_\_\_\_ No \_\_\_\_\_

Non-Profit Federal tax exempt ID Number \_\_\_\_\_ 26053485001836 \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Project Coordinator \_\_\_\_\_

Email \_\_\_\_\_

Chairperson of Governing Board (If Applicable) \_\_\_\_\_

Phone \_\_\_\_\_

Signature \_\_\_\_\_

*(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)*

**\*\*\*Complete the budget sheet on page 7 first.**

**Amount totals from that sheet will auto fill into this table**

<b>Grant Amount Requested:</b>	<b>\$</b>	
<b>+ Matching Funds (Cash):</b>	<b>\$</b>	
<b>+ In-Kind Matching Funds (See question #15):</b>	<b>\$</b>	
<b>= Total Cost of Project:</b>	<b>\$</b>	

## **Proposal Information**

1. Is this your first grant application to the Enhancement Grant Committee?

Yes \_\_\_\_\_ No \_\_\_\_\_

2. Have you received an Enhancement Grant in the last 3 years? (Include past Metro Enhancement Grants)

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please describe the projects/programs for which you received funding.

3. If you received an Enhancement Grant last year, what is the status of the project?

4. Will this grant-funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain.

5. Briefly describe the project for which you are requesting funds.

6. Describe why this project was selected and the community need(s) to which it will respond.

7a. Identify and describe how this proposal meets one or more of the goals for funding within the enhancement area boundaries (check those below that apply and describe by item number below).

- \_\_\_\_\_ 1. Result in an improvement to the appearance or environmental quality of the area/neighborhood.
- \_\_\_\_\_ 2. Result in the reduction in the amount or toxicity of waste, or increase reuse and recycling opportunities.
- \_\_\_\_\_ 3. Result in rehabilitation, upgrading or direct increase in the real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- \_\_\_\_\_ 4. Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- \_\_\_\_\_ 5. Result in improvement to, or an increase in, recreational areas and programs.
- \_\_\_\_\_ 6. Result in improvement in the safety of the area.
- \_\_\_\_\_ 7. Result in projects that benefit youth, seniors, low-income persons or underserved populations.
- \_\_\_\_\_ 8. Result in significant improvement in the cleanliness of the City.
- \_\_\_\_\_ 9. Result in increased employment or economic opportunities for City residents.
- \_\_\_\_\_ 10. Result in increased attractiveness or market value residential, commercial or industrial areas.

7b. List by item number from 7a and describe how the project meets the each goal.

8. Project Period: \_\_\_\_\_  
(Number of months in duration)  
Beginning Date: \_\_\_\_\_  
Ending Date: \_\_\_\_\_

9. What is the geographic area of Oregon City where the project will take place?

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

14. An exit report will be required once the project is complete, per a signed Enhancement agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time refer to the Enhancement Grant Program Information sheet for current value.

Item	Source of Support	Estimated Value (\$)

16. List all grants applied for in support of this project and commitments confirmed to date.

17. What is the percentage of Enhancement will be used for personnel services or administrative costs? \_\_\_\_\_%

18. Will the administrator be a paid position? Yes \_\_\_\_\_ No \_\_\_\_\_

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

*\*\*\*\*These figures will be transferred to the table on the first page of this application.*

**Proposed Budget**

<b>Suggested List (not inclusive)</b>	<b>(A) Grant Dollars Requested</b>	<b>(B) Matching Funds (Cash)</b>	<b>(C) In-Kind Matching Support</b>	<b>(D) Total</b>
<b>Personnel Services (salaries, administration)</b>				
<b>Project Administration costs (clerical, advertising, graphics, printing, postage)</b>				
<b>Materials</b>				
<b>Equipment/Supplies</b>				
<b>Construction Costs</b>				
<b>Event Costs</b>				
<b>Transportation Costs</b>				
<b>Insurance Costs (if needed)</b>				
<b>Additional Costs (List)</b>				
<b>Totals</b>				





# OREGON CITY

## Community Services Department

625 Center Street | Oregon City OR 97045

Ph (503) 657-0891

May 16, 2017

City of Oregon City Metro Enhancement Grants  
Review Committee Members  
Oregon City, OR 97045

Board Members:

The City of Oregon City Community Services Department wishes to express our strong support for Oregon City Parks Foundation in their application to fund invasive species removal at Waterboard Park. The benefit of this grant to Waterboard Park is to facilitate a multi-phase progressive plan to preserve the natural area within the park and cultivate the native and rare plants by removing the invasive ivy. The projected plans for future trails and repair of trails within the park.

Waterboard Park is a designated heritage tree grove and provides a much needed respite in the center of the city. The funding of this application will provide opportunities for the community to be actively engaged with this rare gem of our park system. We are excited for the future opportunities and partnerships with Oregon City Park Foundation and granting agencies to help cultivate healthy parks and engage healthy lifestyles within our community.

Warmest Regards,

Phil Lewis, CPRP | Director  
City of Oregon City Community Services  
503-496-1546 | [plewis@orccity.org](mailto:plewis@orccity.org)

Rivercrest Neighborhood Association  
Ed Lindquist, Chair Pro-Tem

To Review Committee

May 19, 2017

The Oregon City Parks Foundation proposes to make enhancements to Waterboard Park in two phases:


- Phase 1. will involve the Community Enhancement Grant, to continue past ivy and other invasive plant eradication by encompassing both professional and volunteer efforts. The invasive removal will allow for safer passage on the existing road and with future trails to be determined.
- Phase 2. involves making Waterboard Road safe and passable for both foot and bike traffic. New trails will be added in the park along with interpretive signage for educational purposes.

A recent volunteer effort was able to remove a substantial amount of ivy in a limited area. But the degree of invasion of both English ivy and other non-native species is beyond the scope of volunteers. We recognize the need for a combination of professional and volunteer efforts to restore the park to its native state.

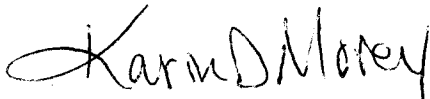
The Rivercrest Neighborhood Association supports effort such as this that bring attention to our city, its beauty and its unique natural and cultural histories. The Rivercrest NA envisions parks and natural areas, like Waterboard Park, being supported and advanced to the point that Oregon City residents would easily be able to travel by foot or bike to other areas of interest in their City.

Many of our neighbors have participated in similar enhancement efforts of this concept and believe it's unique in the region. We hope to partner with OCPF to promote our parks and trails and share a broader vision for our neighborhoods and City.

We hope you will support their request.



Ed Lindquist, Chair Pro-Tem



Karin D. Morey, Vice Chair

Rivercrest NA

McLOUGHLIN



McLOUGHLIN  
NEIGHBORHOOD  
ASSOCIATION

May 19, 2017

Metro Enhancement Committee  
City of Oregon City  
P.O. Box 3040  
Oregon City, Oregon 97045

Re: Letter of support for Oregon City Parks Foundation's Waterboard Park grant proposal

Dear Metro Enhancement Review Committee:

The McLoughlin Neighborhood Association ("MNA") offers this letter in support of the Oregon City Parks Foundation's ("OCPF") grant proposal for ivy and other invasive plant removal in Waterboard Park, which is located within the geographical boundaries of the McLoughlin Neighborhood.

The MNA is an official neighborhood association of the City of Oregon City whose membership includes the residents of approximately 2,000 households, as well as the property and business owners within the *geographical* boundaries of the MNA. The purposes of the MNA include, but are not limited to, the following:

1. Working for physical and social improvement of the character of the neighborhood, including issues affecting area livability;
2. Promoting neighborhood and City identity and community spirit; and
3. Assisting neighborhood residents to engage in their choice of neighborhood activities to promote such things as neighborliness, environmental restoration and stewardship, safety, cultural opportunities, and the general livability of the community.

The OCPF's proposed project in Waterboard Park fits well within the scope of the MNA's purposes. Accordingly, the MNA is pleased to offer its support to the OCPF's proposal, and is willing and able to provide volunteer hours to help the OCPF achieve the project goals. To that end the MNA will act as a partner to the OCPF with regard to the project. In fact, the MNA and its members have already contributed countless hours to ivy removal in Waterboard Park, so partnering with the OCPF for this project will simply represent a continuation and expansion of the MNA's current efforts.

Also, the MNA would like to see an improved trail system in Waterboard Park. However, because the invasive ivy covers the landscape so completely it will be difficult to plan the location of new trails until the ivy is removed. Thank you in advance for your consideration.

Sincerely,

  
Denyse C. McGriff, Chair

