

Draft

Oregon City – Metro Enhancement Committee Minutes for June 29, 2016

Mayor Dan Holladay called the meeting to order at 5:33 p.m.

Attendance

Present: Rocky Smith, Renate Mengelberg, Carlotta Collette, Brian Shaw, Rae Gordon, Lesley Woods and Dan Holladay. A quorum was established.

Absent: Phoebe O’Leary

Staff: Michele Beneville, Wyatt Parno, and Eric Underwood

In Attendance: 50 others

Approval of Minutes

- a. Renate Mengelberg moved to approve the June 11, 2015 minutes.
- b. Seconded by Carlotta Collette
- c. Approved 7-0.

Comments from the Mayor

The Mayor commented that just because we have funds available through this fund does not mean that all funding needs to be spent. The committee needs to take in consideration future large projects, such as the Willamette Falls Legacy Project, which benefits all of Oregon City.

The committee announced any possible conflict of interest defined as: receiving compensation, or an individual sits on a board with interest. The following conflicts of interest were declared:

- a. Rocky Smith— Works for Oregon City School District at Oregon City High School, has a partner on the Main Street OC Board, is a non-voting member of Clackamas Heritage Partners board and lives across the street for Latourette Park.
- b. Dan Holladay – Longtime supporter of both the JROTC and OCHS Band.

Grant Funding Report

Wyatt Parno noted that Metro Councilor Carlotta Collette and former mayor Doug Neeley worked with Metro and City staff to increase the transfer station-tipping fee from \$.50 per ton to \$1.00, meaning that there are more grant funding dollars available and all these great projects mean exciting things will be happening in our community. It was advertised to award \$210,000 in grant fund and the committee has \$285,000 in requests, which makes committee rankings very important.

Requests for Extension

Two projects submitted requests for extension to extend funding awarded in FY 2015-16 are available until June 30, 2017:

1. Main Street Oregon City—A motion was made by Carlotta Collette and seconded by Rocky Smith. Motion passed 7-0.
2. Oregon City Willamette Falls Legacy Project—A motion was made by Rocky Smith and seconded by Carlotta Collette. Motion passed 7-0.

Discuss and Review Grants

Dan Holladay reminded applicants there are many applications and folks will be limited to three minutes for a project summary.

The following grant applicants gave a brief summary and answered questions from the committee:

- Alliance Charter Academy—Nic Chapin
- Clackamas County Historical Society—Claire Blaylock
- Clackamas Heritage Partners—Gail Yazzolino
- Depave—Eric Rosewall
- Girl Scout Troop 45064—Karen Buehrig
- Greater Oregon City Watershed Council—Rita Baker and Doug Neeley
- Hillendale Pickleball Club—Robert Small and Tom Widden
- Home Orchard Society—Tonia Lordy
- Main Street Oregon City—Jonathan Stone
- Oregon City High School Band, Flag & JROTC—Tyler Kendall and Lisa Senacino-Bach
- Oregon City Library Foundation—Karen Martini
- Oregon City Tateshina Sister City Committee—Rick Campbell
- Oregon City Trail Alliance—Shelley Batty

The Mayor called at 5-minute recess and the meeting reconvened at 7:08 p.m.

- Oregon City Kids Wrestling Club—Miranda Sierra and Chrissey Marshall
- Rivers of Life Center/Clackamas Community College—Jerry Herrmann
- Three Rivers Artist Guild—Lynda Orzen
- Veterans of Foreign Wars Post 1324—DJ Ruger and Regina Boeddeker

The Mayor called a recess for staff to enter any changes in committee rankings—recess lasted 17 minutes.

Grant Award Allocations Determined

Prior to determining the allocations, Rocky Smith commented that there were projects that did not have the required minimum match and Carlotta Collette confirmed there were two. Staff

reported that the guidelines were a percentage of the project cost and that it was reviewed when applications were received and based on the project award request. Additionally, the grant committee has not reviewed the grant application or information requirements in an open meeting for several years.

Upon review of the grant information, the required match is listed as a percentage of the total project cost. Both Dan Holladay and Rocky Smith concurred that the information states that grants "shall" have required match funds stipulates that projects will have the required match. Rae Gordon stated that the match percentages should be respected. Renate Mengelberg stated that those not meeting the match should not be thrown out but should instead reduce the grant award so that the match is met. The committee agreed to Renate's methodology.

Dan Holladay next asked if there were any projects that committee members believed were ineligible for grant funding. Rae Gordon stated that the Oregon City Kids Wrestling Club project was ineligible because it was on private property, with agreement from both Renate Mengelberg and Lesley Woods. It was moved by Renate Mengelberg to strike the OC Kids Wrestling Club project from consideration, Rae Gordon seconded. Dan Holladay called for a vote by acclamation and the motion passed unanimously.

Renate Mengelberg had concerns about Oregon City High School Band project because the event has been going on a long time and the stated use of the funds is for the kids to go to Hawaii. Carlotta Collette agreed it was not an appropriate use of funds. Brian Shaw asked about the benches and it was stated that they are not part of the grant request. Rocky Smith commented that he knows how important these programs are but if they don't fit the requirements it is hard to award grants. Brian Shaw stated that there are limited funds available to award. Brain Shaw moved to strike the Oregon City High School Band, Flag Team & JROTC grant, seconded by Carlotta Collette. Dan Holladay called for a vote by acclamation and the motion passed unanimously.

Carlotta Collette reported that the two applications that were short in matching funds were the Oregon City Tateshina Sister City Committee (short by \$1,032; new grant request amount should be \$8,808) and the VFW Post 1324 (short by \$1,424; new grant request amount should be \$13,920). Dan Holladay suggested that the committee begin by reducing these two grants by those amounts but leaving the possibility open for the groups to come back with the additional match.

Rocky Smith asked to make the prior changes on the ranking spreadsheet, both removal of the two ineligible requests and reduced amounts for the Sister City and VFW grants. Staff confirmed that the two ineligible projects were both ranked at the bottom and that the tentative award showed no funding.

The ranking spreadsheet (shown on page 4) was presented. These rankings provided a starting point for the committee to determine amounts to awards projects, and also listed a tentative award amount.

#	Grantee	Request	Carlotta	Brian	Rae	Lesley	Rocky	Renate	Dan	Avg	Running Total	Tentative Award	% Allocated
3	Clackamas Heritage Partners	\$23,800	1	1	1	1	6	1	9	2.86	\$23,800	\$23,800	100%
7	Hillendale Pickleball Club	\$24,557	5	8	15	3	9	2	5	6.71	\$48,357	\$24,557	100%
12	Oregon City Library Foundation	\$16,981	7	5	6	16	2	6	6	6.86	\$65,338	\$16,981	100%
5	Girl Scout Troop 45064	\$4,999	3	2	12	17	5	7	6	7.43	\$70,337	\$4,999	100%
10	Main Street OC - Clean Team, Tree Lighting	\$24,000	9	3	3	12	8	16	7	8.29	\$94,337	\$24,000	100%
9	Main Street OC - Brew Fest	\$13,000	15	13	8	11	7	3	4	8.71	\$107,337	\$13,000	100%
16	Rivers of Life Ctr/Clackamas Comm College	\$19,500	6	4	9	4	10	18	10	8.71	\$126,837	\$19,500	100%
18	Veterans of Foreign Wars Post 1324	\$15,344	12	11	11	9	13	8	1	9.29	\$142,181	\$15,344	100%
4	Depave	\$13,000	4	15	13	2	4	11	18	9.57	\$155,181	\$13,000	100%
8	Home Orchard Society	\$21,962	8	9	10	5	11	9	16	9.71	\$177,143	\$21,962	100%
17	Three Rivers Artist Guild	\$2,000	17	7	7	15	16	5	2	9.86	\$179,143	\$2,000	100%
6	Greater OC Watershed Council	\$25,000	11	14	14	8	1	10	12	10.00	\$204,143	\$25,000	100%
14	Oregon City Trail Alliance	\$12,000	10	12	5	10	12	4	17	10.00	\$216,143	\$12,000	100%
1	Alliance Charter Academy	\$15,000	2	17	16	6	3	13	14	10.14	\$216,143	\$0	0%
2	Clackamas County Historical Society	\$13,500	14	16	2	7	14	12	13	11.14	\$216,143	\$0	0%
13	Oregon City Tateshina Sister City	\$9,840	13	10	4	13	15	14	15	12.00	\$216,143	\$0	0%
11	OCHS Band, Flag & JROTC	\$6,200	16	6	17	14	17	15	3	12.57	\$216,143	\$0	0%
15	Oregon City Kids Wrestling Club	\$25,000	18	18	18	18	18	17	18	17.86	\$216,143	\$0	0%
	Totals	\$285,683										\$216,143	

With the removal of OCHS Band and OC Kids Wrestling grants, there is still \$44,483 more in grant requests than the advertised \$210,000. Carlotta Collette suggested cutting off at advertised amount or reducing some of the grant requests and not giving the full amount. Dan Holladay suggested an across the board reduction for everyone or make the hard decision and cut off at advertised amount, suggesting anything ranked 10 or higher would not be funded. Brian Shaw suggested taking a percentage off each grant request. Wyatt Parno stated that reducing the scope of a project could be problematic for groups to complete projects and that staff would recommend that the cut off approach that has been done in the past. He also reminded the committee that there were carryover funds that could be used.

It was determined that if projects with a score of lower than 10 were funded, then those requests would only total \$179,143. There are two projects that scored a 10 and if those were included then the total grant requests would be \$216,143. Following more discussion, Wyatt Parno stated that if the committee chose to fund the \$216,143 that funds would be available. A motion was made by Carlotta Collette to fund all projects ranking 10 or lower, up through line 15, which is Oregon City Trail Alliance, seconded by Lesley Woods. Motion passed was 6-0; Rae Gordon was excused prior to the vote at 8:24 p.m.

Carlotta Collette encouraged groups that did not receive funding to check into Metro neighborhood nature grants and information can be found at www.oregonmetro.gov/grants.

Staff suggested that this committee should meet to review the by-laws and criteria to make sure that they are in-line with the Inter-Governmental Agreement with Metro. It has been several years since this has been done. Additionally, staff would look clarify language in the letter that went out to applicants, as well as the match language.

Next Meeting Date

The next grant award meeting date is to be TBA.

Adjourn

Meeting adjourned at 8:33 p.m.

Respectfully Submitted by Michele Beneville

Meeting Video can be seen at: http://oregon-city.granicus.com/MediaPlayer.php?view_id=2&clip_id=1656