



City of Oregon City

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Staff Report

File Number: 17-304

Agenda Date: 5/17/2017

Status: Consent Agenda

To: City Commission

Agenda #: 8d.

From: City Recorder Kattie Riggs

File Type: Contract

SUBJECT:

First Amendment to a Personal Services Agreement with the Friends of Willamette Falls Media Center

RECOMMENDED ACTION (Motion):

Staff recommends approval of the first amendment to a Personal Services Agreement with the Friends of Willamette Falls Media Center in an amount not to exceed \$5,000 (increasing the overall contract to a limit not to exceed \$154,500).

BACKGROUND:

In June 2015, the City Commission approved a Personal Services Agreement with the Friends of Willamette Falls Media Center in the amount of \$149,500 for a two-year period. Due to additional filming requests that were not originally figured into the contract such as Pints from the Past, Willamette Falls Legacy Project Events, Alternate Mobility Standards Community Meetings, the SDC Forum, and many others, the contract is expected to exceed its limit of \$149,500. Staff is requesting the Commission approve an amendment in the amount not to exceed \$5,000 (increasing the overall contract to a limit not to exceed \$154,500) to finish this contract agreement, which will end June 30, 2017. Staff will be presenting a new contract to the City Commission in June for the fiscal year 2017-2019 to consider. Friends of the Willamette Falls Media Center (dba Willamette Falls Media Center (WFMC) provides studio access for the public, cable broadcast of City meetings, readerboard services, government channel access, production services, and maintenance and consultation. The contract provides for all these services, plus videography of all City board and committee meetings and cable broadcasting of the Citizen Involvement Council, City Commission Work Sessions, and Urban Renewal Commission in addition to the City Commission and Planning Commission regular meetings.

BUDGET IMPACT:

Amount: \$5,000 (overall total not to exceed \$154,500)

FY(s): 2015-2016 and 2016-2017

Funding Source: City Recorder Service Contract - 100-130-6290