



City of Oregon City Meeting Minutes Library Board

625 Center Street
Oregon City, OR 97045
503-657-0891

Wednesday, March 8, 2017

Commission Chambers

5:00 P.M.

1. Call To Order:

In attendance: Chair Jan Wallinder, Vice Chair Scott Edwards, Eileen Sheridan, Ken Hall and Lara Ingham. Library Director, Maureen Cole represented staff.

D.A. Hilderbrand and Don Wright were excused.

2. Approval of the Minutes:

Minutes from February 2017 were approved unanimously, with the revision of Wallander to Wallinder being the only change, upon the motion of Scott Edwards, which was seconded by Lara Ingham.

3. Public Comments: There were no public comments.

4. Library Director's Report:

Director Maureen Cole reported on February statistics. The door count was over 30,000 in February, second only to December 2016. This was surprising since February was a short month and there was a holiday and snow day. The library has been doing a lot of programs, particularly children's programs. In February, there were 34 programs and almost 1200 attendees! We also started tracking tours as staff has been doing several.

The library also received its final Certificate of Occupancy in February. It will be posted in a prominent place in the library.

Director Cole requested that the approved meeting room policies be reviewed and re-approved. The Everything Room Policy was revised to allow 13 year olds and up may reserve the room. Scott moved and Eileen seconded approval of this revision, which was passed unanimously. The Community Room suggested revisions included removing the requirements to complete an application and leave a deposit for use of the room by citizens. Scott moved and Ken seconded approval of these suggestions, which was approved unanimously.

5. Communications:

Lynda VanHaverbeke reported for the Oregon City Library Foundation. The Board will be presenting a check of almost \$300,000 to the City Commission on March 15 and everyone is invited to attend. Jan Salisbury reported for the Friends.

6. Future Agenda Items: OLA Standards and review and revision of the Strategic Plan.

7. Adjournment: the meeting adjourned at 5:55 PM
