

Director's Report-March 2017

Building:

- The new fire sprinklers have been installed and the holes in the ceilings (for access) have been patched and painted. This project is complete.
- The added cooling in the studio is being connected to the HVAC system as I write this (4/7) and should be complete by meeting time (4/12)
- Most of what remains to be done is very small, but important, such as connecting the exterior doors in the Carnegie to the key card system. A larger project, probably the biggest one which remains with the contractor is moving the thermostat near the book drops to the circ room. We may also need darker shades in that room to block the south-facing windows better.
- RFID has started!! Michelle Krause, one of our former workers, is heading up work to tag audio visual materials, which has to be done in the staff areas. We are scheduled to get a couple of shared work carts for items out in the stacks. We are looking for volunteers for this task! The automated materials handler has been ordered, but likely will not arrive or be installed until summer
- the architects will be photographing the library soon in advance of submitting an application for a design award

Staff Topics:

- we have hired 7 new on-calls and are in the process of training them. They are a really good group and we are excited to have them
- I have drafted a revised Library Assistant II job description in advance of hiring three LA IIs over the course of the coming year
- the annual Oregon Library Association conference will be next week. 3 of us are going including Barratt and I who have Division and presentation duties and Brenda, who is the staff person going to Guadalajara next fall. She will be attending programs about children's programming.
- Bonnie has started visiting a couple of senior homes and encouraging that involvement
- we are slowly moving forward with pre-processing

Other:

- you are all invited to the Volunteer Recognition Breakfast on April 27
- in addition to the OLA Standards (which are being revised to be easier to work with-I'm on that committee) we are involved with the EDGE initiative and the State Library is supporting libraries to be involved in Project Outcome, which is just what it sounds like-outcomes based accountability
- the Foundation Board and Friends Board held their annual joint meeting recently. I'm attaching the list of goals I gave them as options for projects
- the draft budget document is going out this week to the Budget Committee only so I don't have it for you to look at. The budget meeting is May 1; as far as I know, the library is in good shape
- Strategic Planning: I think this needs to be put off until after RFID and that it should start with a sub-committee

Programs: Don't miss *May the 4th be With You* this year!

March Program Statistics

Children's Programs:

Toddler Story Time with Karen: 8 / 395
Bilingual Story Time with Brenda: 4 / 104
Music & Movement Story Time with Barratt: 10 / 345
Preschool Story Time with Barratt: 5 / 189
Lego Lab: 4 / 224
Art Lab: 4 / 215
Nintendo: 1 / 20
Life Size Candyland: 1 / 93

Outreach:

Three Rivers Charter School: 1 / 60

Teen Programs:

Write Place: 1 / 7
LGBT Book Club: 1 / 3
Teen Make-It: 1 / 2

Adult Programs:

Do You Feel a Draft: 1 / 7
Elevated Readers: 1 / 17
Civics Workshop: Citizen Activism: 1 / 21
Knitting Circle: 1 / 5
Singer Ellen Whyte: 1 / 36
Second Friday Film: Midsummer in Newton: 20
Meditation for a Topsy Turvy World: 1 / 13
Peace is Necessary: US Japan POW Friendship Program: 1 / 20
Fly Gals: Women Airforce Pilots in WWII: 1 / 10
Homeless in the Land of Plenty: 1 / 19
HD 40: 1 / 13
OCHS Special Education Tour: 1 / 22.